

## Changes to Part 3: Scheme of Delegation

Additions shown in bold, italic text

### Officer Scheme of Delegation: Part 2 – Corporate Matters

#### 2N IT, Data and Information Management (including Freedom of Information)

Section /No.	Function	Officer	Form of shared delegation
212	<p>To act as the Council’s Data Protection Officer so as to ensure the effective and lawful management of data under the control of the County Council in accordance with Data Protection legislation and the County Council’s Data Protection policies and to ensure compliance with the policies and all Data Protection legislation In Particular to manage and give assurance for the effectiveness of:</p> <ul style="list-style-type: none"> <li>• The policies and procedures relating to data processing and retention by the Council</li> <li>• Compliance with the Data Protection Principles</li> <li>• Policies and arrangements for dealing with requests from individuals as data subjects</li> <li>• Policies and arrangements for sharing data with other persons or organisations</li> <li>• The publication of data controlled by the Council to meet legal obligations</li> <li>• Liaison with the Information Commissioner’s Office.</li> </ul>	Director of Law and Assurance	In consultation with the designated Chief Information Officer who <b><i>also acts as the Council’s Senior Information Risk Owner (SIRO)</i></b> and shall report to the Director of Finance and Support Services
<b>212A</b>	<p><b><i>To discharge the responsibilities of Caldicot Guardian in relation to the oversight and risk management of health and social care personal information:</i></b></p> <p><b><i>For Adults</i></b></p> <p><b><i>For Children</i></b></p>	<p><b><i>Assistant Director (Adults Improvement)</i></b></p> <p><b><i>Director of Children and Young People and Learning</i></b></p>	