

Forward Plan of Key Decisions

The County Council must give at least 28 days’ notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [Cabinet Member](#) portfolios.

The most important decisions will be taken by the Cabinet. Due to the continuing public health restrictions, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk. The meetings will be available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council’s budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as ‘rolling decisions’.

Each month the Cabinet will consider the Council’s performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council’s budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033 022 22533, email helena.cox@westsussex.gov.uk.

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Forward Plan Summary

Summary of all forthcoming executive decisions in Cabinet Member portfolio order

Page No	Decision Maker	Subject Matter	Date
3	Cabinet Member for Environment and Climate Change	West Sussex Minerals and Waste Development Scheme 2021-2024	June 2021
3	Cabinet Member for Highways and Transport	Review of the Integrated Parking Strategy	May 2021
4	Cabinet Member for Highways and Transport	West Sussex County Council Vehicle Removal Policy	May 2021
5	Cabinet Member for Highways and Transport	West Sussex Transport Plan - Consultation Draft	June 2021
6	Cabinet Member for Highways and Transport	West Sussex Bus Services Enhanced Partnership	June 2021

Environment and Climate Change

Cabinet Member for Environment and Climate Change

West Sussex Minerals and Waste Development Scheme 2021-2024	
<p>The County Council is required to prepare a Minerals and Waste Development Scheme, which sets out how the County Council will prepare the minerals and waste local plans and other policy documents over a rolling three-year period. The current Scheme covers the period 2020-2023 and needs to be updated.</p> <p>The Cabinet Member for Environment and Climate Change will be asked to approve the West Sussex Minerals and Waste Development Scheme 2021-2024.</p>	
Decision by	Cllr Urquhart - Cabinet Member for Environment and Climate Change
Date added	15 March 2021
Month	June 2021
Consultation/ Representations	<p>South Downs National Park Authority</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Environment and Climate Change, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Rupy Sandhu Tel: 033 022 26454
Contact	Judith Shore Tel: 033 022 26052

Highways and Transport

Cabinet Member for Highways and Transport

Review of the Integrated Parking Strategy	
<p>The County Council's Integrated Parking Strategy (IPS) was previously reviewed in 2014 and, in the context of recent changes in national, regional and local conditions, requires a further review. The IPS will sit within and contribute towards the County Council's wider transport, economic, community, environment, and health strategies.</p> <p>The revised IPS will cover the period to 2024 and will seek to ensure that the County Council's parking policies remain appropriate and effective at meeting the needs of local communities, its traffic management responsibilities and the wider policies and agenda.</p>	

The Cabinet Member for Highways and Transport will be asked to approved a revised Integrated Parking Strategy.

Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	19 February 2020
Month	May 2021
Consultation/ Representations	All County Councillors, District/Borough Councils, Sussex Police, Transport Operators and other stakeholders Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex County Council Vehicle Removal Policy

As part of the implementation of Civil Parking Enforcement (CPE), the County Council has previously requested from the Department for Transport the powers to remove, store and dispose of vehicles in contravention of parking restrictions and, although granted, it was agreed that the use of these powers would be subject to further approval from the Cabinet Member for Highways and Infrastructure.

With CPE now more established and generally accepted in West Sussex, it is considered that vehicle removal could be a more appropriate tool for vehicles parked in contravention. It is considered appropriate to enact those powers as well as seek DVLA approval to devolve powers to the County Council to take enforcement action against individuals with untaxed vehicles.

A Vehicle Removal Policy would concern vehicles parked in contravention in the following circumstances:

- Persistent evader vehicles found parked in contravention
- Fraudulent use of disabled persons parking blue badges or an article that purports to be a disabled blue badge
- Parked using a fraudulent on-street parking permit, voucher or pay and display parking ticket, inclusive of cashless parking sessions and virtual permits.
- Parked in a manner that causes serious obstruction to emergency services and other road users
- Abandoned and Untaxed Vehicles

The Cabinet Member for Highways and Transport will be asked to approve a Vehicle Removal Policy for West Sussex and seek DVLA approval to take enforcement action

against individuals with untaxed vehicles.	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	1 December 2020
Month	May 2021
Consultation/ Representations	District and Borough Councils Sussex Police Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex Transport Plan - Consultation Draft	
<p>The West Sussex Transport Plan (the County Council's main policy on transport and a statutory document) is being reviewed to update the County Council's strategic approach to investment in the transport network up to 2036.</p> <p>The new Transport Plan will build on the three previous Plans and take account of the current policy context and creation of new funding streams and strategic partners. The Transport Plan is also expected to build on the Local Plans prepared by the Local Planning Authorities which guide decision-making on new developments.</p> <p>The Cabinet Member for Highways and Transport will be asked to approve the draft West Sussex Transport Plan for consultation.</p>	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	29 April 2021
Month	June 2021
Consultation/ Representations	Environment and Communities Scrutiny Committee - 9 June 2021 Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None

Author	Darryl Hemmings Tel: 033 022 26437
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex Bus Services Enhanced Partnership	
<p>In 'Bus Back Better – National Bus Strategy for England' the Government requires Local Transport Authorities (LTAs) to commit to establishing Enhanced Partnerships with bus companies to deliver Bus Service Improvement Plans from April 2022.</p> <p>The Enhanced Partnerships must be signed up to by the parties before July 2021 in order for the bus companies and the LTAs to continue to receive bus related COVID recovery funding and the Bus Services Operators Grant.</p> <p>The Cabinet Member for Highways & Transport will be asked to commit to establishing a statutory Enhanced Partnership with local bus companies.</p>	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	26 May 2021
Month	June 2021
Consultation/ Representations	<p>Bus companies</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Bill Leath Tel: 033 022 25438
Contact	Judith Shore Tel: 033 022 26052