

## Extract of the Forward Plan of Key Decisions – 23.06.2021

### Cabinet Member for Finance and Property

<b>Procurement of Heating Plant Replacement at Parkside, Horsham</b>	
<p>Parkside is a commercial administrative office in Horsham, owned by West Sussex County Council and functioning 24 hours a day seven days a week. The boilers supplying the heating and hot water are 28 years old, obsolete and started to fail. A feasibility study was delivered by consultants in October 2020 looking at all options to heat the building going forward. It is recommended that the existing boilers are replaced with new highly efficient units that will integrate renewable technology for the future. Funding for the procurement will come from the previously allocated block Capital Maintenance programme.</p> <p>The Cabinet Member for Finance and Property will be asked to endorse the procurement and delegate to the Director for Property and Assets the authority to award the contract. (A further decision report will be published at that time as appropriate).</p>	
<b>Decision by</b>	Cllr Hunt - Cabinet Member for Finance and Property
<b>Date added</b>	2 June 2021
<b>Month</b>	July 2021
<b>Consultation/ Representations</b>	<p>The project will be issued on the In-Tend procurement system, early engagement and qualifying questions with potential Contractors will commence shortly, with a shortlist being drawn up ready for the full tender to be issued.</p> <p>Representation can be made via the officer contact in the month prior to that in which the decision is due to be taken.</p>
<b>Background Documents</b>	None
<b>Author</b>	Jeremy Rigby Tel: 033 022 26460
<b>Contact</b>	Suzannah Hill Tel. 022 033 22551

### Leader, Cabinet Member for Finance and Property

<b>Performance Monitor (Rolling Entry)</b>	
<p>The Monitor details the Council's performance in relation to revenue and capital spending, savings, workforce projections, performance and risk by portfolio against the Cabinet's key priorities. The Leader and Cabinet Member for Finance will be recommended to approve the Performance Monitor and any items of financial and performance management within the Monitor.</p>	
<b>Decision by</b>	Cllr Marshall - Leader, Cllr Hunt - Cabinet Member for Finance and Property
<b>Date added</b>	1 April 2020

<b>Month</b>	Before March 2022
<b>Consultation/ Representations</b>	Representation can be made via the officer contact.
<b>Background Documents</b>	None
<b>Author</b>	Fiona Morris Tel: 033 022 23811
<b>Contact</b>	Suzannah Hill Tel: 033 022 22551

### **Cabinet Member for Finance and Property**

<b>Review of Property Holdings (Rolling Entry)</b>	
<p>The County Council's Future West Sussex Plan set out its ambition to minimise the burden of local taxation, delivering the best outcomes for residents with the money it spends, whilst living within its means. In 2018 the County Council agreed to adopt an <a href="#">Asset Management Policy and Strategy</a>. An objective of the strategy is to acquire, manage, maintain and dispose of property effectively, efficiently and sustainably, together with optimising financial return and commercial opportunities.</p> <p>Reports pertaining to this rolling Forward Plan entry will be published between 01 April 2020 and 31 March 2021.</p>	
<b>Decision by</b>	Cllr Hunt - Cabinet Member for Finance and Property
<b>Date added</b>	1 April 2020
<b>Month</b>	Before March 2022
<b>Consultation/ Representations</b>	Local Members Representation can be made via the officer contact.
<b>Background Documents</b>	None
<b>Author</b>	Elaine Sanders Tel: 033 022 25605
<b>Contact</b>	Suzannah Hill Tel. 033 022 22551

### **Director of Finance and Support Services**

<b>Award of Contract(s) Information Technology Services</b>
<p>In December 2020 the Cabinet Member for Economy &amp; Corporate Resources approved a proposal via decision ECR04_20-21, to insource and recommission, through new contracts, the services currently provided by Capita through the Information Technology outsource contract.</p> <p>The Cabinet Member delegated authority to the Director of Finance and Support Services to progress the programme and commence procurement of the Service Desk and End User Compute Services, Networks, Telephony, Cloud Hosting and Infrastructure and Application Management Services. In accordance with the decision a procurement exercise is being undertaken.</p>

The Director of Finance and Support Services will be asked to award the contract(s) to the successful bidder(s) from June 2021 with initial service transitions to commence in July 2021.

<b>Decision by</b>	Katharine Eberhart - Director of Finance and Support Services
<b>Date added</b>	14 April 2021
<b>Month</b>	June 2021
<b>Consultation/ Representations</b>	External Consultants SOCITM; Director Law and Assurance Representation can be made via the officer contact in the month prior to that in which the decision is to be taken.
<b>Background Documents</b>	None
<b>Author</b>	Stewart Laird Tel: 033022 25310
<b>Contact</b>	Suzannah Hill Tel: 0330 222 2551

#### **Director of Law and Assurance**

<b>County Council Insurance Provision Procurement</b>	
West Sussex County Council is approaching the end of its existing Long-Term Agreements with insurers for Material Damage, Casualty, Motor, Crime, Personal Accident covers. In line with Public Procurement legislation, authority will be sought from the Director Law and Assurance to commence a procurement exercise to tender the insurance portfolio in time for renewal on 29 September 2021. The award of contract will follow later in the year when a further forward plan entry and report will be published as appropriate.	
<b>Decision by</b>	Tony Kershaw - Director of Law and Assurance
<b>Date added</b>	23 June 2021
<b>Month</b>	July 2021
<b>Consultation/ Representations</b>	Market engagement. Consultation with Cabinet Member for Finance and Property Representation can be made via the officer contact at the beginning in the month in which the decision is due to be taken.
<b>Background Documents</b>	None
<b>Author</b>	Neil Robb Tel: 033022 29426
<b>Contact</b>	Suzannah Hill Tel: 033 022 22551