

## **Report to Cabinet**

**September 2021**

### **Performance and Resources Report – Quarter 1 2021/22**

#### **Report by the Director of Finance and Support Services**

**Electoral division(s): All**

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#### **Summary**

**Annexe A** -The Performance and Resources Report (PRR), provides an overview of performance across the County Council for the first quarter of 2021/22. It brings together information on performance, finance, workforce and risk management, all of which are reported on an outturn forecast basis and describes how the County Council is delivering the four priorities set out in Our Council Plan.

The PRR replaces the Quarterly Performance Report (QPM) and is designed to be used by all Scrutiny Committees as the main source of the County Council's performance information. **Annexe B** – How to read the Performance and Resources Report, provides some key highlights on the structure, content and a detailed matrix of the sections of the report for the different scrutiny committees.

Since the creation of Our Council Plan and the measures agreed by County Council, a review of the Key Performance Indicators has been undertaken to ensure the targets and measures are robust and fit for purpose. The review has led to a number of proposed changes, detailed in **Annexe C**. It is requested that Cabinet agree the updated measures.

#### **Recommendations**

That Cabinet: -

1. Notes the information contained in the Q1 Performance and Resources Report in Annexe A
2. Agrees the proposed changes to the Key Performance Indicator measures detailed in Annexe C.

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#### **Proposal**

##### **1 Background and context**

- 1.1 The attached Performance and Resources Report (PRR) provides an overview of the performance across West Sussex County Council for the first quarter of

2021/2022 (April - June). It brings together information on performance, finance, workforce and risk management, all of which are reported on an outturn forecast basis and describes how the County Council is delivering the four priorities set out in Our Council Plan.

1.2 The County Council is focused on delivering the four priorities as set out in Our Council Plan: keeping people safe from vulnerable situations, a sustainable and prosperous economy, helping people and communities fulfil their potential and making the best use of resources, all underpinned by tackling climate change. In the first quarter, the measures reported:

- 47% (25 measures) as 'Green'
- 30% (16 measures) as 'Amber'
- 19% (10 measures) as 'Red'
- 4% (2 measures) are reported as having no RAG status, as no data is available at this time.

1.3 During the first quarter of the year, the council has continued to respond to the Covid-19 pandemic. There is uncertainty on the on-going impact of demand and costs for council services.

1.4 The forecast outturn position for 2021/22 is currently projecting a £3.775m overspend. This overall position assumes that costs related to the Covid-19 pandemic will be fully funded from grants and partner contributions. This position also excludes the use of the £6.4m general contingency and £2.2m of pay inflation contingency budget which are held separately.

1.5 Key financial risks arising across services include:

- Uncertainty in demand for services in adults and children,
- The mix between internal and external placements for children,
- The rising numbers of children requiring home to school transport,
- The rising numbers of children requiring high needs education,
- The non-delivery of savings in 2020/21.

1.6 In relation to corporate risks, there are three risks with a severity above the tolerance threshold:

- Cyber-security,
- Failure of social care provisions,
- Children's Services will fail to deliver an acceptable provision to the community.

## **2 Proposal details**

2.1 Since the creation of Our Council Plan and the measures agreed by County Council, a review of the Key Performance Indicators has been undertaken to ensure the targets and measures are robust and fit for purpose. This review

has led to a number of proposed changes, detailed in **Annexe C**. It is proposed that the updates to the Key Performance Indicator measures are agreed by Cabinet.

### **3 Other options considered (and reasons for not proposing)**

- 3.1 The original Key Performance Indicator measures could be used as originally agreed; however, some of the measures would benefit from some small adjustments to enable clearer reporting. It seems appropriate to take the opportunity to review the measures and refresh specific indicators where required.

### **4 Consultation, engagement and advice**

- 4.1 The Executive Leadership Team and Cabinet Members have considered the Performance and Resources Report and the updates to the Key Performance Indicators.
- 4.2 All scrutiny committees review their specific sections of the Performance and Resources Report quarterly, with the Performance and Finance Scrutiny Committee having an overview of the whole document. Committees can make recommendations to the relevant Cabinet Member and/or refer issues to other scrutiny committees as appropriate.

### **5 Finance**

- 5.1 The financial impact is set out in the Performance and Resources Report.

### **6 Risk implications and mitigations**

- 6.1 The corporate risk register is included within the Performance and Resources Report, reflecting the key risks facing the council and the planned action to mitigate the risks where possible.

### **7 Policy alignment and compliance**

- 7.1 Reporting on the council's performance and activities through the Performance and Resources Report to Cabinet is part of the governance of the council, ensuring transparency in its reporting arrangements and enabling scrutiny by members and the public.

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## **Appendices**

Annexe A – Performance and Resources Report – Q1 2021/22

Appendix 1 – Revenue Budget Monitor and Reserves

Appendix 2 – Covid-19 Summary

Appendix 3 – Service Transformation

Appendix 4 – Capital Monitor

Appendix 5 – Corporate Risk Register

Appendix 6 - Workforce

Annexe B – How to Read the Performance and Resources Report

Annexe C – Updated Key Performance Indicators for approval

## **Background papers**

None