

## **West Sussex Health and Wellbeing Board**

### **Purpose of the West Sussex Health and Wellbeing Board**

Health and Wellbeing Boards are central to the objective of an integrated approach to health and social care.

Established and hosted by local authorities, health and wellbeing boards bring together the NHS, Public Health, Adult Social Care and Children's Services, other partners, including elected representatives and Local Healthwatch to plan how best to meet the health and wellbeing needs of their local population and tackle local inequalities in health.

The West Sussex Health and Wellbeing Board (HWB) is established to meet the requirements of the Health and Social Care Act 2012 and The Health and Care Act 2022. It is a strategic board which brings together elected members, leaders from the NHS, local authorities, Voluntary Sector and other partners to work together to:

- Improve the health and wellbeing of the residents of West Sussex
- Reduce health inequalities of the residents of West Sussex
- Promote the integration of health and social care services in West Sussex
- Promote joint working across health and care organisations
- Set the strategic direction to improve the health and wellbeing of people locally

### **Members:**

#### **West Sussex County Council**

- Cabinet Members whose portfolio responsibilities include:

- Public Health
- Health and Adults' Services
- Children and Families Services

Note: the relevant Senior Adviser may attend in place of the Cabinet Member

- **Directors with commissioning responsibility for:**

- Public Health
- Adults' Services
- Children's Services
- Community Development

#### **West Sussex District and Borough Councils:**

Three representatives- elected members or council officers, from different district and borough councils from the north and south of the county

(representing both urban and rural areas) nominated by the districts and boroughs.

**NHS Integrated Care Board:**

- Three Representatives of NHS Sussex – Chief Delivery Officer, Executive Lead and Clinical Lead

**Voluntary Sector:**

- Three representatives from the Voluntary Sector nominated by the Voluntary Sector through arrangements made by relevant organisations across the county, consisting of two voting representatives plus a non-voting 'open seat' to give expert/subject specialist advice to the two core members, as and when required.

**Healthwatch:**

- One representative

**NHS Providers:**

one representative from each of:

- NHS Sussex Partnership Foundation Trust
- NHS Sussex Community Trust
- University Hospitals Sussex NHS Foundation Trust
- Surrey and Sussex Healthcare NHS Trust

**Observers with speaking rights (Non-Voting):**

one from

- West Sussex Health and Adult Social Care Scrutiny Chairman
- Sussex Police and Crime Commissioner or nominated representative
- Chairman of Safeguarding Adults Board (SAB)
- Chairman of Local Safeguarding Children's Partnership (LSCP)

Terms of Reference

1. To provide strategic, system-wide Leadership to promote health and wellbeing and reduce health inequalities in West Sussex.
2. To provide a forum for local democratic and public accountability of the NHS, Public Health, social care for adults and children and other commissioned services that the Health and Wellbeing Board agrees are directly related to improving health and wellbeing and reducing health inequalities in West Sussex.
3. To promote integration, trust and partnership working between the NHS and local government and other local partners through joint working with commissioners and providers of services that impact on health and the wider determinants of health and wellbeing.

4. To jointly develop and approve the Joint Strategic Needs Assessment (JSNA) and ensure it is a key evidence base to inform strategic decisions of the Health and Wellbeing Board and its constituent organisations.
5. To develop and agree a Joint Health and Wellbeing Strategy (JHWS) for West Sussex and to review the effectiveness and scope of integration across the health and social care system in the county.
6. Support and contribute to the work of the Sussex Health and Care Assembly (the Integrated Care Partnership) to ensure it builds on and aligns with the priorities and goals of the Joint Local Health and Wellbeing Strategy and JSNA, particularly through the development and implementation of the Integrated Care Strategy for Sussex.
7. To establish a relationship with other partnerships such as the parties to Joint Commissioning Arrangements, district-level wellbeing partnerships, Safeguarding Boards/Partnerships and the Safer West Sussex Partnership.
8. To consider the effectiveness of health partnership arrangements so as to ensure there is no duplication of activity in relation to areas of shared responsibility.
9. To propose recommendations regarding the work of the Health and Wellbeing Board to constituent member organisations and those they represent.
10. To direct issues to and receive reports from the County Council's Health and Adult Social Care Scrutiny Committee and the Sussex Health and Care Assembly where relevant to the work of those bodies.
11. To review the commissioning plans of the NHS Integrated Care Board and provide an opinion on whether these contribute to the delivery of the Joint Health and Wellbeing Board Strategy and the Integrated Care Strategy.
12. To provide advice, assistance or other support as the Board thinks appropriate for the purpose of encouraging the making of arrangements under Section 75 of the National Health Service Act 2006 (arrangements between NHS bodies and local authorities for joint service provision, commissioning arrangements and pooled budgets).
13. To undertake and keep up to date the Pharmaceutical Needs Assessment.
14. To carry out any other function that may be delegated to the County Council under section 196(2) of the Health and Social Care Act 2012.
15. To provide an opinion on whether the County Council is discharging its duty to have a regard to the JSNA and the JHWS in the exercise of its functions.
16. To review and approve any other plans or strategies that are required either as a matter of law or policy to be approved by the Board .

## **Accountability**

- The Board is a committee of the local authority and for the purposes of any enactment is to be treated as if it were a committee appointed by that authority under section 102 of the Local Government Act 1972. It is accountable for its statutory functions to the statutory bodies which are required to nominate representatives to it.

## **Conduct of Meetings**

The Health and Wellbeing Board will meet in public and its agenda and minutes made public accordingly.

## **Quorum**

The Board is quorate when there are five members of the Board present and at least one representative from each of:

- West Sussex County Council (Elected Member, Chairman or nominated Deputy)
- NHS Sussex Integrated Care Board
- West Sussex County Council Director

Where a meeting is inquorate those members in attendance may meet informally but any decisions shall require appropriate ratification at the next quorate board meeting before they take effect.

## **Chairman/Chairing the meetings**

The Chairman of the Health and Wellbeing Board will be one of the County Council's Cabinet Members to be appointed by the County Council.

## **Voting**

In any circumstance where a decision is required the Chairman shall strive to ensure a consensus is achieved. If a vote has to be taken, in the event of equality of votes, the Chairman shall have a second or casting vote. All members of the Health and Wellbeing Board will be entitled to vote apart from Observers.

## **Terms of Reference Review**

The terms of reference will be reviewed by the Board annually and when required to ensure the Board remains fit for purpose and is able to respond to changes affecting partner organisations and partnership arrangements.