

<b>Governance Committee</b>
<b>20 May 2020</b>
<b>Part I</b>
<b>West Sussex Health and Wellbeing Board Terms of Reference</b>
<b>Report by Director of Law and Assurance</b>

**Summary**

To align with the recently published West Sussex Joint Health and Wellbeing Board Strategy (JHWS), the West Sussex Health and Wellbeing Board's terms of reference were revised by the Governance Committee on 9 September and ratified at the County Council meeting on 18 October 2019.

The Health and Wellbeing Board has since proposed, at its meeting on 30 January 2020, that two new positions be added to the Board for NHS acute sector representation. Clinical Commissioning Group (CCG) representation also requires updating following the reconstitution of the three existing CCGs and establishment of the West Sussex CCG with effect from 1 April 2020.

**Recommendation**

That the revised terms of reference for the West Sussex Health and Wellbeing Board, as set out in the Appendix A, be endorsed for recommendation to the County Council for inclusion in the County Council's Constitution.

**Proposal****1. Background and Context**

- 1.1 The Health and Wellbeing Board (HWB) reviewed, in 2018, its Joint Health and Wellbeing Strategy (JHWS) in order to replace the 2015-18 document. The new strategy for 2019-24, sets out the Board's new vision and ways of working and was adopted at its meeting on 25 April 2019.
- 1.2 The terms of reference were last updated on 9 September 2019 and agreed at County Council on 18 October 2019. This allowed the Board to review its content, when required, to ensure the Board remains able to respond to changes affecting partners and partnership arrangements.
- 1.3 Currently NHS members are the Clinical Commissioning Groups (CCGs) as commissioners and providers; the Sussex Community NHS Foundation Trust (SCFT) and Sussex Partnership NHS Foundation Trust (SPFT). Representatives from the SCFT and SPFT attend periodically and so the Board is keen to revise the current terms of reference to add representation from the two acute trusts serving the residents of West Sussex: Western Hospitals NHS Foundation Trust (WSHFT) and Surrey and Sussex Healthcare NHS Trust (SaSH).

1.4 The Board agreed that a representative from WSHFT and SaSH be added to the proposed terms of reference at its meeting on 30 January 2020.

1.5 The changes to note are:

- The addition of a representatives from each of Western Hospitals NHS Foundation Trust (WSHFT) and Surrey and Sussex Healthcare NHS Trust (SaSH); and
- following CCG reconstitution, to replace the three existing CCGs with the newly formed West Sussex CCG, with effect from 1 April 2020.

## **2. Proposal**

2.1 The Governance Committee is asked to endorse the Health and Wellbeing Board's revised terms of reference, as set out at Appendix A, for recommendation to the County Council for inclusion in the County Council's Constitution.

## **3. Resources**

3.1 There are no resource implications identified.

## **Factors taken into account**

### **4. Consultation**

4.1 All Health and Wellbeing Board members which include the Cabinet Members for Adults and Health, for Children and Young People and for Fire & Rescue and Communities, the Executive Director Adults and Health, the Joint Strategic Director of Commissioning and the Director of Public Health were consulted.

### **5. Risk Management Implications**

5.1 Terms of reference for the Board are required for inclusion in the scheme of delegation to define administrative and procedural arrangements for the Board. In the absence of clear terms of reference, the membership and operation of the Board would be open to challenge.

### **6. Other Options Considered**

6.1 None.

### **7. Equality Duty**

7.1 An Equality Impact Report is not required for this report because it does not directly impact upon West Sussex residents and relates to internal governance arrangements only.

### **8. Social Value**

8.1 This is not applicable for this report.

### **9. Crime and Disorder Act Implications**

9.1 There are no implications identified under the Crime and Disorder Act.

## **10. Human Rights Implications**

10.1 There are no implications identified under the Human Rights Act.

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### **Appendices**

Appendix A – Health and Wellbeing Board Revised Terms of Reference

### **Background papers**

None