

Recommendations tracker

The recommendations tracker allows scrutiny committees to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once a recommendation has been completed, it will be removed from the tracker at the next meeting.

Topic	Meeting (date raised)	Recommendation	Responsible Officer/ Member	Follow up	Response/Progress/ Deadlines	Status
Fire and Rescue Service Strategic Performance Report Quarter 3	9 March 2023	Information to be provided on retained firefighters as part of the fire service member session in February 2024	Chief Fire Officer		Strategic Priority 3.5 within the current Community Risk Management Plan is to work with staff to develop and implement an operational response model to maximise retained availability in strategic geographical areas aligned to community risk. This work will be underway by February 2024 and the service will share its findings at the members session.	Completed for 12/6/23
End of December 2022 (Quarter 3) Quarterly Performance	9 March 2023	The Committee asks to be provided with an explanation of how key performance indicators are reviewed and dealt with, particularly when a	Chief Fire Officer		The service reviews performance on a regular basis. This information is scrutinised formally through the service's	Completed for 12/6/23

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and Resources Report		particular matter is an indicator is an outlier			<p>robust governance cycle on a quarterly basis. Initially at Strategic Performance Board, where relevant Heads of Service can discuss performance and agree actions to address any issues. This can then be shared with the relevant teams to address any agreed actions. In addition, this information is shared at Strategic Executive Board so the Chief Fire Officer is appraised regularly on performance.</p> <p>Whilst performance is reviewed formally at the two meetings highlighted above, it is regularly monitored by all teams and the introduction of the Data Analysis Research Team, has</p>	

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					ensured the service can regularly review data and performance to implement local actions to reduce any associated risk and can continue to deliver strong performance.	
Diversity in Recruitment	9 March 2023	The Committee notes the progress on the work to date and agrees the future areas of focus will be the Community Risk Management Plan	No response required			No response required
Work Programme	9 March 2023	A visit to the Joint Fire Control Centre to be arranged	Chief Fire Officer		Currently working with Joint Fire Control to agree suitable dates.	Ongoing
Work Programme	9 March 2023	An update on diversity in recruitment to be provided as part of the Statement of Assurance	Chief Fire Officer		Overview included within this Statement of Assurance, more detail including the retention of staff from diverse groups to be included within the next Statement of Assurance.	Partially completed for 12/6/23
Work Programme	9 March 2023	A possible information session on new key performance indicators before consideration at a	Chief Fire Officer		Having liaised with Democratic Services and due to the nature of the changes a	Completed for 12/6/23

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		committee meeting to be arranged			briefing note will be circulated ahead of the Committee's September meeting which will give greater information and justification with regard to the changes to the Core Measures.	