

## CHESC Action and recommendations tracker 2023-24

The recommendations tracker allows scrutiny committees to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once an action has been completed, it will be removed from the tracker at the next meeting.

Topic	Meeting (date raised)	Recommendation	Responsible Officer/ Member	Follow up	Response/Progress/ Deadlines	Status
Major Schemes - Lessons Learned	22/01/24	2. Expresses concern at the wording around the robustness of contracts in paragraph 8.2 and welcomed officers agreeing to review the wording.	Alex Sharkey/ Dave Lambert/ Hiong Ching Hii	04/03/24	<p>Paragraph 8.2 has been reworded as follows:</p> <p>Situation: The NEC form of contract incentivises Contractors to work collaboratively with the Employer, providing work to a high quality and standard. There is a risk in terms of quality of work by sub-contractors, whose contracts may be of a different type.</p> <p>Lessons Learned: Ensure where possible that sub-contractors are of same form as the main contract.</p> <p>Joy approved 16/02/24</p>	Complete
New Process for Traffic Regulation	22/01/24	1. Wishes for applicants of rejected schemes to have a clear	Head of Local Highways Operations	-	February 2024: Officers have been reminded to include feedback to applicant on why an application has been unsuccessful.	Complete

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on Orders and Community Highways Schemes		understanding of why the scheme had not been successful and to understand how that is communicated to increase levels of customer satisfaction.				
Regulation Orders and Community Highways Schemes	22/01/24	2. Welcomes feedback on the result of applications to local members, with information that can help members to support their communities	Head of Local Highways Operations	04/03/24	February 2024: Officers have been reminded to make sure local members are briefed.	Complete

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		more in the future.				
Regulation Orders and Community Highways Schemes	22/01/24	6. Expresses concern about traffic incidents in rural areas not being reported, so that officers are aware when they are reviewing applications.	Head of Local Highways Operations/ Highways Operations Manager - Western	-	Noted	Complete
Regulation Orders and Community Highways Schemes	22/01/24	8. Looks forward to receiving the county-wide data on schemes, sorted by division, and outcome.	Highways Operations Manager - Western	04/03/24	February 2024: Officers plan to circulate in April 2024.	Ongoing

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Performance and Resources Report 2023-24 - Quarter 1 Communities	20/09/23	4. Welcomes the offer to members to visit the Community Hub and looks forward to that opportunity.	Assistant Director Communities	04/03/24	February 2024: Team due to move into interim premises shortly, date to be set once settled into new office location.  January 2024: No date has yet been set.  November 2023: Action will need to be delayed due to the closure of Durban House following flooding. Officers will make preparations once new office location for Community Hub has been identified	Ongoing
Performance and Resources Report 2023-24 - Quarter 1 Communities	20/09/23	5. Acknowledges how the continued increase in excess deaths since the pandemic is leading to an overspend but understands the reasons for it and the	Assistant Director Communities	04/03/24	November 2023: Will be included in the Member Development Session on the Coroners Service which is scheduled for 18 April 2024 and will enable the full year figures to be considered alongside a wider holistic discussion on all elements of the service delivery approach.	Ongoing

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		pressures that are upon the Coroner's Service. The Committee looks forward to seeing some of the data breaking down whether there are any patterns by demography of geography.				
Performance and Resources Report 2023-24 - Quarter 1	20/09/23	6. Welcomes the opportunity for a bite-sized session on support to Syrian and Afghan refugees for the Committee.	Assistant Director Communities/ Senior Advisor	04/03/24	February 2024: Officers will arrange once updated guidance received from Government so can be as up-to-date as possible.  January 2024: Officers to arrange.	In Progress

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Communities						
Performance and Resources Report 2023-24 - Quarter 1  Communities	20/09/23	7. Welcomes the grants to the Library Service and Record Office and looks forward to meeting the teams working on the projects.	Assistant Director Communities/Senior Advisor	04/03/24	January 2024: Officers to arrange opportunities for in-person visits.	In progress