

Topic	Meeting (date raised)	Recommendation	Responsible Officer/ Member	Follow up	Response/Progress/ Deadlines	Status
End of June 2022 (Quarter 1) Quarterly Performance and Resources Report	26/9/22	Requests that consideration be given to inclusion of a Key Performance Indicator on vacancy rates	Director of Human Resources & Organisational Development/Cabinet Member for Support Services and Economic Development	Council Plan and Budget scrutiny – January 2023	Currently considering this as part of the Council's KPI refresh	On-going
Workforce and organisational culture - update	26/9/22	Asks that consideration be given to gaining an understanding of why people join the organisation	Director of Human Resources & Organisational Development/Cabinet Member for Support Services and Economic Development	Qtrly PRR	Work in progress	On-going
SMARTCORE programme completion and funding	26/9/22	Supports training in-house staff to take forwards the system after implementation to reduce reliance on external experts	Director of Human Resources & Organisational Development/Cabinet Member for Support Services and Economic Development	June 2023	This is now being considered as part of the overall implementation plan	On-going
Responses to Recommendations	28/11/22	The Committee would like the Equality & Diversity Plan to be	Director of Human Resources & Organisational Development	Feb BPG	January 2023	Ongoing

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		discussed at a future meeting				
Update after first year of Joint Venture in Property Development	28/11/22	Requests scrutiny of the social value charter when developed	Director of Finance and Support Services and Head of Procurement	PFSC BPG Feb 2023	Noted Report expected at March 2024 committee meeting.	Ongoing
Recruitment and Retention	25/1/23	Requests an update report in a year with information broken down by service area and key risks. Also requested that more information is included in the quarterly Performance and Resources Report to provide an on-going summary of the situation	Director of Human Resources and Organisational Development		Quarterly updates will begin from the June 2023 meeting onwards	Ongoing
End of December 2022 (Quarter 3) Quarterly Performance and Resources Report	10/3/23	Recognises issues around the deteriorating condition of the county's roads (these concerns would be passed to the Chairman of the Community, Highways and Environment Committee) and questioned how the	Chairman of the Community, Highways and Environment Committee			Ongoing

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		extra budget provision would be spent				
End of March 2023 (Quarter 4) Quarterly Performance and Resources Report	16/6/23	Recognises that both officers and Cabinet Members are lobbying Government at every opportunity to increase funding for the Council	N/A			Ongoing
Scrutiny Annual Report	16/06/23	Welcomes the visits to Surrey County Council and looks forward to the return visits and reflections on lessons learnt	Head of Democratic Services		Return visits to be planned and then feedback will be shared with the committee	Ongoing
End of June 2023 (Quarter 1) Quarterly Performance and Resources Report	07/09/23	Would welcome information on the work officers are currently undertaking in terms of time lost due to sickness in days and costs at an appropriate time	Director of Human Resources & Organisational Development		Updates will be provided as this work develops	Ongoing
End of June 2023 (Quarter 1) Quarterly Performance and Resources Report	07/09/23	Requests further key details on health and safety of employees in future reports	Director of Human Resources & Organisational Development		We are exploring a couple of appropriate KPIs to add to the Workforce Indicators	Ongoing
End of September 2023 (Quarter 2) Quarterly	27/11/23	Requests that on a regular basis the Performance & Resources Report should	Director of Finance & Support Services		This is noted and over 2024/25 there will be improvements in aligning finance and performance	Completed for 24/1/24

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Performance and Resources Report		include comparative data on performance to enable members to be able to better assess/consider value for money			information in the PRR. In addition, a Scrutiny Project Day is planned for 13 March which will include a deep dive of the PRR and support to Scrutiny Committee members of how to read and analyse the PRR report and approach for identifying areas for Scrutiny and discussion at the scrutiny meetings.	
End of September 2023 (Quarter 2) Quarterly Performance and Resources Report	27/11/23	Stresses the need for inflation and overspend issues to be fully explored and reflected when setting the 2024/25 budget.	Director of Finance & Support Services		Included within 2024/25 Budget papers	Completed for 24/1/24
Update on Council Plan, Medium-Term Financial Strategy and Preparations for 2024/25 Draft Budget	27/11/23	Seeks reassurance that savings included in the budget proposals are achievable	Director of Finance & Support Services		All savings built into the 2024/25 draft budget will be considered achievable at the time of setting the budget. Some savings have more associated risk in terms of their deliverability and can be impacted by external factors in year which were not known when setting the budget. This is recognised through the draft budget by	Completed for 24/1/24

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					setting a prudent level of contingency to manage any risk of non-delivery.	
Call-in of decision Property and Assets: Declaration Surplus FP04 23/24	27/11/23	The Committee requests that it be given the opportunity to scrutinise any future decision in relation to this site at the appropriate time. The decision should consider alternative uses for the site, sustainability requirements, compliance with corporate policies and any mitigating actions required as a result of the decision	Cabinet Member for Finance & Property/Assistant Director (Property & Assets)		*See below	Completed for 24/1/24
Call-in of decision Property and Assets: Declaration Surplus FP04 23/24	27/11/23	In considering future options for this site, how environmental, climate change and transport aims have been balanced against budgetary considerations	Cabinet Member for Finance & Property/Assistant Director (Property & Assets)		*See below	Completed for 24/1/24
Call-in of decision Property and Assets:	27/11/23	Whether it is important to give fuller consideration to	Cabinet Member for Finance & Property/Assistant		*See below	Completed for 24/1/24

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Declaration Surplus FP04 23/24		improving the public rights of way network as part of the decision-making for this site	Director (Property & Assets)			
Call-in of decision Property and Assets: Declaration Surplus FP04 23/24	27/11/23	How best to ensure future maintenance of this part of the perimeter track to a standard that ensures the long-term viability of the recycling site	Cabinet Member for Finance & Property/Assistant Director (Property & Assets)		*See below	Completed for 24/1/24
Call-in of decision Property and Assets: Declaration Surplus FP04 23/24	27/11/23	Active Travel and maintenance of the asset to be a clear consideration when considering future options for the land	Cabinet Member for Finance & Property/Assistant Director (Property & Assets)		*See below	Completed for 24/1/24
Call-in of decision Property and Assets: Declaration Surplus FP04 23/24	27/11/23	More generally the Committee recommends that the process around declaring assets surplus to operational requirements is looked at to ensure it is clear and meets governance requirements, including effective consultation with local members and when scrutiny could take place.	Cabinet Member for Finance & Property/Assistant Director (Property & Assets)		*See below	Completed for 24/1/24

***Response to recommendations regarding the Call-in of decision Property and Assets: Declaration Surplus FP04 23/24: -**

The Property and Assets team has liaised with the Council's Transport planning team regarding the potential for a future transport scheme in this area. I understand the Transport team has just completed a countywide consultation on the Active Travel Strategy which is a replacement for the current Walking and Cycling Strategy. Subject to analysing the results of this, a route to connect Barnham to Chichester by way of Tangmere Airfield is likely to be in this Strategy. Delivery longer-term would be subject to subsequent prioritisation, approvals and funding. The Chichester to Tangmere section has already been prioritised for further investigation as part of the Chichester sustainable transport corridors work, and this is the subject of an ongoing public consultation exercise which closes on the 18 December.

Now part of the track has been declared surplus the Property and Assets team is progressing discussions around a potential disposal to an interested party. The Team will give due consideration to the opportunities to facilitate and promote active travel in the future through these negotiations. Due consideration has been given to alternative uses, however the track has very limited opportunities as there are existing access rights over the track afforded to other parties and it would therefore need to fundamentally remain an access track. Ensuring the maintenance of the track is a very important - and a very expensive - factor in the decision to be taken on the future of the track; if this liability remains with the Council the costs would be considerable and funding would need to be identified.

The process for declaring properties surplus to operational use is clear but will be reviewed again to ensure it meets all requirements. The local Members are always consulted before a Surplus Declaration Key Decision is published. It is worth noting that declaring a property surplus to operational requirements is not the same as a decision to dispose of a property. Declaring a property surplus enables a further decision to be made on either a sale of the asset (for a capital receipt) or to retain it for wider non-service led activities of the County Council, such as redevelopment for investment, regeneration, social, community or environmental use, particularly where this could complement the Council's ambitions relating to climate change where it is viable. Whether the subsequent decision to dispose is a Key Decision is dependent on the value as per the scheme of delegation in the constitution.

In the case of the possible disposal of the Tangmere Track, once negotiations are progressed, we will engage with the Chairman of the Performance and Finance Scrutiny Committee and the local Member, on our proposed way forward, prior to a decision being taken.

Jeremy Hunt, Cabinet Member for Finance and Property