

Extract from the Forward Plan of Key Decisions – dated 11 January 2021.

Page No	Decision Maker	Subject Matter	Date
	Cabinet Member for Finance	Endorsement: Broadbridge Heath Regeneration Scheme	January 2021
	Executive Director Place Services	Award of Contract: Crawley Growth Programme Eastern Gateway Scheme	January 2021
	Executive Director Place Services	Award of Contract: Crawley Growth Programme Manor Royal Scheme	January 2021
	Executive Director Place Services	Award of Contract: Horsham Enterprise Park Delivery Partner	March 2021
	Cabinet Member for Finance, Leader	Performance Monitor (Rolling Entry)	Between April 2020 and March 2021
	Cabinet Member for Finance	Property Review (Rolling Entry)	Between April 2020 and March 2021
	Cabinet Member for Economy and Corporate Resources	Extension: Dynamic Purchasing System Contract for Learning and Development Service Training Providers	January 2021
	Cabinet, County Council	West Sussex Plan Reset	January 2021
	County Council, Cabinet	Revenue Budget 2021/22 and Capital Programme 2021/22 - 2025/26	January 2021
	Cabinet Member for Economy and Corporate Resources	Procurement: Construction Framework Arrangement	February 2021

A Prosperous Place

Cabinet Member for Finance

Endorsement: Broadbridge Heath Regeneration Scheme	
<p>In 2018 the Council declared the current Broadbridge Heath Highway Depot surplus to operational requirements (FR17 17/18). The County Council has now developed proposals to regenerate this asset to support the local economy by bringing forward the development of a retail park consisting of pre-let and 'built to specification' units, to be let to four tenants with strong covenants.</p> <p>The Cabinet Member will be asked to:</p> <ol style="list-style-type: none"> 1. Approve the funding arrangements for the development, 2. Delegate authority to enter into agreements to lease with the preferred retailers to Director of Property and Assets 3. Approve the commencement of a procurement process to secure a contract for detailed design and construction of the development and 4. To delegate to the Director Property and Assets the authority to award the contract subject to (2) above. 	
Decision by	Cllr Hunt - Cabinet Member for Finance

West Sussex Plan priority	A Prosperous Place
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	Market advice has been taken. The decision report will be available for scrutiny should that be requested. Representation can be made via the officer contact in the month prior to that in which the decision is to be made.
Background Documents (via website)	None
Author	Elaine Sanders Tel: 033 022 25605
Contact	Suzannah Hill Tel: 033 022 22551

Executive Director Place Services

Award of Contract: Crawley Growth Programme Eastern Gateway Scheme	
<p>In August 2017 the Leader approved the Crawley Growth Programme LDR04 17.18 and following approval of the business case by the Coast to Capital Local Enterprise Partnership, delegated authority to the (then entitled) Executive Director Economy, Infrastructure and Environment to progress the projects.</p> <p>The £8.35m Eastern Gateway scheme is a key project within the growth programme and seeks to improve connectivity between the town and key development sites in the vicinity of the proposals including the Town Hall, County Buildings, Crawley College and Telford Place. In February 2019, the Executive Director approved the commencement of the tender process to secure a design and build Contractor through the WSCC Highways Design and Build framework. The design contract (stage 1) was awarded to Volker Fitzpatrick.</p> <p>The Executive Place Services will now be asked to award the construction phase of the contract and endorse the final budget allocation not exceeding £8.35m. The budget is from within the Crawley Growth Programme total allocations.</p>	
Decision by	Lee Harris - Executive Director Place Services
West Sussex Plan priority	Prosperous Place
Date added	23 April 2020
Month	January 2021
Consultation/ Representations	Community engagement and online feedback opportunities were undertaken May to July 2018. The Crawley Growth Board will be consulted on final designs. Representation can be made via the officer contact prior to the month in which the decision is to be taken.

Background Documents (via website)	None
Author	Marie Ovenden Tel: 033 022 23854
Contact	Suzannah Hill Tel: 033 022 22551

Executive Director Place Services

Award of Contract: Crawley Growth Programme Manor Royal Scheme	
<p>In August 2017 the Leader approved the Crawley Growth Programme LDR04 17.18 and following approval of the business case by the Coast to Capital Local Enterprise Partnership, delegated authority to the (then entitled) Executive Director Economy, Infrastructure and Environment to progress the projects. The Manor Royal Highways improvement scheme is comprised of two parts: Part 1- Manor Royal County Oak one-way scheme and London road junction improvements; Part 2 – provision of a Bus lane in the Manor Royal road.</p> <p>The Executive Director Place Services will be asked to award the construction phase of the contract and endorse the final/total budget allocation to the highways improvement scheme. The total budget will not exceed £3.308m (bus lane, highways and bus lane extension). The budget is from within the Crawley Growth Programme total allocations.</p>	
Decision by	Lee Harris - Executive Director Place Services
West Sussex Plan priority	Prosperous Place
Date added	23 April 2020
Month	January 2021
Consultation/ Representations	<p>A public engagement exercise ran for four weeks from 5 February 2019 to 5 March 2019. The Crawley Growth Board will be consulted on final designs.</p> <p>Representation can be made via the officer contact prior to the month in which the decision is to be taken.</p>
Background Documents (via website)	None
Author	Marie Ovenden Tel: 033 022 23854
Contact	Suzannah Hill Tel: 033 022 22551

Executive Director Place Services

Award of Contract: Horsham Enterprise Park Delivery Partner
<p>A public procurement process to secure a single delivery partner to develop out the Horsham Enterprise Park scheme was authorised by the County Council Cabinet (Key Decision report CAB13 19/20). The procurement procedure was conducted under the UK Concessions Contracts Regulations 2016 and commenced 03 July 2020 (OJEU Contract</p>

Notice 2020/S 129-317995). The Executive Director Place Services will be asked to endorse the award of the contract to the successful tenderer.

Decision by	- Executive Director Place Services
West Sussex Plan priority	A Prosperous Place
Date added	1 December 2020
Month	March 2021
Consultation/ Representations	Performance and Finance Scrutiny Committee. Representation can be made via the officer contact in the month prior to that in which the decision is to be taken.
Background Documents (via website)	None
Author	Gary Cox Tel: 07540 319069
Contact	Suzannah Hill Tel. 033022 22551

A Council that works for the Community

Cabinet Member for Finance, Leader

Performance Monitor (Rolling Entry)	
The Monitor details the Council's performance in relation to revenue and capital spending, savings, workforce projections, performance and risk by portfolio against the Cabinet's key priorities. The Leader and Cabinet Member for Finance will be recommended to approve the Performance Monitor and any items of financial and performance management within the Monitor.	
Decision by	Cllr Marshall - Leader Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Council that Works for the Community
Date added	1 April 2020
Month	Between April 2020 and March 2021
Consultation/ Representations	Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Fiona Morris Tel: 033 022 23811
Contact	Suzannah Hill Tel: 033 022 22551

Cabinet Member for Finance

Property Review (Rolling Entry)	
<p>The County Council's Future West Sussex Plan set out its ambition to minimise the burden of local taxation, delivering the best outcomes for residents with the money it spends, whilst living within its means. In 2018 the County Council agreed to adopt an Asset Management Policy and Strategy. An objective of the strategy is to acquire, manage, maintain and dispose of property effectively, efficiently and sustainably, together with optimising financial return and commercial opportunities.</p>	
Decision by	Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Council that Works for the Community
Date added	1 April 2020
Month	Between April 2020 and March 2021
Consultation/ Representations	Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Elaine Sanders Tel: 033 022 25605
Contact	Suzannah Hill Tel. 033 022 22551

Cabinet Member for Economy and Corporate Resources

Extension: Dynamic Purchasing System Contract for Learning and Development Service Training Providers	
<p>The County Council shares a Dynamic Purchasing System (DPS) for learning and development service training providers with East Sussex, Brighton & Hove and Surrey County Councils. The DPS was implemented in April 2017 following key decision CR05 16-17 in September 2016, with a validity period of 4 years which ends in April 2021</p> <p>It is proposed that the Director of Human Resources and Organisational Development agrees to extend the validity period for 2 years with the option to extend further its validity for an additional 2 year period pending a performance review.</p>	
Decision by	- Cabinet Member for Economy and Corporate Resources
West Sussex Plan priority	A Council that works for the Community
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	Consultation has been undertaken with other public bodies using the DPS: Brighton and Hove City Council, Surrey County Council and East Sussex Council

	Representation can be made via the officer contact in the month prior to that in which the decision is due to be taken.
Background Documents (via website)	None
Author	Lindsey Hannant Tel: 033 022 22435
Contact	suzannah Hill Tel: 033022 22551

Cabinet, County Council

West Sussex Plan Reset	
<p>In November 2020, Cabinet recommended the approval of the first draft of the new West Sussex Plan to County Council in December 2020. The Plan will reset the County Council's priorities and outcomes for the year from April 2021. Cabinet will be asked to recommend the approval of the final version of the Plan to County Council in February 2021.</p> <p>The Plan will build on the framework approved by the County Council in July 2020 which identified the main priorities around which the plan will be built and the principles which will drive its development. It will capture existing activities of the County Council and those delivered with its partners as well as identifying those ambitions and outcomes which will be new. It will map the timetable for delivering these activities and describe the measures on which to judge the County Council's performance in achieving them. It will show how the activities are to be funded and managed within budgetary requirements whilst striving to deliver outcomes that are ambitious, realistic and achievable, particularly within the context of continued uncertainty, challenges and pressures associated with the local and national impact of the global pandemic.</p>	
Decision by	- Cabinet, County Council
West Sussex Plan priority	A council that works for the community
Date added	4 December 2020
Month	January 2021
Consultation/ Representations	<p>All Members at a member day All Partners All Staff through workshops All scrutiny committees will assist in the development of performance measures in the plan</p> <p>Representations concerning this proposed decision can be made to the Cabinet via the author or officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents	None

(via website)	
Author	Becky Shaw
Contact	Natalie Jones-Punch Tel: 033 022 25098

County Council, Cabinet

Revenue Budget 2021/22 and Capital Programme 2021/22 - 2025/26	
<p>The Budget report details the County Council's revenue budget, the level of council tax proposed for 2021/22, the nature of its expenditure, income and savings for a balanced budget. It will also outline the County Council's Capital Programme to cover the period 2021/22 to 2025/26 which will update the programme previously agreed by County Council.</p> <p>Cabinet will be asked to endorse the Revenue Budget and Capital Programme for approval at County Council on 12 February 2021.</p>	
Decision by	- County Council, Cabinet
West Sussex Plan priority	A council that works for the community
Date added	17 December 2020
Month	January 2021
Consultation/ Representations	<p>Performance and Finance Scrutiny Committee</p> <p>All Member Sessions</p> <p>Representations concerning this proposed decision can be made to the Cabinet, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Katharine Eberhart Tel: 033 022 22682
Contact	Natalie Jones-Punch Tel: 033 022 25098

Cabinet Member for Economy and Corporate Resources

Procurement: Construction Framework Arrangement
<p>The County Council carries out repair, maintenance and refurbishment work throughout the corporate estate, a construction framework arrangement is required to deliver work around and within the County Council buildings. This will include repairs and refurbishment as well as new build requirements where needed. It will enable the County Council to place works orders with a variety of qualified contractors to deliver works that fall outside of the current maintenance contract.</p>

The anticipated spend through the new Framework is approximately £48m over a maximum term of 4 years. The value of the Framework is greater than £4,733,252 ex VAT so, in order to comply with the requirements of EU/UK law (the Public Contract Regulations 2015) and the County Council's Standing Orders on Procurement and Contracts, an OJEU procurement must be run to establish a new Framework Agreement.

The Cabinet Member will be asked to agree to the commencement of a procurement process to begin in September 2020, contract to be awarded in January 2021 and commence on 1 February 2021 and to delegate to the Director of Property and Assets, the authority to award contract/contracts. Further forward plan entries and decision reports will be published as appropriate.

Decision by	Cllr Lanzer - Cabinet Member for Economy and Corporate Resources
West Sussex Plan priority	A Council that works for the Community
Date added	24 January 2020
Month	February 2021
Consultation/ Representations	Internal and external stakeholders, the incumbent supplier and market suppliers. Representation concerning this proposed decision can be made via the officer contact prior to the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Stephen Allan Tel: 033 022 25192
Contact	Suzannah Hill Tel: 033 022 22551