

Regulation, Audit and Accounts Committee – Work Programme 2020/21

Committee Date:-25 September 2020

Item
As agreed at the informal, virtual meeting on 3 April, this meeting has been scheduled to be used as an additional reserve committee date if required. Its use will be determined nearer the time and could potentially be used to sign the accounts if they were ready.

Committee Date:- 20 November 2020

Item	Lead Officer	Objectives and comments
Financial Statements 2019/20	Vicky Chuter	<ul style="list-style-type: none"> • To approve the statement of accounts for the County Council and Pension Fund.
Annual Governance Statement	Charles Gauntlett	<ul style="list-style-type: none"> • To approve the Annual Governance Statement for 2020/21 and agree action plan.
Quarterly Treasury Management Report	Vicky Chuter	<ul style="list-style-type: none"> • Treasury Management Compliance Update - Quarterly Report on compliance and performance against the Treasury Management Strategy and planned parameters.
Accounts Payable System Review	Vicky Chuter	<ul style="list-style-type: none"> • To update the Committee on the outcome of the recent Accounts Payable Review
Quarterly Risk Management Report	Fraser Pake	<ul style="list-style-type: none"> • To receive quarterly update report on the effectiveness of risk management arrangements.
Internal Audit Progress Report	Neil Pitman	<ul style="list-style-type: none"> • To receive a progress update against the audit plan, outstanding management actions, audit performance and any significant issues arising from internal audit reviews
External Audit Report	External Auditor	<ul style="list-style-type: none"> • To review/note the Audit Results Report for County and Pensions

Committee Date:- 18 January 2021

Item	Lead Officer	Objectives and comments
Annual Governance Statement Update	Charles Gauntlett	<ul style="list-style-type: none"> To provide an update on progress against the action plan
Quarterly Treasury Management Report	Vicky Chuter	<ul style="list-style-type: none"> Treasury Management Compliance Update - Quarterly Report on compliance and performance against the Treasury Management Strategy and planned parameters.
Quarterly Risk Management Report	Fraser Pake	<ul style="list-style-type: none"> To receive quarterly update report on the effectiveness of risk management arrangements.
Internal Audit Progress Report	Neil Pitman	<ul style="list-style-type: none"> To receive a progress update against the audit plan, outstanding management actions, audit performance and any significant issues arising from internal audit reviews
External Audit Report	External Auditor	<ul style="list-style-type: none"> Planning report

Committee Date:- 8 March 2021

Item	Lead Officer	Objectives and comments
Financial Statements 2020/21 - Plans and Progress	Vicky Chuter	<ul style="list-style-type: none"> To update on progress to date for closing the 2020/21 accounts for West Sussex County Council and the West Sussex Pension Fund.
Financial Regulations	Vicky Chuter	<ul style="list-style-type: none"> To review the processes in place.
Quarterly Risk Management Report	Fraser Pake	<ul style="list-style-type: none"> To receive quarterly update report on the effectiveness of risk management arrangements.
Internal Audit Progress Report	Neil Pitman	<ul style="list-style-type: none"> To receive a progress update against the audit plan, outstanding management actions, audit performance and any significant issues arising from internal audit reviews
Internal Audit Plan 2021/22	Neil Pitman	<ul style="list-style-type: none"> To consider the Internal Audit Plan and Fraud Plan for 2021/22
Internal Audit Charter 2021/22	Neil Pitman	<ul style="list-style-type: none"> To consider the Internal Audit Charter 2021/22
External Audit Report	External Auditor	<ul style="list-style-type: none"> Progress report
Work Programme 2020/21	Adam Chisnall	<ul style="list-style-type: none"> To agree the work programme for the following year.