

## **Pension Advisory Board**

**7 September 2020**

### **Communication Strategy**

#### **Report by Director of Finance and Support Services**

##### **Summary**

The terms of reference for the Pension Advisory Board includes consideration of the effectiveness of communication with employers and members including the Communication Strategy as part of the Pension Advisory Board's functions.

##### **Recommendation**

- (1) That the Board note the schedule of Communications drawn from the Communication Strategy
- (2) That the Board feedback on the Communications presented at the meeting

##### **Background**

1. The Pension Fund maintains a Communication Policy Statement which reflects:
  - the LGPS Regulatory requirement to maintain a Statement concerning how the Pension Fund communicates with its broad range of stakeholders (members, representatives of members, prospective members and Scheme employers)
  - the Pension Regulator's Code of Practice 14 which refers to necessary communications and their content.
2. By reviewing communications on a regular basis the Board will be fulfilling their role in considering the effectiveness of communication with employers and members and any future activities, compliance with the Communication Policy Statement, Regulations, Guidance or best practice and assisting with its knowledge and understanding of the Scheme.

##### **Communication Strategy**

3. The Communication Policy Strategy was considered by the Pension Advisory Board at their meeting on 22 May 2019. The review was in respect of compliance with the Regulations.
4. The Communication Policy Strategy is currently being reviewed and any updates will be communicated to the Board at their next meeting.
5. Appendix A describes how the communications referred to within the Strategy are delivered in practice. The relevant communication for the period has been included in Appendix B.

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**Appendices**

Appendix A – Description and Calendar of Communication Deliverables

Appendix B – Communications for the relevant period

Appendix C – Annual Benefit Statement Template (Active)

Appendix D – Annual Benefit Statement Template (Deferred)

**Background Papers**

[Communication Policy Statement](#)