

**Performance and Finance Scrutiny Committee Work Programme
November 2021 - March 2022**

Topic	Corporate or Service priority	Performance, outcome or budget	Timing
<p>2022/23 Budget</p> <p>Scrutiny of the Medium Term Financial Strategy (MTFS)</p> <p>Draft Budget - scrutiny of the draft budget including, Treasury Management and Capital Strategies to meet priorities and implications of budget reductions and saving requirements. To be linked to Council priorities.</p>	Corporate	Budget	<p>Nov 2021</p> <p>Update to December 2021, Full Budget item to January 2022</p>
<p>Quarterly Performance and Resources Report (PRR) [previously known as the Quarterly Performance Monitor (QPM)]</p> <p>Performance, risk and budget monitoring: ongoing strategic monitoring of finance, performance, workforce, risk, strategic and business critical contracts, and capital programme.</p>	Corporate	Performance, outcome and Budget	<p>Q2 Dec, Q3 March 2022, EOY July 2022</p>
<p>Property Joint Venture Partnership and Development Projects</p> <p>On an annual basis the committee will monitor the achievement of the aims of the JV Partnership, (March meeting of PFSC agreed that 6-monthly reports should be brought to the committee in the first two years to scrutinise progress in achieving the joint venture objectives).</p> <p>The Committee may scrutinise individual projects as they arise.</p>	Service	Outcome	<p>Sept 2021 and March 2022</p> <p>TBC</p>
<p>Economic Plan</p> <p>Resetting the economy is considered a key priority for the Council therefore BPG requested an item be brought to committee</p>	Corporate	Outcome	<p>March 2022</p>

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<p>to scrutinise the progress in implementing the Plan.</p> <p>The Committee requested in-depth scrutiny of specific aspects of the Economic Plan at appropriate times, for example the Experience West Sussex initiative, plans to increase tourism within the county, and the interface with District and Borough council's own tourism programmes.</p> <p>BPG supported strategic scrutiny on Tourism with a view to referring any specific concerns for consideration by joint scrutiny with the relevant District or Borough councils if felt appropriate and councils are happy to engage.</p>	Service	Outcome	TBC
<p>Growth Deal Programme</p> <p>To scrutinise the Growth Deal Programme in terms of the progress of the programme, outcomes achieved and lessons learned.</p>	Corporate	Outcome	December 2021
<p>New Ways of Working – 2 aspects of working arrangements to be covered at the same meeting</p> <p>People Framework Scrutiny of the progress and actions in developing the People Framework to achieve the outcomes agreed in West Sussex Reset Plan. This is particularly relevant due to the changing work arrangements and practices resulting from the Covid-19 pandemic.</p> <p>Asset Strategy Scrutiny of the progress and actions taken since the Asset Strategy was agreed and any amendments required due to changing work practices resulting from the Covid-19.</p>	Corporate	Performance and Outcome	November 2021 November 2021
<p>Treasury Management</p> <p>Scrutiny of the mid-year report 2021/22. PFSC is responsible for this as part of Treasury Management Regulations for wider member review.</p>	Corporate	Budget	November 2021

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The 2022/23 Strategy will be scrutinised alongside the draft budget in January 2022.			January 2022
Business Planning Group			
<p>Service Improvement Projects [SAP/Oracle Fusion replacement, Capita In-sourcing and New Ways of Working]</p> <p>BPG agreed these key projects should be monitored by the BPG via updates and briefing note.</p>	Service	Performance, outcome and budget	September BPG
<p>Strategic and Business Critical Contracts Status Report</p> <p>6-monthly overview report of the business critical contracts, with supplementary documents provided for those deemed amber or red. Information was not provided at the July BPG due to the change in reporting process through the PRR.</p> <p>July BPG agreed to consider the new arrangements for monitoring strategic and business critical contracts performance through the new format Performance and Resources (PRR) report, as received at 13 September Committee meeting. There is a need to ensure sufficient information is provided to enable Member oversight and to identify any issues that need including in the committee's work programme for further scrutiny.</p>	Corporate	Performance and outcome	<p>July BPG</p> <p>September BPG</p>