

## Capital Programme Performance Report Quarter 4 2019/20 Performance by Portfolio

1. Each of the capital programme projects in delivery is required to submit a highlight report on a monthly basis to consider progress towards delivering the outputs against time, cost and quality. Summaries of the highlight reports by portfolio are available as background papers. At the end of March 2020 there were 19 red highlight reports, 14 amber and 35 green. The performance of project by individual Cabinet Member portfolio is set out below.

### Adults and Health

2. 5 projects submitted highlight reports at the end of March. 3 schemes in delivery rated at amber, indicating that there is an issue having an effect on the project, but that it can be dealt with by the project manager or project delivery team. 2 were rated as red, indicating that there are significant issues with the projects, requiring corrective action.

3. The table below sets out the reason projects were amber and red along with an update on the latest position:

Scheme	RAG at 31 March	Reason	RAG at 7 May	Updated Position
In-House Day Services – Part A Construction	<b>RED</b>	Completion delayed due to Covid-19 shut-down of works. Contractor remains on site with limited crew	<b>AMBER</b>	Construction works complete, handover arrangements delayed and subject to careful planning
In-House Day Services – Part B Design	<b>RED</b>	Delay in preparing options appraisal due to staff prioritisation as a result of Covid-19 response. Business case appraisal planned for May.	<b>AMBER</b>	Design stage complete, subsequent procurement of construction phase progressing with tight timescale and careful planning required
NHS Capital Grants – BC	<b>AMBER</b>	Project complete, End of Project Report due in December. Ongoing issues with payment of grant funding to be pursued	<b>AMBER</b>	
East Grinstead Extra Care Housing	<b>AMBER</b>	Building works delayed by approximately 3 months due to Covid-19 site restrictions	<b>AMBER</b>	
Westergate Extra Care Housing	<b>AMBER</b>	Building works delayed by approximately 3 months due to Covid-19 site restrictions	<b>AMBER</b>	

### Economy

4. 7 projects submitted highlight reports at the end of March. 4 of the schemes in delivery were rated green, indicating that the project is reporting to plan. 2 was rated amber, indicating that there is an issue having an effect on the project, but that it can be dealt with by the project manager or project delivery team. 1 was rated as red, indicating that there are significant issues with the project, requiring corrective action.

5. The table below sets out the reason projects were amber and red along with an update on the latest position:

<b>Scheme</b>	<b>RAG at 31 March</b>	<b>Reason</b>	<b>RAG at 7 May</b>	<b>Updated Position</b>
Bognor Regis Creative Hub	<b>AMBER</b>	Site temporarily shut down due to Covid-19 restrictions. Length of delay and impact to be considered	<b>AMBER</b>	Site proposed to be reopened during May. Revised programme and cost to be agreed.
Demolition of vacant buildings – CHSB	<b>RED</b>	Procurement process and post-procurement mobilisation likely to be delayed due to Covid-19 considerations/ restrictions	<b>RED</b>	Survey of historic air raid shelters likely to add to Covid-19 delays
Worthing Public Realm Design Stage	<b>AMBER</b>	Proposals to contract Worthing Borough Council to deliver Portland Road scheme and replace South Street with Railway Approach to be considered in May 2020	<b>AMBER</b>	

### **Education and Skills / Children and Young People**

6. 18 projects submitted highlight reports at the end of March. 12 of the schemes in delivery were rated green, indicating that the project is reporting to plan. 3 were rated at amber, indicating that there is an issue having an effect on the projects, but that it can be dealt with by the project manager or project delivery team. 3 were rated as red, indicating that there are significant issues with the projects, requiring corrective action.

7. The table below sets out the reason individual project/s were rated red and provides an update on the latest position:

<b>Scheme</b>	<b>RAG at 31 March</b>	<b>Reason</b>	<b>RAG at 7 May</b>	<b>Updated Position</b>
Bourne Community School	<b>RED</b>	Practical Completion issued subject to required post-completion works to be planned around the school's operations to avoid further disruption.	<b>RED</b>	Remaining works to be reprogrammed around easing of site restrictions
Children's In-House Care – Cissbury Lodge	<b>RED</b>	Start of works delayed due to Covid-19 site restrictions. Tender for works issued with consideration of Covid-19 issues.	<b>AMBER</b>	Tender period extended on request of bidders, report expected to be issued in June 2020
Children's In-House Care – Seaside Design	<b>RED</b>	Start of construction delayed due to Covid-19 site restrictions.	<b>AMBER</b>	Design stage complete, with preferred option subject to approval planned end of May
Children's In-House Care – May House Design	<b>RED</b>	Start of construction delayed due to Covid-19 site restrictions.	<b>AMBER</b>	Design stage complete, with preferred option subject to approval planned end of May

Community Schools Capital Maintenance	<b>AMBER</b>	Delay in delivery of programme due to Covid-19 site restrictions. Critical/essential works being prioritised at Director level on a case by case basis.	<b>AMBER</b>	Easter half-term delivery delayed. Concern regarding critical Summer holiday delivery period. Design and tender progressing in order to be ready for issue when appropriate
Crawley Down	<b>AMBER</b>	Delay due to Covid-19 site restrictions - practical completion of new block achieved. Sectional works to existing toilets partially completed.	<b>AMBER</b>	
Manor Green SEND Provision	<b>RED</b>	Due to Covid-19 site restrictions, all non-critical construction operations on hold until reassessment of the situation in mid-April.	<b>RED</b>	Contractor now on site. Completion forecast late September, after start of 20/21 academic year
Nyewood CoE School	<b>RED</b>	Delay due to Covid-19 site restrictions.	<b>RED</b>	Limited works recommenced within site restrictions to attempt completion of Phase 1. Main works remain to be reprogrammed
Parklands Primary	<b>RED</b>	Delay and additional costs due to significant persistent defects. Further delay due to Covid-19 site restrictions.	<b>RED</b>	
Safeguarding programme	<b>RED</b>	Order for Phase 1 works placed. Works suspended due to Covid-19 site restrictions.	<b>RED</b>	
Shelley Primary School	<b>RED</b>	Delay due to Covid-19 site restrictions.	<b>RED</b>	Site remains closed, design works progressing. Contractor planning return to site mid-May
Southwater Infants and Junior	<b>RED</b>	2nd stage tender delayed due to limited interest due to Covid-19.	<b>RED</b>	Options for temporary accommodation being explored
The Weald School All-Weather Pitch	<b>RED</b>	Contractor appointed but start delayed due to Covid-19 site restrictions.	<b>RED</b>	
Thorney Island Primary	<b>RED</b>	Delay in design stage due to Covid-19 site restrictions.	<b>RED</b>	
Woodlands Meed College Design Stage	<b>AMBER</b>	Project re-started with profiled completion August 2023. Access options being explored.	<b>AMBER</b>	Business case recommended for Cabinet Member approval

## Environment

8. 6 projects submitted highlight reports at the end of March, all of which were rated green, indicating that the projects are reporting to plan

## Finance and Corporate Resources

9. 6 projects submitted highlight reports at the end of March. 2 of the schemes in delivery were rated green, indicating that the project is reporting to plan. 2 were rated at amber, indicating that there is an issue having an effect on the projects but that they can be dealt with by the project manager or project delivery team. 2 were rated

as red, indicating that there are significant issues with the projects, requiring corrective action.

10. The table below sets out the reason individual project/s were rated amber and red and provides an update on the latest position:

Scheme	RAG at 31 March	Reason	RAG at 7 May	Updated Position
Carbon Reduction	<b>AMBER</b>	Delay in commissioning of Parkside Combined Heat and Power due to COVID-19 site restrictions.	<b>AMBER</b>	Works planned to restart during May
FM Structural Maintenance 2019/20	<b>RED</b>	Covid-19 site restrictions stopped works from mid-March, many on-site schemes remain unfinished.	<b>RED</b>	Delivery limited, works progressing where able to and where considered necessary
Minor Asset Improvement	<b>AMBER</b>	Delay due to Covid-19 site restrictions	<b>AMBER</b>	Works remain on hold
West Sussex Gigabit	<b>RED</b>	Delay due to Covid-19 site restrictions – completion re-forecast to mid-August	<b>RED</b>	Minimal works under current lockdown conditions – completion of connections reforecast to mid-August, subject to conditions

### Fire and Rescue and Communities

11. 4 projects submitted highlight reports at the end of March. 2 of the schemes in delivery were rated green, indicating that the project is reporting to plan. 2 were rated as red, indicating that there are significant issues with the projects, requiring corrective action.

12. The table below sets out the reason projects were amber and red along with an update on the latest position:

Scheme	RAG at 31 March	Reason	RAG at 7 May	Updated Position
Horsham Blue Light Centre	<b>RED</b>	Approval to proceed to Stage 4 and Planning Application delayed due to further scrutiny and the need for significant value engineering post design-freeze. Contractor costs incurred for down-time as part of contract.	<b>RED</b>	Further value-engineering and re-design works being undertaken
Worthing Community Hub	<b>RED</b>	Delay due to Covid-19 site restrictions	<b>RED</b>	Award of tender remains subject to approval

### Highways and Infrastructure

13. 20 projects submitted highlight reports at the end of March. 16 of the projects in delivery were rated green, indicating that the projects are reporting to plan. 4 were rated as amber, indicating that there is an issue having an effect on the projects but that it can be dealt with by the project manager or project delivery team.

14. The table below sets out the reason individual projects were rated amber and provides an update on the latest position:

<b>Scheme</b>	<b>RAG at 31 March</b>	<b>Reason</b>	<b>RAG at 7 May</b>	<b>Updated Position</b>
A2300 Corridor Improvement – Design Stage	<b>AMBER</b>	Delay to start on site and mobilisation planned in 2 weeks due to Covid-19 site restrictions.	<b>AMBER</b>	Covid-19 expected to have an impact on delivery timetable and cost, to be determined.
A284 Lyminster Bypass	<b>AMBER</b>	Delay due to Covid-19 site restrictions impacting CPO stage. Legal advice being sought, with a risk of significant delay to CPO timescale.	<b>AMBER</b>	Discussions with contractor seeking to mitigate delays
LED Streetlight Conversion	<b>AMBER</b>	Unavailability of equipment leading to delay in delivery, installation and benefits to be reprofiled at Stage 2 contract in October 2020	<b>AMBER</b>	
West of Horsham	<b>AMBER</b>	Proposed programme costs exceed current budget. Proposals to draw down additional S106 to fund prioritised programme subject to Key Decision.	<b>AMBER</b>	