



Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [Cabinet Member](#) portfolios.

The most important decisions will be taken by the Cabinet. Due to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk. The meetings will be available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance and Property reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Katherine De La Mora on 033 022 22535, email katherine.delamora@westsussex.gov.uk.

Published: 22 December 2021

Community Support, Fire and Rescue

Cabinet Member for Community Support, Fire and Rescue

West Sussex Fire and Rescue Service Estates Improvement Plan	
<p>Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services report on West Sussex Fire and Rescue Service (WSFRS) in 2018/19 identified areas where the service requires improvement. It is important that the service's estates strategy has a clear objective aligned to and supporting the vision for the WSFRS.</p> <p>A number of the findings are in areas where there may be asset-based solutions required, to address physical conditions in order to facilitate improvements in areas such as:</p> <ul style="list-style-type: none">• Use of resources and affordability of services• Promote the right values and culture• Ensure fairness and promote diversity <p>The Orange Fire Stations Guide was subsequently commissioned to establish and record the requirements of WSFRS for all fire stations. This was not intended to replace current Building Regulations, British Standards, Codes of Practice, Building Bulletins or any other statutory legislation but does set out the expectations of West Sussex County Council (WSCC). Upon completion, a survey report, of all fire stations, was undertaken against these requirements to establish current conditions at each facility.</p> <p>The Estates Improvement Plan clearly sets out the prioritisation of work to address the gaps between current state and that recommended through the guidelines.</p> <p>All partners involved have been asked to formally approve the Estates Improvement Plan. The Cabinet member for Community Support, Fire and Rescue is recommended to do so, on behalf of the County Council.</p>	
Decision by	Cllr Crow - Cabinet Member for Community Support, Fire and Rescue
Date added	24 November 2021
Month	December 2021
Consultation/ Representations	Representations concerning this proposed decision can be made to the Cabinet Member Community Support, Fire and Rescue and Communities, via the officer contact.
Background Documents (via website)	None
Author	Mark Andrews
Contact	Erica Keegan Tel: 033 022 26050

Cabinet

West Sussex Fire and Rescue Service Community Risk Management Plan 2022-26

The Fire and Rescue National Framework for England (2018) requires all Fire and Rescue Authorities to produce an Integrated Risk Management Plan (IRMP) that covers at least a 3-year period. We are now in the fourth and final year of our existing 2018-2022 IRMP and have developed a new Community Risk Management Plan (CRMP) covering 2022-2026 [per guidance from the National Fire Chiefs Council (NFCC), there has been a change in terminology from IRMP to CRMP].

During the planning process, we consider our community risks, using a range of sophisticated analytical tools to identify where incidents might happen, when they might occur and how serious they could be. Using this data alongside historical information about demand allows us to identify options to better target our resources, including firefighters and appliances, more effectively, resulting in a better balance of prevention, protection and response activities. This plan then clearly communicates this to the public, reinforcing the services commitment to our communities.

The Cabinet is recommended to endorse the West Sussex Fire and Rescue Service Community Risk Management Plan 2022-26 on behalf of the County Council.

Decision by	Cllr Waight, Cllr Marshall, Cllr Lanzer, Cllr Hunt, Cllr Russell, Cllr Crow, Cllr N Jupp, Cllr A Jupp, Cllr J Dennis, Cllr Urquhart - Cabinet
Date added	27 October 2021
Month	March 2022
Consultation/ Representations	<p>A programme of pre-consultation and engagement activities has been conducted over 12 months in order to help shape the strategic direction of the Community Risk Management Plan.</p> <p>A 10 week, formal consultation, runs from 15th November 2021 to 21st January 2022, open to public and staff and supported by public, staff and representative body engagement.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Fire & Rescue and Communities, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Sabrina Cohen-Hatton Tel: 033 022 24993
Contact	Erica Keegan Tel: 033 022 26050