

## **Pension Advisory Board**

**11 February 2022**

### **Policy Documents**

#### **Report by Director of Finance and Support Services**

---

### **Summary**

It has been agreed that the Pension Advisory Board review relevant policy documents as part of its ongoing agenda.

### **Recommendations**

- (1) That the Board note the register of Policy Documents
  - (2) That the Board provide feedback on the policy documents presented at the meeting in respect of their compliance with regulations and guidance.
- 

### **Proposal**

#### **1 Background and context**

- 1.1 The Pension Regulators Code of Practice 14 requires that

*Pension board members must be conversant with their scheme rules which are primarily found in the scheme regulations and documented administration policies currently in force for their pension scheme.*

- 1.2 By reviewing policy documents on a regular basis the Board will be fulfilling their role in supporting the Scheme Manager by ensuring compliance with regulations. This would also assist members in ensuring they have the relevant knowledge and understanding of the Scheme.

#### **2 Pension Fund policy documents**

- 2.1 The Pension Fund is required by law to keep and maintain a number of policy documents. A list of all Pension Fund Policy Documents is included at Appendix A. It is proposed that as policies are reviewed by officers they will be presented to the Board for review against Regulations or Guidance.

#### **3 Treasury Management Strategy**

- 3.1 The CIPFA "Treasury Management Code of Practice" requires the West Sussex Pension Fund to determine a treasury management strategy on an annual basis regarding the investment of its internally managed cash balances. The strategy includes the "Annual Investment Strategy" (AIS) that

is a requirement of the Department for Levelling Up, Housing and Communities (DLUCH) "Investment Guidance".

- 3.2 The latest Strategy will be considered by the Pension Committee at their meeting on 4 February 2022.
- 3.3 The Board's role is to review the Strategy in line with the Investment Management Regulations - in respect of restrictions to borrow and maintaining a separate bank account - and the CIPFA guidance (Treasury Management Code of Practice and Cross-Sectoral Guidance Notes).

#### **4 Governance Policy and Compliance Statement**

- 4.1 The Local Government Pension Scheme Regulations 2013 require Administering Authorities to set out their arrangements for governance and any delegations it may have in place.
- 4.2 The review of the Governance Policy and Compliance Statement was postponed last year in anticipation of new guidance from the Scheme Advisory Board following completion the Good Governance project. This work has been delayed and therefore the statement has been reviewed against the current guidance.
- 4.3 The Policy and Statement have been updated to reflect the updated Governance Committee and Pensions Committee Terms of Reference since the last review of the document.
- 4.4 The Board is invited to provide feedback on the draft Policy and Statement.

Katharine Eberhart

**Director of Finance and Support Services**

**Contact Officer:** Rachel Wood, Pension Strategist, 033 022 23387

#### **Appendices**

- Appendix A - List of Policy Documents
- Appendix B - Extract from CIPFA guidance (Treasury Management Code of Practice and Cross-Sectoral Guidance Notes).
- Appendix C - Treasury Management Strategy
- Appendix D - Extract from Local Government Pension Scheme Regulations 2013
- Appendix E - Draft Governance Policy and Compliance Statement

#### **Background papers**

None