

Environment, Communities and Fire Select Committee

21 September 2018

Fire Authority Integrated Risk Management Action Plan 2018-22

**Report by Executive Director of Communities and Public Protection
and Director of Operations and Chief Fire Officer**

Summary

The Fire Authority is required under the national fire and rescue framework to produce an integrated risk management plan (IRMP). The plan assesses all foreseeable risk our communities face within the county of West Sussex. The Chief Fire Officer then addresses the risk by developing action plans to be delivered over the next four years. The purpose of the action plan is to prioritise service improvement through the delivery of the IRMP priorities and mitigate the fire and rescue related risks to keep our communities and employees safe.

The IRMP was publically scrutinised on the 13 June 2018 by the Environment, Communities and Fire Select Committee (ECFSC) and has subsequently been signed off by the Cabinet Member and is now a live document for implementation. The development of the draft action plans now requires scrutiny from the Select Committee as agreed.

Recommendation(s)

That the Committee

1. Supports the publication and delivery of the 2018-22 IRMP action plans.
2. Identifies the plans it wishes to monitor and scrutinise.

Proposal

1. Background and Context

- 1.1 Producing an Integrated Risk Management Plan (IRMP) is a statutory requirement for all Fire and Rescue Authorities, under the National Framework for Fire and Rescue.
- 1.2 West Sussex Fire and Rescue Service on behalf of the Fire Authority have developed a new IRMP for the period of 2018-22 that has now passed through development, challenge and scrutiny and is now a live document.
- 1.3 Draft plans have now been developed to deliver the priorities contained within the IRMP and to detail how the actions will be delivered over the period. This will also include the resource required and who is responsible to lead each action.

2. Proposal

- 2.1 Under the direction of the Cabinet Member for Safer, Stronger Communities, West Sussex Fire and Rescue Service, within West Sussex County Council, have prepared a draft IRMP action plan document for 2018 – 2022.
- 2.2 Under the direction of the Chief Fire Officer the Fire and Rescue Service IRMP program boards will meet to develop and deliver the actions contained within the plan.
- 2.3 The document will detail the ownership of the plans along with how the Fire and Rescue Service will apply governance to the prioritisation, monitoring and delivery of the plans.
- 2.4 The intention is that the IRMP action plan is published as a final version document and that the action plans are delivered over the period of 2018-22 through the Fire and Rescue service governance and programmes arrangements.
- 2.5 The action plan will be a live agile document that will need to evolve. Therefore it will require continual monitoring against its delivery and any conflicting priorities that arise. This will be managed through the FRS senior leadership board.
- 2.6 The IRMP action plan is contained within appendix A
- 2.7 The Integrated Risk Management Plan 2018-22 for background information is contained as a link in the background papers at the end of this document.

3. Resources

- 3.1 The IRMP strategies will require resources to plan, coordinate and deliver the action plans throughout the period and will be managed through the Fire and Rescue governance and programme arrangements. This consists of five programme and governance boards.
 - FRS 1 FRS Senior leadership Board
 - FRS 2 Service delivery Board
 - FRS 3 People and Culture Board
 - FRS 4 Integration and Collaboration Board
 - FRS 5 Customer Centred Value for Money Board

Each board will have an overarching strategy document articulating the direction of travel and detailing areas of work over the next four years and also developed time lines.

- 3.2 Additional resources will be applied for at appropriate times where it is identified additional resource is required.

- 3.3 It will be important to allocate resources effectively across the Fire and Rescue Service and other partnerships. The action plan outlines how the Service will prioritise and assign its resources through the FRS governance.
- 3.4 The action plans will be delivered throughout the period of 2018-22 based on a priority basis and in line with current capacity. The Fire and Rescue Service is now reporting back to ECFSC in September meeting to detail the draft plan.

Factors taken into account

4. Issues for consideration by the Select Committee

- 4.1 Consideration of action plan against delivery capacity and that the Fire and Rescue Service has a robust governance system to manage capacity and continually review the plan and its delivery. Consideration of which plans might merit closer scrutiny as they are implemented.

5. Consultation

- 5.1 The following consultation is planned for this IRMP 2018-22 action plan
 - a. Cabinet Member for Safer, Stronger Communities.
 - b. Environment, Communities, and Fire Select Committee

6. Risk Management Implications

- 6.1 The IRMP is a key risk management document. Its purpose is to document an assessment of all foreseeable risks relevant to the delivery of Fire and Rescue Services within West Sussex, and to demonstrate how those risks are being addressed and how they will be addressed in the future, through the action plans and County Council and Fire and Rescue governance.
- 6.2 That there is inadequate resource to deliver the IRMP action plans within the four year period without suitable controls and governance.

7. Other Options Considered

- 7.1 As the production of the IRMP is a statutory duty no other options have been considered.

8. Equality Duty

- 8.1 An Equality Impact Assessment was carried out for the IRMP.
- 8.2 As the impact report notes, the IRMP is an enabling document, which is intended to mandate specific work streams and projects through the action plans. Each work stream or project that requires public or staff consultation will go through an impact assessment, and also be subject to its own Equality Impact Report. As such, there are no known negative impacts inherent in the publication of IRMP action plans. West Sussex Fire and Rescue Service is available to all equally, without regard to whether a service user has a protected characteristic or not.

- 8.3 Whilst there are no negative impacts indicated, there are positive impacts. The IRMP updates the public and other stakeholders on community risks, fire service activity and operational demands on our service, and gives them opportunity to formally comment on our use of resources.
- 8.4 In addition, the Fire and Rescue Service maintains its commitment to protect and deliver positive outcomes for all who live, work, or travel through West Sussex without fear of discrimination, harassment or victimisation. The Service is available to all equally, without regard to whether a service user has a protected characteristic or not. Service planning takes into account the emergency resilience needs of the whole community, and what effective preventative measures can be delivered to make them safer stronger and more resilient.

9. Social Value

- 9.1 There will likely be procurements involved in the delivery of this action plan. Each will be separately assessed and would be subject to Social Value requirements.
- 9.2 In terms of environmental sustainability, the IRMP and its action plans make clear the Authority's commitment to reducing the environmental impact of its operations, and provides an indication of work done to date. The evolution of this work will be contained as an ongoing assessment within the Customer Centred Value for Money priority and Board.

10. Crime and Disorder Implications

- 10.1 There are no implications identified

11. Human Rights Implications

- 11.1 There are no implications identified

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Appendices

Appendix A - Draft IRMP action plan 2018-22 document.

Background Papers

IRMP document 2018-22 link:

https://www.westsussex.gov.uk/media/11698/wsfrs_integrated_risk_man_plan.pdf