

Annual Governance Statement Action Plan 2019-20

January 2020 Update

Principle A: Integrity and Compliance

Action and link to risk register (if applicable)	Action Owner	Progress (for future versions)
To complete the refresh of the whistleblowing procedures	Director of Law & Assurance	
To ensure full implementation of officer interests and gifts	Director of Law & Assurance	
To complete the external good governance review and plan the implementation of agreed proposals.	Chief Executive	
To review the scheme of delegation as part of the good governance review. (Risk LA7)	Director of Law & Assurance	
18-19 – To plan review of anti-fraud, corruption and bribery policies (Risk CR7)	Director of Law & Assurance	

Principle B: Openness and Stakeholders

Action and link to risk register (if applicable)	Action Owner	Progress
Implement actions arising from the Governance Review (Risk CR7)	Chief Executive	
Implement actions from Improvement Plan for Fire & Rescue Service	Chief Fire Officer	
Implement actions from the Children First Improvement Plan	Executive Director of Children, Young People and Learning	
Children's Improvement Board to enhance partnership engagement	Executive Director of Children, Young People and Learning	
Identify and implement actions related to planning for a Children's Trust	Chief Executive and Executive Director of Children, Young People and Learning	
Complete work on equality impact assessment in decision making	Director of Law & Assurance	
Complete engagement, promotion and training linked	Director of Law & Assurance	

Action and link to risk register (if applicable)	Action Owner	Progress
to revised whistleblowing policy.		
Implement final proposals and actions from review of scrutiny and learning from good governance review	Director of Law & Assurance	
18-19 - To complete roll out of Modern.gov systems for democratic processes	Director of Law & Assurance	

Principle C: Sustainability

Action and link to risk register (if applicable)	Action Owner	Progress
Review of process for setting or varying West Sussex Plan priorities	Chief Executive	
Review of member engagement for performance management arrangements	Director of Law & Assurance and Director of Finance & Support Services	
Review of Total Performance Monitor content and processes	Director of Finance & Support Services	
Completion of governance for Climate Change Strategy	Director of Environment & Public Protection	
Develop actions from the new Economic Strategy	Executive Director of Place Services	

Principle D: Optimising Interventions

Action and link to risk register (if applicable)	Action Owner	Progress
Children's Improvement Plan implementation (CR61)	Executive Director of Children, Young People and Learning	
Fire and Rescue Improvement Plan implementation (Risk CR60)	Chief Fire Officer	
Review of Total Performance Framework form and process	Director of Finance & Support Services	
Review of officer executive boards	Director of Law & Assurance	
Review of capital governance arrangements	Director of Law & Assurance and Director of Finance & Support Services	

Principle E: Leadership and Capability

Action and link to risk register (if applicable)	Action Owner	Progress
Leadership skill development	Director of Human Resources and Organisational Development	
Workforce strategy adopted and actions planned	Director of Human Resources and Organisational Development	
Member skills development following good governance review and scrutiny review	Director of Law & Assurance	
Plans for member skills and knowledge in preparation for post May 2021 election	Director of Law & Assurance	

Principle F: Risk and Performance

Action and link to risk register (if applicable)	Action Owner	Progress
Finalise review and plans for corporate risk register oversight and monitoring	Director of Finance & Support Services	
Refresh compliance and consistency in scheme of onward delegation from Directors	Director of Law & Assurance	
Finalise internal governance and arrangements for assurance in relation to Health and Safety	Director of Human Resources and Organisational Development	

Principle G: Audit and Transparency

Action and link to risk register (if applicable)	Action Owner	Progress
Internal audit recommendations for governance	Director of Law & Assurance	