

Report to Cabinet

1 October 2024

Outside Body Appointment - Littlehampton Harbour Advisory Body

Report by Director of Law and Assurance

Electoral division(s): Littlehampton Town

Summary

Outside bodies are external organisations which have requested that the County Council appoints an elected member or a representative to them or to which the Council expects to make appointments.

Recommendation

That the Cabinet nominates Councillor Bob Woodman, a member of Littlehampton Town Council, to represent West Sussex County Council on the Littlehampton Harbour Advisory Body.

Proposal

1 Background and context

- 1.1 The Council maintains a list of outside bodies which have requested that the County Council appoints an elected member or a representative to them. Participation in outside bodies:
 - contributes to the County Council's strategic functions, priorities or community leadership roles
 - supports partnership and joint working
 - enables members to gain and share knowledge and expertise
- 1.2 Councillors/representatives appointed to outside bodies must respond to all reasonable requests for information about the work of the outside body and their participation in it.
- 1.3 The Cabinet appoints four representatives to the Littlehampton Harbour Board (LHB) because it is a precepting authority.
- 1.4 The LHB consults the Littlehampton Harbour Advisory Body (LHAB) on all matters substantially affecting the management, maintenance, improvement, conservation, protection or regulation of the Littlehampton Harbour and its navigation. The Littlehampton Harbour Advisory Body's role is, "To consider matters of interest to the Board related to conservation, protection,

regulation, management, maintenance and improvement of the Littlehampton Harbour and its navigation. To identify matters of interest to harbour users and other stakeholders and make recommendations that they should be considered by the Board. To provide advice and opinion to the Board on matters under consideration.”

1.5 Membership is drawn from the stakeholders of Littlehampton Harbour which include the County Council, Arun District Council, the Environment Agency, Littlehampton Town Council, RNLI, HM Coastguard, mooring operators and commercial fishermen.

1.6 The County Council has one vacancy on the LHAB.

2 Proposal details

2.1 The County Council supports a nominated councillor from Littlehampton Town Council (LTC) to represent it on the LHAB.

2.2 The appointed LTC member will be asked to regularly report to the Cabinet Member for Environment and Climate Change on the work of the LHAB including forwarding agendas and minutes of the meetings.

3 Other options considered (and reasons for not proposing)

3.1 The Cabinet may choose not to appoint to outside bodies but should consider whether there are any implications arising for the County Council by not making those appointments.

4 Consultation, engagement and advice

4.1 The Cabinet was previously consulted on the review of outside bodies to ensure that the County Council continues to appoint to bodies that assist the County Council and are consistent with its priorities.

5 Finance

5.1 There are no financial or resource implications.

6 Risk implications and mitigations

Risk	Mitigating Action (in place or planned)
List of Outside Bodies is out of date	By regular reviewing of the list of Outside Bodies and the requirement and effectiveness of those listed, the County Council holds an up to date and relevant record of member engagement with external organisations and partnerships.
Effectiveness in role	Appointees should obtain key documents regulating the organisation - constitution or terms of reference - to ensure they are aware of what the body does and receive a briefing on it and their role within it

7 Policy alignment and compliance

7.1 There are no equality duty, social value, crime and disorder or human rights implications.

Tony Kershaw

Director of Law and Assurance

Contact Officer: Judith Shore, Democratic Services Officer,
033 022 26052, judith.shore@westsussex.gov.uk

Background papers

None