
Report to Performance and Finance Scrutiny Committee

13 July 2022

End of March 2022 (Quarter 4/end of year) Quarterly Performance and Resources Report – Focus for Scrutiny

Report by Director of Law and Assurance

Summary

The Quarterly Performance and Resources Report (PRR) is the Council's reporting mechanism for corporate performance, finance, savings delivery and workforce. It has been designed to reflect the priorities, outcomes and measures included in Our Council Plan. The report is available to each scrutiny committee on a quarterly basis and each committee will consider how it wishes to monitor and scrutinise performance relevant to their area of business.

The report (Annex B) reflects the position at the end of March 2022 and reports the 2021/22 end of year position.

Of the 53 performance measures, 40 have end of year figures to report. Of those 40, 70% of measures are reporting as 'green', 10% as 'amber' and 20% as 'red'. 13 measures have no rating currently attached to them as end of year data is not currently available. Of these measures 4 are expected to meet their target (green rated) and 9 will be close to target (amber rated).

Following a review of the Key Performance Indicators (KPIs) within the Council Plan there are two proposed small changes to enable clearer reporting that will be presented to Cabinet on 20th July for approval.

The provisional revenue outturn position for 2021/22 is £625.673m, which is a corporate underspend of £5.566m.

The PRR also includes information which is specifically relevant to the portfolio responsibilities of the scrutiny committee including service transformation and workforce. The service transformation section (Appendix 3) includes updates on the key projects currently being managed and the workforce statistics, (Appendix 6) provides quarterly information on Key Performance Indicators (KPIs).

The current Risk Register (Appendix 5) is included to give a holistic understanding of the Council's current performance reflecting the need to manage risk proactively.

The Cabinet meeting on 20 July will approve the End of Year Performance and Resources Report.

Focus for scrutiny

The Committee is asked to consider the PRR (the Annex report attached). Areas for scrutiny include:

- Whether the report addresses the concerns raised at the March meeting of the Committee, including more HR related KPIs and expanding the information content for the service transformation projects;
- The impact of the national financial situation, including Covid-19, on the Council's performance and financial resilience;
- Identify any areas of concern within the Committee's portfolio responsibilities relating to the 2021/22 performance indicators and any measures required to address these. The committee has previously recognised the need to measure KPIs in relation to the economy, cyber security, the savings and transformation programmes and climate change;
- To review the Risk Register and assess plans in place to mitigate key corporate risks;
- The effectiveness of measures taken to manage the Council's financial position and any non-delivery of identified savings;
- Any areas of concern in relation to the workforce indicators;
- Using all the information presented to the committee, identify any issues needing further in-depth scrutiny relevant to the committee's portfolio area of responsibility (where there are outcomes scrutiny may influence/add value);
- Identification of:
 - a) Any specific areas for action or response by the relevant Cabinet Member;
 - b) Any issues for further scrutiny by one of the other scrutiny committees as appropriate.

The Chairman will summarise the output of the debate for consideration by the Committee.

1. Background and context

- 1.1 The Performance and Resources Report (PRR) is designed to be used by all scrutiny committees as the main source of the County Council's performance information.
- 1.2 Annex A – How to Read the Performance and Resources Report, provides some key highlights on the structure, content and a detailed matrix of the sections of the report which are expected to be reviewed by the different scrutiny committees.
- 1.3 The County Council is focused on delivering the four priorities as set out in Our Council Plan: keeping people safe from vulnerable situations, a sustainable and prosperous economy, helping people and communities fulfil their potential and making the best use of resources, all underpinned by tackling climate change. Details of the end of year performance is included in the attached report.
- 1.4 The **provisional outturn position** for 2021/22 is a £5.566m underspend. Details of this position are included within the Finance Outturn Summary of

the attached report, including the contingency budget, savings and carry forward figures.

1.5 The main **financial risks** from across the portfolios include:

- Continued increases in the cost of older people care packages,
- The mix between internal and external placements for children,
- The rising numbers of children requiring home to school transport,
- The rising numbers of children requiring high needs education,
- The commencement of inflation price rises on goods and services,
- The non-delivery and delays of savings (£8.4m (45%) of the savings target for 2021/22 is undelivered).

1.6 During 2021/22 £94.4m of **covid related revenue funding** was available. At the end of the year £71.3m has been spent, £19.8m will be carried forward into 2022/23 and £3.3m of unspent ringfenced grants will be repaid to Government.

1.7 The **Capital Programme** full year spend is £112.0m, an increase of £4.6m on the programme agreed at County Council in February 2021.

1.8 In relation to **corporate risks**, there are 2 corporate risks with severity above the tolerance threshold:

- CR39a Cyber security, and
- CR58 Failure of Social Care provision.

Further details can be found in Appendix 5.

1.9 10 of the **Workforce Key Performance Indicators** are rated 'Green'. 2 are amber rated; sickness absence and completion rate of staff induction. Details are included in Appendix 6.

1.10 The background and context to this item for scrutiny are set out in the attached appendices (listed below). As it is a report dealing with internal or procedural matters only the Equality, Human Rights, Social Value, Sustainability, and Crime and Disorder Reduction Assessments are not required.

Tony Kershaw

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Appendices

Annex A – How to Read the Performance and Resources Report

Annex B – Performance and Resources Report – Outturn 2021 (Quarter 4)

Section 1: Adults Services Portfolio

Section 2: Children and Young People Portfolio

Section 3: Learning and Skills Portfolio

Section 4: Community Support, Fire and Rescue Portfolio

Section 5: Environment and Climate Change Portfolio

Section 6: Finance and Property Portfolio

Section 7: Highways and Transport Portfolio

Section 8: Leader (including Economy) Portfolio

Section 9: Public Health and Wellbeing Portfolio

Section 10: Support Services and Economic Development Portfolio

Appendix 1: Revenue Budget Monitor and Reserves

Appendix 2: Covid-19 Summary

Appendix 3: Service Transformation and Flexible Use of Capital Receipts Summary

Appendix 4: Capital Monitor

Appendix 5: Corporate Risk Register Summary

Appendix 6: Workforce

Annex C – Proposed Amendments to KPIs on Our Council Plan

Background Papers

None