

Cabinet Member Decision Record (Part 1)

PART A	
Cabinet Member (s)	Cabinet Member for Adults and Health
Report Title	Procurement of a Direct Payment and Personal Budget Support Service
Key Decision	Yes
If Yes, Listed in the Forward Plan?	Yes
Ref No	AH6 17-18
Call-in - Officer Contact	Suzannah Hill, 033022 22551
Queries - Officer Contact	Suzannah Hill, 033022 22551
Electoral Divisions	All
Date Decision Made	15.2.18
Any interest declared by the member(s) making the decision	None
Any conflict of interest declared by any executive member who is consulted by the member making the decision	None
In respect of any declared conflict of interest, any dispensation granted by the relevant local authority's Head of Paid Service	None

Summary of Decision	<p>The contract for the County Council’s Direct Payments Support Service ends on 30 September 2018.</p> <p>The County Council is committed to giving customers choice and control over their support services; one method of enabling this is through Direct Payments, where the customer receives a cash allocation to spend in a way which they consider will meet their assessed care needs. A Direct Payment Support service is required to ensure that people can receive the appropriate advice and support to make the best use of their money. It will also support the County Council to ensure that Direct Payments are used lawfully, effectively and are affordable within the budget.</p> <p>Recommendations</p> <p>That the Cabinet Member approves:</p> <p>(1) The commencement of a competitive procurement process for the re-procurement of a Direct Payment Support Service as set out in paragraph 2, up to a value of approx. £547,000 per annum, of which Continuing Health Care will contribute £40,000 per annum, for a period of three years commencing on 1 October 2018, with an option to extend for two further two year periods, up to a maximum of seven years, until 30 September 2025. Allowing for an annual inflationary uplift, this means a maximum total value over the life of the contract of £4,070,000; and</p> <p>(2) delegates authority to the Director Adult Operations to award the contract and to extend the contract, if appropriate, in accordance with the County Council’s Standing Orders on Procurement and Contracts, subject to this being affordable within the limits of planned budgets.</p>
Report (attach)	
Background Papers	None

PART B			
Recommendation supported by	Name & Title	Signature or electronic approval attached	Date
Director	Director Adult Operations	Yes	15/02/18
Joint Director			
Legal	Tony Kershaw, Director Law Assurance and Strategy	Yes	15/02/18
Finance	Katharine Eberhart, Director of Finance, Corporate Resources and Services	Yes	15/02/18
Finance officer consulted.			
Head of Human Resources* *if appropriate			

Recommendations endorsed by		
Cabinet Member Title	Signature or electronic approval attached	Date
Cabinet Member for Adults and Health	yes	15/02/18

PART C		
Form and Report emailed to EDD compiler and Office Services by DSO 15.2.18	EDD Compiler emailed decision to MCC All 15.2.18	Report published to website by Office Services 15.2.18
Call-in deadline: 26/02/18	Called in? No	Date decision comes into effect (if not called in): 27/02/18
Decision confirmation emailed to officers by DSO	Liz Merrick	