

List of Policy Documents

Policy	Where to find policy	Regulation	Importance	How often it should be reviewed	Previous PAB review date	Next date for PAB to review
Actuarial valuation	https://www.westsussex.gov.uk/media/12635/lgps_wsc_pension_fund_valuation_report.pdf	LGPS Regulations 2013 / Regulation 62 http://www.legislation.gov.uk/uksi/2013/2356/regulation/62/made	Statutory required (must have)	Every 3 years		May-20
LGPS Administering Authority Discretions	https://www.westsussex.gov.uk/media/12976/admin_authority_discretions_policy.pdf	LGPS Regulations 2013 / Regulation 60 http://www.legislation.gov.uk/uksi/2013/2356/regulation/60/made	Statutory required (must have)	Every 4 years	Apr-19	Apr-23
Pension Administration Strategy	https://www.westsussex.gov.uk/media/12977/pension_admin_strategy.pdf	LGPS Regulations 2013 / Regulation 59 http://www.legislation.gov.uk/uksi/2013/2356/regulation/59/made	Highly recommended	Annually	Mar-19	May-20
Annual Report	https://www.westsussex.gov.uk/media/13122/lgps_annual_report_2018-19.pdf	LGPS Regulations 2013 / Regulation 57 http://www.legislation.gov.uk/uksi/2013/2356/regulation/57/made	Statutory required (must have)	Annually	Sep-19	Sep-20
Breaches policy	https://www.westsussex.gov.uk/media/7103/pensions_breach_policy.pdf	Pensions Act 2004 / Regulation 70 http://www.legislation.gov.uk/ukpga/2004/35/pdfs/ukpga_20040035_en.pdf	Highly recommended	Every 2 years	Nov-19	Nov-21
Communications Policy Strategy	https://www.westsussex.gov.uk/media/5557/communication_policy_statement.pdf	LGPS Regulations 2013 / Regulation 61 http://www.legislation.gov.uk/uksi/2013/2356/regulation/61/made	Statutory required (must have)	Annually	May-19	May-20
Conflict of Interest	http://www2.westsussex.gov.uk/ds/constitution/part5-1.pdf	Public Service Pension Act 2013 / Regulation 5(4) and 5(5) http://www.legislation.gov.uk/ukpga/2013/25/section/5	Highly recommended	Every 3 years		tbc
Funding Strategy Statement	https://www.westsussex.gov.uk/media/9536/lgps_funding_strategy_statement.pdf	LGPS Regulations 2013 / Regulation 58 http://www.legislation.gov.uk/uksi/2013/2356/regulation/58/made	Statutory required (must have)	Every 3 years	May-19	May-22
Governance Policy and Compliance Statement	https://www.westsussex.gov.uk/media/7105/governance_policy_and_compliance_statement.pdf	LGPS Regulations 2013 / Regulation 55 http://www.legislation.gov.uk/uksi/2013/2356/regulation/55/made	Statutory required (must have)	Annually	Nov-18	Nov-20
IDRP (Internal Dispute Resolution Procedure)	https://www.westsussex.gov.uk/media/12556/internal_dispute_resolution_procedure.pdf	The Pension Regulator & Occupational Pension Schemes (Internal Dispute Resolution Procedures Consequential and Miscellaneous Amendments) Regulations 2008 https://www.thepensionsregulator.gov.uk/en/public-service-pension-schemes/scheme-management/resolving-internal-disputes	Highly recommended	Every 3 years		tbc
Investment Strategy Statement	https://www.westsussex.gov.uk/media/10157/lgps_investment_strategy_statement.pdf	LGPS Regulations (Management and Investment of Funds) 2016 http://www.legislation.gov.uk/uksi/2016/946/regulation/7/made	Statutory required (must have)	Every 3 years		Sep-21
LGPS Privacy Notice	https://www.westsussex.gov.uk/media/8756/lgps_privacy_notice.pdf	Data Protection Act 2018 and General Data Protection Regulation (EU) 2016/679 https://www.westsussex.gov.uk/media/8756/lgps_privacy_notice.pdf	Statutory required (must have)	Every 3 years		Apr-21
Risk Register	https://westsussex.moderngov.co.uk/documents/b6532/Items%205%206%207%2012%2015%20to%20follow%20documents%2029th-Apr-2019%2010.30%20Pensions%20Panel.pdf?T=9	The Pensions Regulator Code of Practice no.14 https://www.thepensionsregulator.gov.uk/en/document-library/codes-of-practice/code-14-public-service-pension-code-of-practice	Highly recommended	Annually		Jun-20
Treasury Management Strategy	https://westsussex.moderngov.co.uk/documents/g2052/Public%20reports%20pack%2027th-Jan-2020%2010.00%20Pensions%20Panel.pdf?T=10		Statutory required (must have)	Annually	Mar-19	Feb-20