

Forward Plan of Key Decisions

The County Council must give at least 28 days’ notice of all key decisions to be taken by members or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to the [West Sussex Plan](#) priorities of:

- **Best Start in Life** (those concerning children, young people and schools)
- **A Prosperous Place** (the local economy, infrastructure, highways and transport)
- **A Safe, Strong and Sustainable Place** (Fire & Rescue, Environmental and Community services)
- **Independence in Later Life** (services for older people or work with health partners)
- **A Council that Works for the Community** (finances, assets and internal Council services)

The most important decisions will be taken by the Cabinet sitting in public. The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the County Council’s website and from Democratic Services, County Hall, West Street, Chichester, PO19 1RQ, all Help Points and the main libraries in Bognor Regis, Crawley, Haywards Heath, Horsham and Worthing. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
West Sussex Plan priority	Which of the five priorities in the West Sussex Plan the proposal affects.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Select Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council’s budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as ‘rolling decisions’.

Each month the Cabinet will consider the Council’s performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.


Significant proposals for the management of the Council’s budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033022 22533, email helena.cox@westsussex.gov.uk.

Published: 2 January 2020

Forward Plan Summary

Summary of all forthcoming executive decisions in West Sussex Plan priority order

Decision Maker	Subject Matter	Date
 Best Start in Life		
Cabinet Member for Education and Skills	Replacement All Weather Pitch at The Weald Community School, Billingshurst	January 2020
Cabinet	Small Schools Proposals	January 2020
Cabinet Member for Education and Skills	Southwater Infant and Junior Schools - Additional Funding Replacement Accommodation	January 2020
Director of Finance and Support Services	Award of Contract for the expansion of Manor Green Primary School, Crawley	January 2020
Cabinet	Woodlands Meed College Site, Burgess Hill - Allocation of Funding for Project Delivery	January 2020
Cabinet Member for Education and Skills	School Funding 2020/21	January 2020
Cabinet Member for Education and Skills	Admission Arrangements for Community and Voluntary Controlled Schools in West Sussex and the Coordinated Scheme of Admissions	February 2020
Cabinet	Adoption of the West Sussex Children First Strategic Approach	March 2020
Cabinet Member for Education and Skills	Provision of new school hall at Thorney Island Primary School	April 2020
 A Prosperous Place		
Leader	Endorsement of bids to Coast to Capital LEP: West Sussex Full Fibre Programme	January 2020
Director of Highways, Transport and Planning	Concessionary Travel Scheme - award of bus pass manufacture and administration contract	January 2020
Cabinet Member for Economy and Corporate Resources	Crawley Growth Programme: Approval of amendments to project funding allocations	January 2020
Cabinet Member for Highways and Infrastructure	Transport for the South East: response to consultation on draft Transport Strategy	January 2020
Acting Executive Director Place Services	Worthing Public Realm Works - Adur and Worthing Growth Programme	February 2020
Director of Highways, Transport and Planning	Adur and Worthing Agency Agreement for Parking Services	February 2020
Cabinet Member for Highways and Infrastructure	Highways and Transport Delivery Programmes 2020/21	February 2020



A Strong, Safe and Sustainable Place

Director of Public Health	Contract for Provision of Children, Young People and Adults, who use Alcohol and / or Drugs, their Families and Carers extension	January 2020
Executive Director People Services	Hospital Discharge Care Service Award of Contract	January 2020
Cabinet Member for Adults and Health	Procurement of Accommodation Based Support for Alcohol/Drug Recovery	January 2020
Acting Executive Director Place Services	Worthing Community Hub Award of Contract	February 2020
Acting Executive Director Place Services	Electric Vehicle Charging Procurement and Contract Award	March 2020
Cabinet Member for Adults and Health	Supported Living Services Procurement	March 2020



Independence in Later Life

Cabinet Member for Adults and Health	Adults' Services Improvement - Next Steps	January 2020
Cabinet Member for Adults and Health	Commissioning of Care and Support at Home	January 2020
Director of Public Health	Local Healthwatch and Independent Complaints Advocacy Service Award of Contract	January 2020
Cabinet Member for Adults and Health	Review of In-house Residential Care	February 2020
Executive Director Adults and Health	Extension of the Community Equipment Service Contract	February 2020



A Council that works for the Community

Cabinet Member for Finance, Leader	Total Performance Monitor (Rolling Entry)	Between April 2019 and March 2020
Cabinet Member for Finance	Property Review (Rolling Entry)	Between April 2019 and March 2020
Cabinet Member for Economy and Corporate Resources	Procurement "Soft" Facilities Management Services Contract	January 2020
Acting Executive Director Place Services	Award of Contract for Self Service Library Kiosks	January 2020
Cabinet	Procurement of Agency Worker Recruitment Contract	January 2020
Cabinet	Approval of the County Council's Revenue Budget 2020/21 and Capital Programme 2020/21 to 2023/24	January 2020
Cabinet	Development Agreements: New Monk's Farm	February 2020

Strategic Budget Options 2020/21

Cabinet	Review of Fees and Charges	January 2020
Cabinet	Reduction in the Post-16 Support Service	January 2020