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28 August 2020

Cllr Joy Dennis – Chairman  
Performance and Finance Scrutiny Committee

**BY EMAIL**

Dear Joy,

**Ref. Reconvening Contracts Management TFG**

Many thanks for forwarding to me the outcome of the Contracts Management TFG that reconvened in November 2019. I note the recommendations as set out below (taken from the report at paragraph 2.9) and I am happy to give my support in principle to those actions and note that officers are pursuing those outcomes:

- that the online training package currently under development is made compulsory for all officers with contract management responsibilities.
- supported a review of the model and resources when it was fully implemented to ensure there is sufficient resource available across the whole organisation.
- that the scoring process for identifying the business-critical contracts is explained to BPGs and that in future a summary report should accompany the performance templates. This should draw out key issues and any areas of concern for the BPG.
- requested that all Members are provided with information on social value and what actions are being taken to implement the requirements.

Yours sincerely,

A handwritten signature in blue ink that reads "Jeremy C. Hunt".

Jeremy Hunt  
Cabinet Member for Finance