

Report to Matt Davey, Assistant Director (Highways, Transport and Planning)

September 2023

West Sussex Integrated Parking Strategy 2022 - 2027

Report by Head of Transport and Network Operations

Electoral Division(s): All

Summary

As the Highway Authority for West Sussex, the County Council has an [Integrated Parking Strategy](#) (IPS) that sets out its approach to managing parking. This mainly includes the management and enforcement of on-street parking controls and regulations but it also sets out the County Council's view and role in off-street parking provision, primarily provided by district and borough councils, as well as how its approach to parking management relates to other policies and strategies.

The IPS was last reviewed in 2022 and as part of the [key decision](#) that brought the new IPS into effect, authority was delegated to the Assistant Director (Highways, Transport and Planning) to review the IPS Action Plan annually and make amendments, if necessary, in consultation with the Cabinet Member for Highways and Transport.

This report outlines the first annual review of the IPS Action Plan.

Recommendations

- (1) That the Assistant Director (Highways, Transport and Planning), in consultation with the Cabinet Member for Highways and Transport, supports the IPS Action Plan review, attached as [Appendix B \(PDF, 105KB\)](#) to the report.
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Proposal

1 Background and context

- 1.1 As the Highway Authority for West Sussex, the County Council has an [Integrated Parking Strategy](#) (IPS) that sets out its approach to managing parking. This mainly includes the management and enforcement of on-street parking controls and regulations but it also sets out the County Council's view and role in off-street parking provision, primarily provided by district and borough councils, as well as how its approach to parking management relates to other policies and strategies.
- 1.2 The IPS was last reviewed in 2022 and the new strategy, covering the period 2022-27, seeks to ensure that the County Council's approach to managing parking remains appropriate and effective, or in other words, that the supply, regulation, enforcement and cost of all types of parking in West Sussex

continues to be managed and controlled in ways which are consistent with the County Council's other transport, economic and environmental policies.

- 1.3 Within the IPS sits an Action Plan, which sets out some of the more specific measures that the County Council intends to undertake over the 2022 – 2027 period. As part of the [key decision](#) that brought the new IPS into effect, authority was delegated to the Assistant Director (Highways, Transport and Planning) to review the IPS Action Plan annually and make amendments, if necessary, in consultation with the Cabinet Member for Highways and Transport. This report outlines the first annual review of the IPS Action Plan.

2 Proposal details

- 2.1 [Appendix A \(PDF, 116KB\)](#) outlines the existing IPS Action Plan, as approved in 2022.
- 2.2 [Appendix B \(PDF, 105KB\)](#) sets out the progress made on certain elements of the plan for the period September 2022 to September 2023 as well as presenting a revised IPS Action Plan for 2023.

3 Consultation, engagement and advice

- 3.1 The six district and borough councils in West Sussex operate Civil Parking Enforcement (CPE) and manage Controlled Parking Zones (CPZs), under Agency Agreements, on behalf of the County Council. Officers from these authorities meet regularly to monitor the management of on-street parking and to discuss many of the short/long term issues set out in the IPS. Much of the progress outlined in [Appendix B \(PDF, 105KB\)](#) is facilitated by the close working relationships established with each local authority.
- 3.2 A number of measures within the IPS Action Plan, such as development of CPZs, will be subject to their own communications strategies as well as wide ranging public consultation and Local Member consideration.
- 3.3 Local Members will be notified of any amendments to the IPS Action Plan via The Bulletin.

4 Finance

- 4.1 The IPS Action Plan Review 2023 does not have any direct or immediate revenue or capital implications.
- 4.2 Expenditure associated with introducing, managing and maintaining on-street parking for the period 2022-2027, will be managed through the County Council's On-Street Parking Reserve. Income from on-street parking charges, which includes pay & display and permit charges as well as revenue from Civil Parking Enforcement (Penalty Charge Notices) is credited to this account.
- 4.3 The On-Street Parking Reserve is managed in accordance with the requirements of the Road Traffic Regulation Act 1984, which sets out the purposes for which the County Council may levy on-street parking charges and how revenues may be spent.
- 4.4 Some future measures arising from the IPS, such as CPZ implementation will incur capital costs which will be met from the following sources - Section 106 funds, Community Infrastructure Levy, Local Enterprise Partnership Growth Programme Funding, Capital Funding.

5 Risk implications and mitigations

Risk	Mitigating Action (in place or planned)
The management of a finite resource, such as parking space, requires that a balance be struck between the interests of the various user groups that compete to use that resource and any measure that balances or prioritises the interests of one group over others will, inevitably, affect those users to varying degrees of benefit or dis-benefit.	The IPS provides the framework within which these competing and conflicting needs will be identified, assessed and prioritised. Decisions regarding the implementation or amendment of any individual measures (as outlined in the Action Plan) will be made by the Cabinet Member for Highways and Transport and/or the Assistant Director (Highways, Transport and Planning), in consultation with the relevant Local Members and will be subject to the appropriate decision-making process.

6 Policy alignment and compliance

- 6.1 The appropriate and effective management of parking, delivered by the IPS, aligns with the West Sussex Council Plan 2021-2025 (A sustainable and prosperous economy).
- 6.2 It is considered that the policies contained within the IPS will contribute to the increased safety of all road users and the wider community and that these benefits will mitigate any likely Human Rights Act Implications. Similarly, there are not considered to be any significant social value or legal issues arising from the IPS Action Plan review. The Equality Duty will be considered when individual schemes are delivered but specific relevance of the duty in relation to the approach to Blue Badge provision is addressed in the policy.
- 6.3 The County Council does not consider parking management to create any crime and disorder issues. Officers have previously consulted with Sussex Police, who share this view.

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Appendices

- A. [Integrated Parking Strategy Existing Action Plan \(2022\) \(PDF, 116KB\)](#)
- B. [Integrated Parking Strategy Action Plan Review \(2023\) \(PDF, 105KB\)](#)

Background papers

None