

Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [cabinet member](#) portfolios.

The most important decisions will be taken by the Cabinet sitting in public. The meetings are also available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website.

The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of scrutiny committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Lead officer (report author)	The contact details of the decision report author.
Contact	Who in Democratic Services you can contact about the entry.

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance and Property reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Katherine De La Mora on 033 022 22535, email katherine.delamora@westsussex.gov.uk.

Published: 11 June 2024

Forward Plan Summary

Summary of all forthcoming executive decisions in Cabinet Member portfolio order

Page No	Decision Maker	Subject Matter	Date
5	Director of Adults and Health (Alan Sinclair)	Contract Arrangements Nursing Dementia Residential Care Beds	June 2024
6	Cabinet Member for Adults Services (Cllr Amanda Jupp)	Hospital Discharge Care Contracts 2025	July 2024
6	Director of Adults and Health (Alan Sinclair)	Award of Contract Care and Support at Home Services	July 2024
7	Director of Adults and Health (Alan Sinclair)	Procurement Community Reablement Service	July 2024
8	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)	Procurement of Supported Accommodation and Housing Pathway for 16-25 year olds	July 2024
9	Assistant Director (Property and Assets) (Andrew Edwards)	Allocation of S106 funding to enable expansion of St Wilfrid's Catholic School, Crawley	June 2024
9	Assistant Director (Property and Assets) (Andrew Edwards)	Allocation of S106 Funding for Replacement of Modular Teaching Accommodation at St Augustine's CE Primary School, Haywards Heath	June 2024
10	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)	Additional budget allocation for the replacement of modular teaching accommodation at Slinfold CE Primary School	June 2024
11	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)	Proposed amalgamation of Littlehaven Infant School and Northolmes Junior School in Horsham	June 2024
12	Assistant Director (Education and Skills) (Claire Hayes)	Commissioning of a proactive and reactive kitchen equipment maintenance contract	June 2024
13	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)	Relocation of Jessie Younghusband Primary School - determination of Statutory Proposals and associated primary catchment changes for the Chichester area	June 2024
14	Assistant Director (Education and Skills) (Claire Hayes)	Allocation of Funding for 2024-25 Holiday Activities and Food Programme (HAF)	July 2024
15	Assistant Director (Property and Assets) (Andrew Edwards)	Award of contract for works for the Refurbishment of the Changing Rooms at Midhurst Rother College	August 2024
16	Assistant Director (Property and Assets) (Andrew Edwards)	Award of contract for adaptations to Arun House in Horsham, to provide a Satellite site for Queen Elizabeth II Silver Jubilee School, Horsham.	December 2024
17	Cabinet	West Sussex Fire and Rescue Service Statement of Assurance 2023-2024	June 2024

18	Assistant Director (Communities) (Emily King)	Provision of Domestic Abuse Housing Support Services in West Sussex (Lot 2 South)	June 2024
19	Assistant Director (Communities) (Emily King)	Contingency Accommodation Arrangements (Rolling Entry)	Between June 2024 and December 2024
20	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)	Capital allocation and procurement of corporate Electric Vehicle Chargepoints	June 2024
20	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)	West Sussex Waste Local Plan: five-year assessment	June 2024
21	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)	West Sussex Minerals and Waste Development Scheme 2024-2027	June 2024
22	Assistant Director (Environment and Public Protection) (Wayne Lewis)	Award of Call-off Contract at the Halewick Lane Battery Storage site	June 2024
23	Assistant Director (Environment and Public Protection) (Wayne Lewis)	Award of Design and Build contract at the Halewick Lane Battery Storage site	June 2024
24	Assistant Director (Environment and Public Protection) (Wayne Lewis)	Contract Award - Solar Photovoltaic and Battery Storage Programme	July 2024
25	Cabinet Member for Finance and Property (Cllr Jeremy Hunt)	Property and Assets (Rolling Entry)	June 2024
25	Cabinet	Performance and Resources Report - Quarter 4 2023/24	June 2024
26	Cabinet Member for Highways and Transport (Cllr Joy Dennis)	Streetlighting LED Conversion Project	June 2024
27	Cabinet Member for Highways and Transport (Cllr Joy Dennis)	Highway Maintenance Delivery Contract Procurement - Lots 1 and 2	June 2024
28	Assistant Director (Highways, Transport and Planning) (Matt Davey)	Delivery of Bus Services Enhanced Partnership Schemes - Contract Awards (Rolling Entry)	June 2024
29	Assistant Director (Highways, Transport and Planning) (Matt Davey)	Contract Award: Additional Carriageway Patching Programme	June 2024
29	Assistant Director (Highways, Transport and Planning) (Matt Davey)	Contract Award: Additional Highway Improvement Schemes	June 2024
30	Cabinet	Review of On-Street Parking Charges 2024/2025	July 2024

31	Cabinet Member for Highways and Transport (Cllr Joy Dennis)	West Sussex Active Travel Strategy and Local Cycling and Walking Infrastructure Plan	July 2024
32	Assistant Director (Highways, Transport and Planning) (Matt Davey)	Contract Award: Highway Structures Underwater Services	August 2024
33	Assistant Director (Highways, Transport and Planning) (Matt Davey)	A259 Bognor Regis to Littlehampton Corridor enhancement scheme: award of engineering design and planning support contract	August 2024
34	Cabinet Member for Public Health and Wellbeing (Cllr Bob Lanzer)	NHS Sussex Shared Delivery Plan Refresh Year 2	June 2024
35	Cabinet Member for Public Health and Wellbeing (Cllr Bob Lanzer)	Healthy Child Programme Commissioning	December 2024

Leader

Adults Services

Contract Arrangements Nursing Dementia Residential Care Beds

In April 2022 A decision ([OKD03 22/23](#)) was taken to award a block contract for 11 dementia nursing beds at Aster Grove in Littlehampton, to meet increasing demand for suitable dementia nursing care and accommodation at a sustainable rate.

The contract is currently being reviewed with proposals being developed for new contractual agreements which will enable the achievement of the Council's strategic aim to support people to live safe and fulfilled lives, as part of the ambitions set out in the [Adult Social Care Strategy 2022 - 2025](#). Analysis and planning will consider the need for residential services providing nursing dementia care within the southern part of West Sussex and potentially to other geographical areas.

Following the completion of the review, the Director of Adults and Health will be asked to approve the new contractual agreement to source residential based dementia nursing care.

Decision by	Director of Adults and Health (Alan Sinclair)
Date added	5 December 2023
Month	June 2024
Consultation/ Representations	Representations concerning this proposed decision can be made via the officer contact.
Background documents (via website)	None
Lead officer (report author)	Juliette Garrett Tel: 033 022 23748
Contact	Erica Keegan Tel: 033 022 26050

Hospital Discharge Care Contracts 2025

West Sussex County Council (WSCC) as a partner of the Integrated Care System (ICS) works with the Integrated Care Board (ICB) and wider health and social care system partners to ensure sufficient provision is available to support people to be discharged out of hospital returning to their own homes where possible. Where people are able to go home from hospital but require support to do so they can return home with services provided through 'Home First'.

The Council has commissioned Hospital Discharge Care contracts since 2020 (Ref: [OKD15 19/20](#) and [OKD26 \(23/24\)](#)) to deliver care and support alongside Sussex Community NHS Foundation Trust to people being discharged from hospital as part of the Home First offer.

The current contractual arrangements expire on 31 March 2025. The cabinet member will be asked to take a decision to commence a procurement to recommission Home First Hospital Discharge Care Contracts which would commence from 1 April 2025.

Decision by	Cabinet Member for Adults Services (Cllr Amanda Jupp)
Date added	3 June 2024
Month	July 2024
Consultation/ Representations	Engagement activity undertaken in April/May 2024 through the commissioning activity related to the Community Reablement Service & Home First. Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	None
Lead officer (report author)	Abbie Johnson Tel: 033 022 22167
Contact	Erica Keegan Tel: 033 022 26050

Award of Contract Care and Support at Home Services

Care and support at home services (also known as domiciliary care or home care) are purchased by the county council on behalf of people who have been assessed as having eligible social care needs. These services support people to maintain their independence through the delivery of personal care and support, provided within a person's own home.

A decision was taken in January 2024 ([AS03\(23/24\)](#)) to extend the current contract arrangements and to commence the procurement of care and support at home services with new contracting arrangements planned to commence on 29th September 2024.

Following the commencement and completion of a procurement process, as approved by the Cabinet Member for Adults Services, the Director of Adults and Health will be asked to agree contract awards.

Decision by	Director of Adults and Health (Alan Sinclair)
--------------------	---

Date added	11 April 2023
Month	July 2024
Consultation/ Representations	<p>Consultation has been undertaken with the care and support at home care market.</p> <p>Representations concerning this proposed decision can be made via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background documents (via website)	None
Lead officer (report author)	Juliette Garrett Tel: 033 022 23748
Contact	Erica Keegan Tel: 033 022 26050

Procurement Community Reablement Service

West Sussex County Council (WSCC) has a contract with Essex Cares Limited (ECL) for the provision of Community Reablement Services. Reablement is the term to describe services to support residents following a change in ability, most likely due to a medical condition or episode. A Community Reablement Service (CRS) is essential to prevent people requiring longer term support, enabling people to retain/regain independence and remain at home.

The existing service expires on 31st March 2025. It is intended that a full procurement process is undertaken to reprocure this service from 1 April 2025.

Decision by	Director of Adults and Health (Alan Sinclair)
Date added	29 May 2024
Month	July 2024
Consultation/ Representations	<p>Engagement activity undertaken in April/May 2024 through the commissioning activity related to the Community Reablement Service.</p> <p>Representations on the proposed decision can be made via the officer contact.</p>
Background documents (via website)	None
Lead officer (report author)	Chris Jones Tel: 0330 022 28249

Contact	Erica Keegan Tel: 033 022 26050
----------------	---------------------------------

Children and Young People, Learning and Skills

Children and Young People Portfolio

Procurement of Supported Accommodation and Housing Pathway for 16-25 year olds	
<p>The County Council provides a range of Housing Related Support services in accommodation-based settings to young people aged 16-24-years old that are either care experienced or at risk of homelessness.</p> <p>These services were initially procured in 2019 and the current arrangements with existing service providers were recently extended until the end of September 2025 (decision OKD04 (24/25) refers).</p> <p>A redesign of the future delivery of housing related support services for 16–25-year-olds is currently being undertaken. On conclusion of the redesign, it is proposed to commission the new service for a period of up to 9 years.</p> <p>The Cabinet Member for Children and Young People, Learning and Skills will be asked to approve the procurement of a new housing related support service for 16–25-year-olds.</p>	
Decision by	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
Date added	21 May 2024
Month	July 2024
Consultation/ Representations	<p>Young people within the services Existing Providers District and Borough Councils Public Health Revenue and Benefits Social Landlords</p> <p>Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.</p>
Background documents (via website)	None
Lead officer (report author)	Daniel Ruaux Tel: 033 022 22695
Contact	Wendy Saunders Tel: 033 022 22553

Learning and Skills Portfolio

Allocation of S106 funding to enable expansion of St Wilfrid's Catholic School, Crawley

St Wilfrid's Catholic School in Crawley is currently a 5 form entry (5FE) 11-16 Secondary School. The school has grown in recent years to meet the demand for places, taking bulge classes of 30 pupils in each of the last three years. This has led to the requirement for additional accommodation to enable the school to become a 6FE 11-16 Secondary School in all year groups.

It is proposed that a new teaching block incorporating 6 classrooms, office space, toilets and storage is provided. The intention is to fund the expansion project using received Section 106 funds which must be spent on additional secondary educational infrastructure and/or equipment in Crawley.

It is intended that the expansion is delivered as a school managed project. Therefore, following detailed design and associated cost estimates provided by the school, the Assistant Director (Property and Assets) will be asked to approve the allocation of the S106 funds to the school to enable the project to proceed.

Decision by	Assistant Director (Property and Assets) (Andrew Edwards)
Date added	12 August 2022
Month	June 2024
Consultation/ Representations	Cabinet Member for Learning and Skills Representations concerning this proposed decision can be made to the Assistant Director (Property and Assets) via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	
Lead officer (report author)	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Allocation of S106 Funding for Replacement of Modular Teaching Accommodation at St Augustine's CE Primary School, Haywards Heath

St Augustine's CE Primary School, located in Scaynes Hill, close to Haywards Heath, is a four class Primary School with a broad range of buildings including a single modular unit which was installed on the site in excess of 30 years ago. The building has significant suitability and condition issues and requires replacement with new teaching accommodation meeting current Building Regulations and Department for Education Building Bulletins standards.

The Assistant Director (Property and Assets) will be asked to approve the allocation of capital funding from Section 106 contributions and the launch of a procurement exercise to enable a project to be undertaken to replace the modular classroom with new purpose built classroom.

Decision by	Assistant Director (Property and Assets) (Andrew Edwards)
--------------------	---

Date added	1 December 2023
Month	June 2024
Consultation/ Representations	School Cabinet Member for Children and Young People, Learning and Skills Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken
Background documents (via website)	None
Lead officer (report author)	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Additional budget allocation for the replacement of modular teaching accommodation at Slinfold CE Primary School

Slinfold CE Primary School is a 140 place Primary School for 4–11-year-olds, incorporating five classrooms and a pre-school on site. Two of the five classrooms are in 30-year-old modular classrooms which have significant suitability and condition issues due to the age of the buildings and are nearing the end of their life.

In December 2021, the Cabinet Member for Learning and Skills approved the allocation of £1.158m to replace the modular classrooms with a two class extension and delegated authority to the Director of Property and Assets to award the contract ([Decision LS12 \(21/22\)](#) refers).

Since that time there have been programme delays due to the identification of Great Crested Newts as well as inflationary pressures. Additional funds are therefore required to complete the project.

The Cabinet Member for Children and Young People, Learning and Skills will be asked to approve the additional budget allocation to enable the delivery of the project at Slinfold CE Primary school.

Decision by	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)
Date added	25 October 2023
Month	June 2024
Consultation/ Representations	No consultees currently identified. Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken.

Background documents (via website)	None
Lead officer (report author)	Lydia Schilbach Tel: 033022 25832
Contact	Wendy Saunders Tel: 033 022 22553

Proposed amalgamation of Littlehaven Infant School and Northolmes Junior School in Horsham

Littlehaven Infant School and Northolmes Junior School federated in September 2014 to become part of the Greenfields Federation. The schools share a Governing Body, Headteacher and two Assistant Headteachers.

It is proposed that the two schools are amalgamated to create an all-through primary school on the Northolmes Junior site with effect from September 2025. This proposal would establish a Year R – Year 6 provision serving the local community, enabling families to benefit from a teaching and learning experience for their children located on one school site, offering Early Years to KS2 progression.

An amalgamation of two schools takes place by increasing the age range of one school and closing another. In this case, Northolmes Junior School would increase its age range from age 7 – 11 (Y3 – Y6) to become an age 4 – 11 (YR – Y6) all through primary school and Littlehaven Infant School would close from September 2025.

In accordance with the [Department for Education’s guidance for making prescribed alterations to maintained schools](#) a four-week informal consultation with all major stakeholders has been undertaken to obtain feedback regarding the proposals.

Following assessment of the outcome of the informal consultation, the Cabinet Member for Children and Young People, Learning and Skills will be asked to decide whether to publish statutory notices for a further four-week period seeking representations on the proposed amalgamation. The Cabinet Member will also be asked to consider delegating authority to the Assistant Director (Education and Skills) to determine the outcome following conclusion of the statutory notice period.

Decision by	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)
Date added	21 March 2024
Month	June 2024

Consultation/ Representations	<p>Parents and carers from the school communities involved Governors, Leadership Team and Staff of the schools involved Greenfields Federation Members of the public Diocese of Chichester and Diocese of Arundel and Brighton Local Member Horsham District Council Crawley Borough Council Neighbouring Schools Local MP</p> <p>Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.'</p>
Background documents (via website)	None
Lead officer (report author)	Vanessa Cummins Tel: 033 022 23046
Contact	Wendy Saunders Tel: 033 022 2253

Commissioning of a proactive and reactive kitchen equipment maintenance contract	
<p>The County Council is responsible for the proactive and reactive kitchen equipment maintenance in around 200 primary phase schools and special schools. To meet this need the intention is to let a contract which would include an annual service visit to each school to ensure equipment is operating safely and efficiently and reactive maintenance when a piece of equipment fails.</p> <p>The Assistant Director (Education and Skills) will be asked to endorse the procurement and approve the award of a contractor for proactive and reactive kitchen equipment maintenance for a maximum 5 year period commencing in August 2024.</p>	
Decision by	Assistant Director (Education and Skills) (Claire Hayes)
Date added	27 March 2024
Month	June 2024
Consultation/ Representations	<p>Cabinet Member for Children and Young People, Learning and Skills</p> <p>Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background documents (via website)	None
Lead officer (report author)	John Figgins Tel: 033 02222814

Contact	Wendy Saunders Tel: 033 022 22553
----------------	-----------------------------------

Relocation of Jessie Younghusband Primary School - determination of Statutory Proposals and associated primary catchment changes for the Chichester area

St Anthony's School in Chichester is a Special School for children and young people aged between 4 and 16 with moderate learning difficulties. There is a need to expand St Anthony's to ensure there are appropriate and sufficient places in accordance with the County Council's [Special Educational Needs and Disability \(SEND\) Strategy 2019-2024](#). St Anthony's shares a site with Jessie Younghusband Primary School.

Following the outcome of an informal public consultation, in March 2024 the Cabinet Member for Children and Young People, Learning and Skills approved the publication of formal statutory proposals for the relocation of Jessie Younghusband from its current location to the new primary school which is being built on the housing development west of Chichester, known as Minerva Heights ([decision CYPLS02\(24/25\)](#) refers). The relocation would enable the expansion of St Anthony's School into the buildings vacated by Jessie Younghusband.

The creation of a new primary school for the purpose of accommodating the additional children who will come to live in Minerva Heights means it is also necessary to review current catchment areas for primary admissions in the local area. Should the proposed relocation of Jessie Younghusband proceed, revisions to the catchment areas of Jessie Younghusband Primary School, Parklands Community Primary School and Fishbourne C of E Primary School would be required.

Publication of statutory proposals provides the opportunity for the public to submit new comments regarding the proposal during a time-limited representation period. Once the deadline for providing new representations has passed and any feedback received has been considered, the Cabinet Member for Children and Young People, Learning and Skills will be asked to determine whether the relocation of Jessie Younghusband Primary School and the associated catchment changes should proceed. The Cabinet Member will also be asked to decide whether the publication of statutory proposals for the expansion of St Anthony's School should commence.

Decision by	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
Date added	18 April 2024
Month	June 2024
Consultation/ Representations	Parents, pupils, governing bodies and local school communities Church of England and Catholic Diocese. Representations concerning this proposed decision can be made to the decision maker via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	None
Lead officer (report author)	Graham Olway Tel: 033 022 23029

Contact	Wendy Saunders - Tel: 033 022 22553
----------------	-------------------------------------

Allocation of Funding for 2024-25 Holiday Activities and Food Programme (HAF)

The Department for Education (DfE) has provided every local authority in England funding to coordinate the provision of free holiday activities, to include healthy food and a range of enrichment activities for children eligible for benefits related free school meals. The funding is to cover provision for the Easter, summer and Christmas Holidays covered by the period of the financial year 2024-25.

Market engagement with suitable providers has been undertaken and expressions of interest have been sought to offer Holiday Activities and Food services during the main school holidays occurring through the period of the financial year 2024-25.

The Assistant Director (Education and Skills) will be asked to approve the award of grant funding to successful organisations.

Decision by	Assistant Director (Education and Skills) (Claire Hayes)
Date added	21 May 2024
Month	July 2024
Consultation/ Representations	Holiday Providers including schools, colleges, sports clubs and childcare providers Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	None
Lead officer (report author)	Andrew Jenkins
Contact	Wendy Saunders Tel: 033 022 22553

Award of contract for works for the Refurbishment of the Changing Rooms at Midhurst Rother College

Midhurst Rother College is an Academy Secondary School providing education for pupils aged 11 to 18 in the Midhurst/Petworth area and surrounding areas.

In March 2022 the then Cabinet Member for Learning and Skills approved the allocation of funding for the provision of additional changing facilities at the school (Decision reference [LS16 \(21/22\)](#)). This was to provide facilities to accommodate 8 forms of entry (8FE).

As part of the decision, authority was delegated to the Assistant Director (Property and Assets) that, subject to receipt of planning permission and statutory consents, a construction contract should be entered into with the successful tenderer.

Since the decision was taken, following a further assessment and in agreement with the school, the proposal scope has been revised and will now involve refurbishment of the existing changing facilities appropriate for an 8FE Secondary school, as set out within DfE Guidance, rather than provision of additional facilities.

A procurement process is being undertaken and, on conclusion, the Assistant Director (Property and Assets) will be asked to approve the award of the construction contract for the project to the successful tenderer.

Decision by	Assistant Director (Property and Assets) (Andrew Edwards)
Date added	11 June 2024
Month	August 2024
Consultation/ Representations	Cabinet Member for Children and Young People, Learning and Skills Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	None
Lead officer (report author)	Eleni Zikou Tel: 07709718446
Contact	Wendy Saunders Tel: 033 022 22553

Award of contract for adaptations to Arun House in Horsham, to provide a Satellite site for Queen Elizabeth II Silver Jubilee School, Horsham.

In March 2023 the then Cabinet Member for Learning and Skills approved the budget required to enable the phased establishment of a satellite site to Queen Elizabeth II Silver Jubilee school (QE2), at Arun House, to provide additional pupil places ([decision LS11 \(22/23\)](#) refers). The County Council’s Multi-Disciplinary Consultant (MDC) have been appointed to undertake the full design. The new accommodation will provide up to an additional 60 places increasing the current schools capacity for 15-19yr olds, from the current 120 to 180 planned places.

Decision [OKD33\(23/24\)](#) approved a procurement process for a building contractor to complete the necessary works to Arun House. This process was unsuccessful and the procurement abandoned. There is a requirement for a new approval to instigate a new tender process for a building contractor, due to changes being made to the contractual requirements.

Following the outcome of the new procurement process the Assistant Director (Property and Assets) will be asked to approve the award of contract for delivery of the satellite site for QE2 school.

Decision by	Assistant Director (Property and Assets) (Andrew Edwards)
Date added	11 June 2024
Month	December 2024
Consultation/ Representations	Cabinet Member for Children and Young People, Learning and Skills Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken
Background documents (via website)	None
Lead officer (report author)	Katerina Evans-Makrakis Tel: 07597 526870
Contact	Wendy Saunders Te;: 033 022 22553

Community Support, Fire and Rescue

West Sussex Fire and Rescue Service Statement of Assurance 2023-2024

Fire and rescue authorities must provide assurance on financial, governance and operational matters and show how they have had due regard to the expectations set out in their Community Risk Management Plan (CRMP) and as part of the Fire and Rescue National Framework for England.

This statement outlines the way in which the West Sussex Fire & Rescue Authority and its fire and rescue service delivered the requirements contained in the National Fire and Rescue Framework and the authority's CRMP during 2023/2024. It reinforces the commitment to provide communities with clear information about how public funds are managed and assure the effectiveness of financial, governance and operational fire service arrangements.

All partners involved have been asked to formally endorse the Annual Statement of Assurance 2023-24. Cabinet will be asked to approve the West Sussex Fire and Rescue Service Statement of Assurance for 2023-24.

Decision by	Cabinet
Date added	12 March 2024
Month	June 2024
Consultation/ Representations	<p>The Fire and Rescue Scrutiny Committee will review the West Sussex Fire and Rescue Service Statement of Assurance 2023-2024 on 17 June 2024.</p> <p>Representations concerning this proposed decision can be made via the officer contact.</p>
Background documents (via website)	None
Lead officer (report author)	Chief Fire Officer (Sabrina Cohen-Hatton)
Contact	Erica Keegan Tel: 033 022 26050

Provision of Domestic Abuse Housing Support Services in West Sussex (Lot 2 South)

A decision to provide Domestic Abuse Housing Support Services in West Sussex was published in the Forward Plan on 3 March 2024. The contracted services will provide support and accommodation to those fleeing Domestic Abuse in West Sussex.

Following feedback from contract bidders that had expressed an interest, the tender was split into 2 Lots – North and South. This meant that the accommodation requirement for each lot was reduced to 8 units. It was also agreed to allow bidders at least 6 weeks from the publication of the tender notice to the bid deadline to give time to source accommodation. The procured services will accommodate and support customers in dispersed units rather than in traditional refuge style. The services will accommodate and support those that historically have not been able to access refuge services. These include those with older male children, women with additional support needs such as mental health issues, larger families and men experiencing domestic abuse.

The contract for Lot 1 North has been awarded ([OKD49 \(23/24\)](#) refers) and so this decision remains in the forward plan to ask the Assistant Director of Communities to award the contract for Lot 2 South to the bidder that provides the most economically advantageous tender.

Decision by	Assistant Director (Communities) (Emily King)
Date added	3 March 2023
Month	June 2024
Consultation/ Representations	Representations concerning this proposed decision can be made via the officer contact.
Background documents (via website)	None
Lead officer (report author)	Sarah L Leppard Tel: 0330 022 23774
Contact	Erica Keegan Tel: 033 022 26050

Contingency Accommodation Arrangements (Rolling Entry)

Since November 2021, West Sussex County Council (WSSCC) has been responsible for providing support for refugees and family groups in the county under the British government resettlement scheme.

In March 2023, the UK government announced plans to permanently end the use of bridging accommodation. Previously used bridging hotel accommodation was served closure notices by the Home Office and in accordance with government requirements the hotels closed on 31 August 2023. Home Office contingency accommodation remains available until 31 December 2023, after this point no further Home Office accommodation is available. West Sussex County Council is therefore charged with securing accommodation for the remaining refugee families otherwise at risk of homelessness.

Securing accommodation is within a commercial rental market and therefore the ability to present a quick decision is frequently required. All accommodation is financed using Home Office grant monies at no cost to West Sussex County Council.

The Assistant Director (Communities) is asked to approve the allocation of government grant monies to acquire rental accommodation for refugees, in accordance with government requirements and conditions.

Decision by	Assistant Director (Communities) (Emily King)
Date added	20 November 2023
Month	Between June 2024 and December 2024
Consultation/ Representations	Representation on the proposed decision can be made via the officer contact.
Background documents (via website)	Home Office Guidance August 2023
Lead officer (report author)	Marie Ovenden Tel: 033 022 23854
Contact	Erica Keegan Tel: 033 022 26050

Environment and Climate Change

Capital allocation and procurement of corporate Electric Vehicle Chargepoints

In line with the County Council’s strategic aims regarding action on [climate change](#), fleet managers are evaluating low carbon options for the corporate fleet operations. This includes the transition of fleet vehicles to low emission options, namely electric vehicles (EV) where possible. To enable this transition in a resilient and cost-effective manner, EV Chargepoints (EVCPs) are required at key locations across the corporate estate.

It is proposed to commence a procurement process for the provision of these EVCPs including all associated back office and operations and maintenance services for a period of up to seven years.

The Cabinet Member for Environment and Climate Change will be asked to:

- approve the capital allocation for the proposal
- approve the commencement of the procurement process for corporate EV Chargepoints; and
- delegate authority to the Director of Place Services to award the contract

Decision by	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)
Date added	18 April 2024
Month	June 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Daire Casey
Contact	Judith Shore Tel: 033 022 26052

West Sussex Waste Local Plan: five-year assessment

Planning regulations require planning authorities to undertake assessments of adopted Local Plans every five years, to assess if they remain relevant and effective. The [West Sussex Waste Local Plan](#) was adopted in April 2014, first assessed in 2019, and a further five-year assessment is being undertaken.

Decision by	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)
Date added	12 April 2024
Month	June 2024

Consultation/ Representations	Informal consultation with the South Downs National Park Authority Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Rupy Sandhu Tel: 033 022 26454
Contact	Judith Shore Tel: 033 022 26052

West Sussex Minerals and Waste Development Scheme 2024-2027	
<p>The County Council is required to prepare a Minerals and Waste Development Scheme, which sets out how the County Council will prepare the minerals and waste local plans and other policy documents over a rolling three-year period. The current Scheme covers the period 2023-2026 and needs to be updated; the decision report will consider the revised Scheme for the period 2024-2027.</p> <p>The Cabinet Member for Environment and Climate Change will be asked to approve the West Sussex Minerals and Waste Development Scheme 2024-2027.</p>	
Decision by	Cabinet Member for Environment and Climate Change (Cllr Deborah Urquhart)
Date added	21 February 2024
Month	June 2024
Consultation/ Representations	Informal consultation with the South Downs National Park Authority Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Rupy Sandhu Tel: 033 022 26454
Contact	Judith Shore Tel: 033 022 26052

Award of Call-off Contract at the Halewick Lane Battery Storage site

The Halewick Lane Battery Storage project proposes the re-development of the previously derelict North Sompting Waste Management Site into an income generating battery storage project.

The Cabinet Member for Environment [delegated authority](#) to the Director of Environment and Public Protection to award a contract for scheme following the completion of the procurement process.

A call-off contract through the REFIT Framework is required which will permit a contractor to develop and complete a fully costed design, known in the framework terms as an Investment Grade Proposal (IGP). At the completion of the IGP period, and subject to the review and approval of the fully costed design for the project, the County Council will look to award a full design and build contract to a contractor (which will be the subject of a further key decision).

Upon the conclusion of the procurement process, the Assistant Director (Environment and Public Protection) will be asked to award the call-off contract through the REFIT framework.

Decision by	Assistant Director (Environment and Public Protection) (Wayne Lewis)
Date added	1 December 2023
Month	June 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Rachel Ayres Tel: 033 022 25702
Contact	Judith Shore Tel: 033 022 26052

Award of Design and Build contract at the Halewick Lane Battery Storage site

The Halewick Lane Battery Storage project proposes the re-development of the previously derelict North Sompting Waste Management Site into an income generating battery storage project.

Following a review of the details previously approved by the Cabinet Member for Environment and Climate Change, a revised business case indicates that revisions to the scheme by using a first-life battery option will generate increased revenue from the project and expanding the scheme will provide better value for money. Therefore, the Cabinet Member for Environment and Climate Change [approved](#) a re-procurement process increasing the system size to 24MW with the specification of first life batteries.

A call-off contract through the REFIT Framework is required which will permit a contractor to develop and complete a fully costed design, known in the framework terms as an Investment Grade Proposal.

At the conclusion of the call-off contract, the Assistant Director (Environment and Public Protection) will be asked to award the full design and build contract for the scheme.

Decision by	Assistant Director (Environment and Public Protection) (Wayne Lewis)
Date added	11 April 2023
Month	June 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker, via the report author, by the beginning of the month in which the decision is due to be taken.
Background documents (via website)	None
Lead officer (report author)	Emma Ford Tel: 033 022 22196
Contact	Judith Shore Tel: 033 022 26052

Contract Award - Solar Photovoltaic and Battery Storage Programme

In December 2022, the Cabinet Member for Environment and Climate Change [approved](#) the procurement of a single supplier to survey, design, supply and install solar photovoltaic (PV) panel systems and 'Behind-the-Meter' (BTM) battery storage technology across suitable corporate and school sites and delegated authority to the Assistant Director (Environment and Public Protection) to award the contract.

The County Council is now seeking to identify a suitably qualified and interested organisation from the private, public and third (voluntary, community and charitable) sectors to undertake the work.

The Solar PV and Battery Storage Programme will support the County Council's commitment to becoming carbon neutral by 2030 as set out in the Climate Change Strategy 2020-2030.

It will also help meet the agreed priorities in the 2030 Energy Strategy by reducing grid electricity consumption, increasing renewable energy generation in the county, enhancing grid resilience, and reducing carbon dioxide emissions. In addition to electricity cost savings from the corporate sites, schools will also benefit from a reduction in electricity costs over 25 years.

Upon the conclusion of the procurement process, the Assistant Director (Environment and Public Protection) will be asked to award the contract to the bidder submitting the most economically advantageous tender with regard to cost and quality.

Decision by	Assistant Director (Environment and Public Protection) (Wayne Lewis)
Date added	20 September 2023
Month	July 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Emma Ford Tel: 033 022 22196
Contact	Judith Shore Tel: 033 022 26052

Finance and Property

Property and Assets (Rolling Entry)

The [Council Plan](#) sets out the Council’s ambition to minimise the burden of local taxation, delivering the agreed priorities for residents within the approved budget and capital programme.

The Council maintains an [Asset Management Policy and Strategy](#) that details how the Council’s Assets will be managed and developed to deliver against the targets within the Council Plan.

An objective of the Asset Management Strategy is to acquire, manage, maintain and dispose of property effectively, efficiently and sustainably, together with optimising financial and commercial opportunities.

Decision by	Cabinet Member for Finance and Property (Cllr Jeremy Hunt)
Date added	18 January 2024
Month	June 2024
Consultation/ Representations	Local county councillors Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Elaine Sanders Tel: 033 022 25605
Contact	Judith Shore Tel: 033 022 26052

Performance and Resources Report - Quarter 4 2023/24

The Performance and Resources Report (PRR) details the Council’s position in relation to revenue and capital spending, budget planning, workforce projections, performance and risk management by portfolio against the County Council’s priorities. The Leader, Cabinet Member for Finance & Property, or Cabinet will be recommended to approve the PRR and any decisions required in relation to budget (revenue or capital), resources and performance management.

Decision by	Cabinet
Date added	
Month	June 2024
Consultation/ Representations	All Scrutiny Committees. Representations concerning this proposed decision can be made to the decision-maker via the report author, by the beginning of the month in which the decision is due to be taken.

Background documents (via website)	None
Lead officer (report author)	Fiona Morris Tel: 033 022 23811
Contact	Adam Chisnall: 033 022 28314

Highways and Transport

Streetlighting LED Conversion Project	
<p>The Streetlighting Light Emitting Diode (LED) Conversion Project aims to convert all of the County Council owned Street Lighting Asset Luminaires to LEDs and introduce a Central Monitoring System to allow the remote operation of lighting.</p> <p>In July 2019, the Cabinet Member for Highways and Infrastructure approved the capital allocation and delegated authority to approve the changes to the Street Lighting Private Finance Initiative (PFI) contract.</p> <p>Delays have arisen as a result of lengthy negotiations about the Deed of Variation which is required to amend the PFI contract to allow the installation of LEDs. Cost increases have occurred due to inflationary pressures since the above decision was made. In February 2023, following discussions with suppliers, the County Council re-evaluated the costs required to deliver this project and identified a shortfall.</p> <p>The Cabinet Member for Highways and Transport will be asked to approve an additional budget allocation in order to allow the project to proceed.</p>	
Decision by	Cabinet Member for Highways and Transport (Cllr Joy Dennis)
Date added	21 March 2023
Month	June 2024
Consultation/ Representations	<p>No consultees currently identified</p> <p>Representations concerning this proposed decision can be made to the decision maker, via the report author, by the beginning of the month in which the decision is due to be taken.</p>
Background documents (via website)	None
Lead officer (report author)	Simon Osborne Tel: 033 022 26351
Contact	Judith Shore Tel: 033 022 26052

Highway Maintenance Delivery Contract Procurement - Lots 1 and 2

The County Council [approved the award](#) of single supplier and framework agreement contracts for the delivery of highways maintenance works in November 2019.

Lot 1 (Core Maintenance) and Lot 2 (Drainage Cleansing) contracts end in March 2025 and the 2019 decision allowed for contract extensions up to 5 years.

However, the current and projected levels of spend associated with these contracts, means that extension of the contracts is not permissible within current procurement legislation. Therefore, new contracts are required to start in April 2025

The Cabinet Member for Highways and Transport will be asked to:

1. approve the commencement of a procurement process for Lot 1 (Core Maintenance) and Lot 2 (Drainage Cleansing) contracts; and
2. delegate authority to the Assistant Director (Highways, Transport and Planning) to finalise the terms of and award contracts for Lots 1 and 2 at the conclusion of the procurement process in accordance with the County Council's Standing Orders on Procurement and Contracts.

Decision by	Cabinet Member for Highways and Transport (Cllr Joy Dennis)
Date added	21 February 2024
Month	June 2024
Consultation/ Representations	<p>Internal review and extensive industry engagement has been undertaken to understand the benefits of the proposed approach and industry interest</p> <p>Representations concerning this proposed decision can be made to the decision maker via the report author.</p>
Background documents (via website)	None
Lead officer (report author)	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

**Delivery of Bus Services Enhanced Partnership Schemes - Contract Awards
(Rolling Entry)**

In April 2022 the Government confirmed that the County Council would be awarded c. £17.4m to deliver some of the ambitions in its [Bus Services Improvement Plan](#).

The ambitions will be delivered through a new [Enhanced Partnership](#) with the local bus companies. The work will also require collaboration with other partners including borough and district councils.

The funding is available until 31 March 2025 by when the ambitions must be delivered.

In January 2023, the Cabinet Member for Highways and Transport [approved](#) the capital and revenue budgets for the delivery of ambitions in the Enhanced Partnership Spending Plan and delegated authority to the Assistant Director (Highways, Transport and Planning) to undertake the procurement process and award contracts for the capital projects and for revenue expenditure.

The procurement processes are underway and, upon their conclusion, the Assistant Director (Highways, Transport and Planning) will be asked to award the contracts for the various schemes.

Decision by	Assistant Director (Highways, Transport and Planning) (Matt Davey)
Date added	21 March 2023
Month	June 2024
Consultation/ Representations	<p>Communities, Highways and Environment Scrutiny Committee on 10 June 2022, and a Scrutiny Task and Finish Group met on several occasions to consider the proposals</p> <p>Borough and district councils Local bus operators Residents via online 'Westsusbus' portal User representatives Traffic Commissioners Police Transport Focus Competition and Markets Authority</p> <p>Representations concerning this proposed decision can be made to the decision maker via the report author.</p>
Background documents (via website)	None
Lead officer (report author)	Andy Ekinsmyth Tel: 033 022 26687
Contact	Judith Shore Tel: 033 022 26052

Contract Award: Additional Carriageway Patching Programme

West Sussex County Council is a designated Highways Authority under the Highways Act 1980 and has a duty to maintain highways maintainable at public expense.

In February 2024, the Assistant Director of Highways, Transport and Planning [appointed contractors](#) to a four-year Framework Agreement, to commence 1 April 2024, for capital highways works (Lots 4, 5, 6 & 7).

A procurement exercise will be undertaken to appoint a contractor from Lot 7 (carriageways structural patching) to undertake an additional Carriageway Patching Programme for delivery during the financial year 2024-25.

At the conclusion of the procurement process, the Assistant Director (Highways, Transport and Planning) will be asked to award the additional Carriageway Patching Programme contract.

Decision by	Assistant Director (Highways, Transport and Planning) (Matt Davey)
Date added	25 April 2024
Month	June 2024
Consultation/ Representations	No consultees currently identified. Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 022 033 26052

Contract Award: Additional Highway Improvement Schemes

West Sussex County Council is a designated Highways Authority under the Highways Act 1980 and has a duty to maintain highways maintainable at public expense.

In February 2024, the Assistant Director (Highways, Transport and Planning) [appointed contractors](#) to a four-year Framework Agreement to commence 1 April 2024 for capital works for highways (Lots 4, 5, 6 and 7).

A procurement exercise will be undertaken to appoint a contractor from Lot 6 (Highway Improvements) for additional Highway Improvement Schemes for delivery during the financial year 2024-25.

At the conclusion of the procurement process, the Assistant Director (Highways, Transport and Planning) will be asked to award the additional Highway Improvement Schemes contract.

Decision by	Assistant Director (Highways, Transport and Planning) (Matt Davey)
Date added	25 April 2024
Month	June 2024
Consultation/ Representations	No consultees currently identified. Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 022 033 26052

Review of On-Street Parking Charges 2024/2025

The on-street parking charges review for 2024/25 will review all on-street parking charges in West Sussex, including all parking permits, parking bay suspensions and pay and display areas.

The Cabinet will be asked to implement any changes from July 2024.

Decision by	Cabinet
Date added	22 January 2024
Month	July 2024
Consultation/ Representations	Internal with district and borough councils Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

West Sussex Active Travel Strategy and Local Cycling and Walking Infrastructure Plan

The draft West Sussex Active Travel Strategy (ATS) and Local Cycling and Walking Infrastructure Plan (LCWIP) were produced following the adoption of the new [West Sussex Transport Plan](#) in 2022, the publication of Gear Change (the government’s vision for active travel) in 2020, and the adoption of LCWIPs by a number of district and borough councils. [Active Travel England](#) (ATE) was established in 2022 and is now responsible for the Department for Transport’s active travel budget. The new documents will replace the West Sussex Walking and Cycling Strategy 2016-2026.

The ATS and LCWIP will support future funding bids. Intra-urban routes featuring in the various district and borough LCWIPs will be considered alongside the six long-distance inter-community routes featured in the West Sussex LCWIP. This will create a county-wide network of LCWIP routes that will be prioritised for future progression.

The draft ATS and LCWIP were the subject of a public consultation exercise between 22 September and 15 November 2023. A schools consultation took place between 9 October and 15 December 2023 to ensure the views of children and young people could be considered.

The Cabinet Member for Highways and Transport will be asked to consider the outcome of the consultation and approve a final version of the West Sussex Active Travel Strategy and Local Cycling and Walking Infrastructure Plan.

Decision by	Cabinet Member for Highways and Transport (Cllr Joy Dennis)
Date added	21 May 2024
Month	July 2024
Consultation/ Representations	<p>County Council Members, residents, and key stakeholders including Cycle Forums, Bus Operators, Emergency Services, schools, District/Borough/Parish/Town Councils, neighbouring authorities, freight services, local businesses</p> <p>Community, Highways and Environment Scrutiny Committee members – 2 July 2024</p> <p>Representations concerning this proposed decision can be made to the decision maker via the report author.</p>
Background documents (via website)	None
Lead officer (report author)	Andy Ekinsmyth Tel: 033 022 26687
Contact	Judith Shore Tel: 033 022 26052

Contract Award: Highway Structures Underwater Services

West Sussex County Council is a designated Highways Authority under the Highways Act 1980 and has a duty to maintain highways maintainable at public expense.

In April 2020, the Director of Highways, Transport and Planning [appointed contractors](#) to four single provider Specialist Service contracts. The contracts duration being 5 years with the option to extend by a further 5 years.

The contractor providing the Highway Structures Underwater Services has ceased trading so it is necessary to undertake a procurement exercise to seek a single provider for this service

A procurement exercise will be undertaken for a contractor to provide highway structures underwater services from September 2024.

At the conclusion of the procurement process, the Assistant Director (Highways, Transport and Planning) will be asked to award the highway structures underwater services contract.

Decision by	Assistant Director (Highways, Transport and Planning) (Matt Davey)
Date added	3 June 2024
Month	August 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

A259 Bognor Regis to Littlehampton Corridor enhancement scheme: award of engineering design and planning support contract

The A259 Bognor Regis to Littlehampton Corridor enhancement scheme involves improvement to a series of key junctions along the corridor, including junction capacity, active travel and bus priority provisions. It was identified as a priority scheme in the [Strategic Transport Investment Programme](#) by the County Council in 2019/20 and considered as one of the top ten priority schemes in the South East by Transport for the South East.

The Outline Business Case (or funding bid) for the scheme was submitted to the Department for Transport in autumn 2023 and approval is awaited. The Cabinet Member for Highways and Transport [delegated authority to the Assistant Director](#) (Highways, Transport and Planning) to tender, procure and award the services of Design Support and Construction from the approved list of contractors on the Hampshire County Council’s Generation 5 Frameworks.

A competitive tender exercise has been undertaken and the Assistant Director (Highways, Transport and Planning) will award the detailed engineering design development and planning support contract.

Decision by	Assistant Director (Highways, Transport and Planning) (Matt Davey)
Date added	3 June 2024
Month	August 2024
Consultation/ Representations	No consultees currently identified Representations concerning this proposed decision can be made to the decision maker via the report author.
Background documents (via website)	None
Lead officer (report author)	Hiong Ching Hii Tel: 033 022 22636
Contact	Judith Shore Tel: 033 022 26052

Public Health and Wellbeing

NHS Sussex Shared Delivery Plan Refresh Year 2

The Department of Health and Social Care published guidance in late December 2022 for Integrated Care Boards (ICBs) to develop a five-year joint forward plan (the Shared Delivery Plan). The NHS Sussex Shared Delivery Plan (SDP) ([‘Our Plan for our Population’](#)) was written as a single plan that incorporated the NHS Operating Plan requirements for 2023/24 and the delivery plan for the five-year Sussex Health and Care Improving Lives Together Strategy. It sets out how partners will work together over the next five years to make the ambition into a reality, to improve the lives of local people by supporting them to live healthier for longer and making sure they have access to the best possible services when they need them.

The Council’s Cabinet gave their support to the plan at their meeting on [20 June 2023](#), with the final plan launched by NHS Sussex on the 75th anniversary of the NHS on 5 July 2023.

NHS Sussex and partner organisations are required to prepare an annual refresh of the joint forward plan before the start of each financial year, setting out how they intend to exercise their functions in the next five years. To provide the opportunity to reflect on the 2024/25 priorities and operational planning guidance, NHS England has set 30 June 2024 as the date for ICBs to publish and share their updated joint forward plans. NHS Sussex are required to engage and consult with partners during this process and are seeking the County Council’s support and approval for the document prior to 30 June 2024.

The Cabinet Member for Public Health and Wellbeing is asked to approve the NHS Sussex Shared Delivery Plan Refresh Year 2 on behalf of the County Council.

Decision by	Cabinet Member for Public Health and Wellbeing (Cllr Bob Lanzer)
Date added	29 May 2024
Month	June 2024
Consultation/ Representations	Representations concerning this proposed decision can be made via the officer contact.
Background documents (via website)	None
Lead officer (report author)	Alison Thomson Tel: 0330 333 4132
Contact	Erica Keegan Tel: 033 022 26050

Healthy Child Programme Commissioning

The Health and Social Care Act 2012 sets out the statutory responsibility for the West Sussex County Council to deliver and commission public health services for children and young people aged 5-19 years. On 1st October 2015 the Council became responsible for statutory children's public health services, referred to as the Healthy Child Programme (HCP). This is a national programme of pre-school and school age services from Health visitors including the Family Nurse Partnership (FNP) and School nurses delivering Public Health outcomes for children and young people 0-19 years of age (25 years of age for young people with special educational needs and disabilities). The current HCP contract will conclude in March 2025.

Following a procurement process agreed by the Cabinet Member for Public Health and Wellbeing, the Cabinet Member will be asked to award the contract(s).

Decision by	Cabinet Member for Public Health and Wellbeing (Cllr Bob Lanzer)
Date added	26 January 2024
Month	December 2024
Consultation/ Representations	Consultation with families using Healthy Child Programme Services via the Your Voice Engagement Hub during February 2023. Representations on this proposed decision can be made via the officer contact.
Background documents (via website)	None
Lead officer (report author)	Fiona Mackison Tel: 033 022 27049
Contact	Erica Keegan Tel: 022 033 26050

Support Services and Economic Development

None