

Roger Elkins

Cabinet Member for Highways and
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Mr Andrew Barrett-Miles
Chairman
Environment, Community & Fire Select Committee

27 November 2018

Dear Mr Barrett-Miles

**Environment, Communities and Fire Select Committee – Littlehampton
to Bognor Regis Cycle Path**

At its meeting on 14 November 2018, the Committee made the following
recommendations:

- 1) Supports findings of the review and their implementation for future
highways schemes.
- 2) Requests that more examination be done on future communications in
respect of such projects with the emphasis on 'engagement' messaging
rather than 'broadcast' messaging.
- 3) Requests a letter of assurance from the Cabinet Member for Highways and
Infrastructure ensuring that the implementation of this project had been
investigated and that the necessary organisational changes have been put
in place so that the same issues do not arise again.

I am content to support the Committee's findings of the review and can confirm
that they are already being implemented on highway schemes.

The Corporate Communications Team is fully integrated within the project teams
to ensure that messages during construction of highway schemes are relayed to
the stakeholder and community in an appropriate and timely manner.

The Director of Highways and Transport is working to ensure that the
governance which has been put in place (which includes ensuring teams
submitting financial bids for external funding engage fully with the project
delivery team, through the submission of business cases to the Highways Capital
Hub) is functioning as it should be, reducing the risk of the same issues arising
again.

Yours sincerely

A handwritten signature in black ink, appearing to be "R Elkins", written in a cursive style.

Roger Elkins
Cabinet Member for Highways and Infrastructure