

Forward Plan of Key Decisions

The County Council must give at least 28 days’ notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to the [West Sussex Plan](#) priorities of:

- **Best Start in Life** (those concerning children, young people and schools)
- **A Prosperous Place** (the local economy, infrastructure, highways and transport)
- **A Safe, Strong and Sustainable Place** (Fire & Rescue, Environmental and Community services)
- **Independence in Later Life** (services for older people or work with health partners)
- **A Council that Works for the Community** (finances, assets and internal Council services)

The most important decisions will be taken by the Cabinet. In accordance with regulations in response to the current public health emergency, Cabinet meetings will be held virtually with councillors in remote attendance. Public access will be via webcasting and the meetings will be available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
West Sussex Plan priority	Which of the five priorities in the West Sussex Plan the proposal affects.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council’s budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as ‘rolling decisions’.

Each month the Cabinet will consider the Council’s performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council’s budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033 022 22533, email helena.cox@westsussex.gov.uk.

Published: 4 January 2021

Forward Plan Summary

Summary of all forthcoming executive decisions in West Sussex Plan priority order

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19	Cabinet Member for Children and Young People	Procurement of a Pseudo-Dynamic Purchasing System for Family and Community Support for Children and Young People with SEND	February 2021
19	Cabinet	Consultation on Early Help Service Redesign Proposals	February 2021
20	Executive Director Children, Young People and Learning	Modifications to the West Sussex County Council Foster Care Allowances	February 2021

21	Director of Property and Assets	Award of contract for the expansion of Palatine Primary School	March 2021
22	Cabinet Member for Finance	Endorsement: Broadbridge Heath Regeneration Scheme	January 2021
23	Executive Director Place Services	Award of Contract: Crawley Growth Programme Eastern Gateway Scheme	January 2021
24	Executive Director Place Services	Award of Contract: Crawley Growth Programme Manor Royal Scheme	January 2021
24	Cabinet Member for Highways and Infrastructure	Highways and Transport Delivery Programmes 2021/22	January 2021
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29	Director of Highways, Transport and Planning	Contract award: A24 Robin Hood Roundabout Improvement	January 2021
29	Cabinet Member for Highways and Infrastructure	West Sussex County Council Vehicle Removal Policy	February 2021
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37	Executive Director Adults and Health	Discharge to Assess with Reablement	January 2021
38	Executive Director Adults and Health	Community Reablement Service capacity increase - contract variation	January 2021
39	Executive Director Adults and Health	Award of Block Contracts for Residential Care and Support Services	February 2021
40	Cabinet Member for Finance, Leader	Performance Monitor (Rolling Entry)	Between April 2020 and March 2021
40	Cabinet Member for Finance	Property Review (Rolling Entry)	Between April 2020 and March 2021

41	Cabinet Member for Economy and Corporate Resources	Extension: Dynamic Purchasing System Contract for Learning and Development Service Training Providers	January 2021
42	Cabinet Member for Finance	Review of Fees and Charges	January 2021
42	Cabinet, County Council	West Sussex Plan Reset	January 2021
43	County Council, Cabinet	Revenue Budget 2021/22 and Capital Programme 2021/22 - 2025/26	January 2021
44	Chief Fire Officer	Extension to Fuel Card Contract	January 2021
45	Cabinet Member for Economy and Corporate Resources	Procurement: Construction Framework Arrangement	February 2021

Best Start in Life

Cabinet Member for Education and Skills

Replacement All Weather Pitch at Tanbridge House School, Horsham	
<p>As part of the secondary school curriculum, Physical Education is a core subject and suitable provision is required to enable a wide range of sport to be offered and ensure children are given the Best Start in Life.</p> <p>Tanbridge House School has an All Weather Pitch facility which is in a deteriorating condition and is now at the end of its life. The pitch requires replacement to ensure continued provision for sport.</p> <p>The Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding, from Section 106 contributions, to undertake a project to replace the All Weather Pitch at Tanbridge House School, thereby ensuring ongoing sports provision to meet the needs of the secondary school curriculum.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	3 August 2020
Month	January 2021
Consultation/ Representations	<p>School Parents and local residents Parish and District Councils Cabinet Member for Finance</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background Documents (via website)	
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Director of Property and Assets

Award of contract for installation of Modular Teaching Block at Queen Elizabeth II Silver Jubilee Special School, Horsham	
<p>Queen Elizabeth II Silver Jubilee School (QEII School) in Horsham caters for a wide range of Special Educational Needs, for children aged between 2 and 19 with severe learning difficulties, profound and multiple learning difficulties or complex needs.</p>	

Over recent years additional pupils have been accommodated by the school but without the supporting investment in accommodation. Pupil numbers have increased from 85 in 2017 to 105 in 2019.

In July 2020 the Cabinet Member for Education and Skills approved the allocation of capital funding from the Basic Need Capital Programme to expand the school and delegated authority to the Director of Property and Assets to award the contract for the works (Decision reference [ES02 \(20/21\)](#)). The building project will provide a three class modular teaching block with associated group room, hygiene provision, storage and external works.

The Director of Property and Assets will be asked to approve the award of contract for the expansion works at QEII school.

Decision by	Andrew Edwards - Director of Property and Assets
West Sussex Plan priority	Best Start in Life
Date added	3 August 2020
Month	January 2021
Consultation/ Representations	School Parents and local residents Parish and District Councils Representations concerning this proposed decision can be made to the Director of Property and Assets via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	Decision Report ES02 (20/21)
Author	Liam Hayward Tel: 033 022 22002
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Procurement of a Dynamic Purchasing System for Independent Alternative Provision for children with SEND

The County Council has a statutory obligation to provide suitable education for all pupils including those who, because of exclusion, illness or other reasons, would not otherwise receive suitable education; this is termed Alternative Provision

Currently the need for Alternative Provision is predominately for children with Special Educational Needs and Disabilities (SEND) and is commissioned on a case by case basis with Individual Placement Agreements (IPAs) ensuring that the provision meets the needs of the child/young person for each placement.

Whilst the County Council provides some of these services, the demand is such that a significant amount of provision has to be purchased from the external market and evaluation shows this is a trend expected to continue. In order to meet this demand, it

is proposed to set up a Dynamic Purchasing System (DPS) to enable the efficient sourcing of Independent Alternative Provision services from qualified suppliers.

The Cabinet Member for Education and Skills will be asked to approve the commencement of a procurement to set up a DPS to enable the purchase of Independent Alternative Provision services for children with SEND.

Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in LIfe
Date added	16 October 2020
Month	January 2021
Consultation/ Representations	<p>Consultation with the market – current and potential providers Legal Finance Procurement</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background Documents (via website)	None
Author	Helen Johns Tel: 07715 616560
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Expansion of Palatine Primary School, Worthing

The Special Educational Needs and Disability (SEND) Strategy 2019-2024 aims to provide high quality local education provision for children and young people with SEND and optimise value for money from the High Needs Block of the Dedicated Schools Grant. As part of the development of the SEND Strategy, the County Council has identified an increased demand for extra provision in Special Schools across West Sussex to meet increasing needs. There is a requirement to both increase places at certain special schools and to ensure existing school accommodation meets the needs of the pupils on roll.

Following a review of current numbers on roll, projected needs and the existing accommodation at Palatine Primary School in Worthing the need for additional accommodation has been identified, to meet a projected increase in pupils from 153 to 178. The school caters for a wide-range of Special Educational Needs and Disability for pupils aged between 4 and 11, including children with moderate and severe learning difficulties, complex social and communication difficulties and profound and multiple learning difficulties.

A proposed project to deliver an increase in capacity would enable the school to offer suitable accommodation and support spaces for 178 pupils.

The feasibility work for the project to accommodate the pupils has been completed. Following detailed design and associated cost estimates the Cabinet Member for Education and Skills will be asked to approve the allocation of the funds required to enable the project to proceed.

Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	1 April 2020
Month	January 2021
Consultation/ Representations	School, parents and local residents Parish and Borough Councils Cabinet Member for Finance and Resources Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the author or officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	None
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Provision of an All Weather Pitch at The Forest School, Horsham	
<p>As part of the secondary school curriculum, Physical Education is a core subject and suitable provision is required to enable a wide range of sport to be offered and ensure children are given the Best Start in Life.</p> <p>The Forest School does not currently have an All Weather Pitch (AWP) facility. Following the Cabinet Member Decision in July 2020 (Decision reference ES02(20/21)) that approved the siting of additional accommodation for QEII School on some of the existing playing field at The Forest School installation of an AWP is now required to mitigate the impact.</p> <p>The Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding from Section 106 contributions to undertake a project to provide an All Weather Pitch at The Forest School thereby ensuring ongoing sports provision to meet the needs of the secondary school curriculum.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	3 August 2020

Month	January 2021
Consultation/ Representations	School Parents and local residents Parish and District Councils Cabinet Member for Finance Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	Cabinet Member Decision ES02 (20/21)
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Slinfold CE Primary School - Funding for Replacement of Modular Teaching Accommodation	
<p>The County Council has a statutory duty to provide sufficient primary and secondary school places for all children who need a place. Slinfold CE Primary School is a 5 class Primary School with a broad range of buildings including a double modular unit which was installed on the site in excess of 30 years ago. The modular unit has significant suitability issues and requires replacement with new teaching accommodation that meets current required standards for construction.</p> <p>The Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding from Section 106 contributions and a procurement exercise to undertake a project to replace the modular classrooms with new purpose built classrooms.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	8 July 2020
Month	January 2021
Consultation/ Representations	School Cabinet Member for Finance and Resources Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Leigh Hunnikin Tel: 033 022 23051

Contact	Wendy Saunders Tel: 033 022 22553
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Executive Director Children, Young People and Learning

Award of a contract for the provision of urgent care and support for children and young people	
<p>The Council has a statutory duty to safeguard children and young people under the Children Act and to ensure sufficient and appropriate accommodation for looked after children.</p> <p>A contract is required to provide 24-hour care packages to support children and young people with significant and complex needs. These packages must be put in place very quickly because of the urgency of each situation. These children are in acute distress and require highly specialist care and support from experienced and trained staff. It is also essential that these children are accommodated in placements based within West Sussex to ensure the right wraparound support services can be provided, in particular services to support social, mental and emotional health and wellbeing, and that the care plan can be effectively managed by Council social care teams.</p> <p>Due to the limited market of providers able to offer this type of care package, a contract will be sought through a single tender process.</p> <p>The Executive Director of Children, Young People and Learning will be asked to award a contract for the provision of urgent care and support to children and young people with significant and complex needs.</p>	
Decision by	Lucy Butler - Executive Director Children, Young People and Learning
West Sussex Plan priority	Best Start in Life
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	Representations concerning this proposed decision can be made to the Executive Director Children, Young People and Learning, via the officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	None
Author	Thomas Strivens Tel: 033 022 22082
Contact	Wendy Saunders Tel: 033 022 22553

Director of Education and Skills

Contract Extension for the Provision of Primary Phase School Meals	
The Councils main contract for the provision of Primary Phase school meals is delivered	

by Chartwells, who currently provide a service to a total of 194 schools. The contract was let on a 5-year term, commencing 31 July 2016, with the option for a period of up to 5 years extension. The meals provided through the contract include Free School Meals (FSM), Universal Infant Free School Meals (UIFSM), and parent paid Key Stage two (KS2) meals.

The initial contract term ends 31 July 2021; taking up the extension will allow the County Council to continue building upon the contracts success including the nationally recognised Eat Right Stay Bright (ERSB) healthy food added value schools engagement programme.

The Director of Education and Skills will be asked to approve the extension of the contract for up to a period of a further 5 years to 31 July 2026.

Decision by	Paul Wagstaff - Director of Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	2 November 2020
Month	January 2021
Consultation/ Representations	Schools Procurement Legal and Finance Representations concerning this proposed decision can be made to the Director of Education and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	Cabinet Member decision ES01(15/16) to procure the contract
Author	John Figgins Tel: 033 02222814
Contact	Wendy Saunders Tel: 033 022 22553

Director of Education and Skills

Contract Extension for the Provision of Primary Phase School Meals to seven schools in the Horsham area

The Council has a contract with the Easy Lunch Company for the provision of Primary Phase school meals to 7 schools in the Horsham area. The contract was let on a 4-year term, commencing 31 July 2017, with the option for a period of up to 5 years extension. The meals provided through the contract include Free School Meals (FSM), Universal Infant Free School Meals (UIFSM), and parent paid Key Stage two (KS2) meals.

Easy Lunch offer these 7 schools a specialised Delivered in Hot food service (DIH) These schools do not have their own kitchens and therefore are not able to cook meals on site.

The initial contract term ends 31 July 2021. Taking up the extension will allow the County Council to continue building upon the contracts success including increasing meal choices for the children and supporting schools with lunch provision.

The Director of Education and Skills will be asked to approve the extension of the contract for up to a period of a further 5 years to 31 July 2026.

Decision by	Paul Wagstaff - Director of Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	2 November 2020
Month	January 2021
Consultation/ Representations	Schools Procurement Legal and Finance Representations concerning this proposed decision can be made to the Director of Education and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	Cabinet Member Decision ES08(16/17) to procure the contract
Author	John Figgins Tel: 033 02222814
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Change of status for Forest Boys' School, Horsham - Capital Funding for Delivery of Phase One Works

In October 2020, following a public consultation, the proposal to alter Forest Boys' School, Horsham to a co-educational school from September 2021 entry was confirmed (Decision Reference [ES08\(20/21\)](#)).

The County Council's Multi-Disciplinary Consultant (MDC) were appointed to undertake a study of the site and accommodation to identify the capital investment required to enable the school to welcome girls in September 2021. The design work is ongoing and following detailed design and associated cost estimates the Cabinet Member for Education and Skills will be asked to approve the allocation of the funds required to enable the first phase of the project to proceed.

Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	School Governing Body Cabinet Member for Finance

	Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	Cabinet Member Decision Report ES08(20/21)
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

School Funding 2021/22	
<p>West Sussex County Council is required, under national funding regulations, to consult schools and the Schools Forum on proposed changes to funding arrangements affecting mainstream school budgets. The School Funding Review 2021/22 consultation document detailing the proposed changes was published on 21st October 2020.</p> <p>To help fund the DSG deficit a proposal to transfer £2.5m of funding from the Dedicated Schools Grant (DSG) Schools block to the DSG High Needs Block has also been included as part of the schools funding consultation. Under the funding regulations, any transfer between blocks is a decision that is taken by Schools Forum, although the County Council can seek to overturn this by applying to the Secretary of State for Education through a disapplication request.</p> <p>Responses to the consultation and feedback from Schools Forum will be taken into account in the development of the local funding formula for mainstream schools in 2021/22. Following consideration of these responses and the feedback from Schools Forum the Cabinet Member for Education and Skills will be asked to approve the changes to school funding arrangements.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in LIfe
Date added	13 November 2020
Month	January 2021
Consultation/ Representations	<p>Schools Schools Forum – 26 November 2020</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	Consultation Document
Author	Andy Thorne Tel: 03302223349

Contact	Wendy Saunders Tel: 033 022 22553
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Cabinet

Local House Project for Care Leavers	
<p>The County Council currently largely relies on the private rental sector to provide accommodation for young care leavers. Due to the high level of competition for available properties within the private rental sector it can be challenging to secure cost effective accommodation for care leavers.</p> <p>The National House Project is a Charity that aims to work with local authorities to support the provision of sustainable homes and a community of support for young people leaving care. Developing a local house project in West Sussex would enable care leavers to be provided with affordable social housing locally, delivering improved outcomes for these young people at lower costs and so reduce demand on wider local authority and partner agency budgets. Once embedded the project would run yearly schemes with a new cohort of older children looked after, in preparation for them leaving care, joining the project each year.</p> <p>Cabinet will be asked to approve the creation of a local house project in West Sussex.</p>	
Decision by	Cllr Crow, Cllr Hunt, Cllr A Jupp, Cllr Lanzer, Cllr Marshall, Cllr N Jupp, Cllr Elkins, Cllr Russell, Cllr Urquhart - Cabinet
West Sussex Plan priority	Best Start in Life
Date added	23 December 2020
Month	January 2021
Consultation/ Representations	<p>Children and Young People's Services Scrutiny Committee – 7 January 2021.</p> <p>Representations concerning this proposed decision can be made to the decision maker via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Shelly Dichello Tel: 033 022 24131
Contact	Wendy Saunders Tel: 033 022 22553

Interim Director of Public Health

Healthy Child Programme Contract Extension
<p>The Health and Social Care Act 2012 sets out the statutory responsibility for West Sussex County Council to deliver and commission public health services for children and young people aged 5-19 years. On 1 October, 2015 the Council became responsible for statutory children's public health services. West Sussex County Council, Public Health, currently commission the Healthy Child Programme with Sussex Community NHS Foundation Trust (SCFT). This is a national programme delivering pre-school and school</p>

age services by Health visitors and School nurses to deliver Public Health outcomes (0-19 years of age, 25 years of age for Young People with Special Educational Needs).

The contract is 5 years plus an option to extend for a further period of up to 2 years (5-year contract expires March 2022). On 20 July 2020 the WSCC Public Health Board recommended an extension of one year plus one year. The original publication online in Official Journal of the European Union – (OJEU) and contract contained the extension period which the Council now wishes to exercise.

West Sussex County Council’s Commercial Panel met on 6, November 2020 and endorsed the recommendation of an initial one-year extension 2022/2023. The Interim Director, Public Health will be asked to approve the initial one year contract extension 2022/2023.

Decision by	Tony Hill - Interim Director of Public Health
West Sussex Plan priority	Best Start In Life
Date added	4 December 2020
Month	January 2021
Consultation/ Representations	Representations concerning this proposed decision can be made to the Interim Director Public Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Fiona Mackison Tel: 0330 22 27049
Contact	Erica Keegan Tel: 033 022 26050

Cabinet Member for Education and Skills

Phase 2 Special Support Centre Programme - St Margaret's CE Primary School, Angmering - Allocation of Funding

There is a need to increase provision for children and young people with Special Educational Needs and Disabilities (SEND) through the creation of additional places in Specialist Support Centres that are attached to mainstream schools and academies. This will assist with the aim of enabling children to attend school locally.

In December 2019 Cabinet approved the proposal to develop Phase two of the project for opening additional Special Support Centres in accordance with capital governance processes (decision reference [CAB03\(19/20\)](#)). In October 2020 the Cabinet Member for Education and Skills approved the allocation of design fees to progress 6 of the Special Support Centres including St Margaret’s CE Primary School ([Decision reference ES09 \(20/21\)](#))

Since that approval further design work has been undertaken and costed in relation to

the Special Support Centre at St Margaret's CE Primary School.

The Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding from the Capital Programme to enable the project to create a Special Support Centre at St Margaret's CE Primary School to proceed.

Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	1 December 2020
Month	February 2021
Consultation/ Representations	Cabinet Member for Finance Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the author or officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	Cabinet Member Decision ES09(20/21)
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Phase 2 Special Support Centre Programme - West Park Primary School, Worthing - Allocation of Funding

There is a need to increase provision for children and young people with Special Educational Needs and Disabilities (SEND) through the creation of additional places in Specialist Support Centres that are attached to mainstream schools and academies. This will assist with the aim of enabling children to attend school locally.

In December 2019 Cabinet approved the proposal to develop Phase two of the project for opening additional Special Support Centres in accordance with capital governance processes (decision reference [CAB03\(19/20\)](#)). In October 2020 the Cabinet Member for Education and Skills approved the allocation of design fees to progress 6 of the Special Support Centres including West Park Primary School ([Decision reference ES09 \(20/21\)](#))

Since that approval further design work has been undertaken and costed in relation to the Special Support Centre at West Park Primary School in Worthing.

The Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding from the Capital Programme to enable the project to create a Special Support Centre at West Park Primary School proceed.

Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life

Date added	1 December 2020
Month	February 2021
Consultation/ Representations	Cabinet Member for Finance Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the author or officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	Cabinet Member Decision ES09(20/21)
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Expansion of Oak Grove College, Worthing	
<p>The Special Educational Needs and Disability (SEND) Strategy 2019-2024 aims to provide high quality local education provision for children and young people with SEND and optimise value for money from the High Needs Block of the Dedicated Schools Grant. As part of the development of the SEND Strategy, the County Council has identified an increased demand for extra provision in Special Schools across West Sussex to meet increasing needs.</p> <p>Following a review of current numbers on roll, projected needs and the existing accommodation at Oak Grove College in Worthing the need for additional accommodation has been identified, to enable an increase in planned places from 256 in September 2020 to 271 in September 2021. The school caters for a wide range of Special Educational Needs and Disability for pupils aged between 11 and 19, including children with moderate and severe learning difficulties, complex social and communication difficulties and profound and multiple learning difficulties.</p> <p>The additional physical space created through this work will enable Oak Grove College to accommodate the most complex young people with SEND transferring from neighbouring special schools. Whilst numbers transferring this year are high the profile of need is also complex requiring additional adult support to meet needs.</p> <p>The feasibility work for the project to accommodate the pupils has been commissioned. Following detailed design and associated cost estimates the Cabinet Member for Education and Skills will be asked to approve the allocation of the funds required to enable the project to proceed.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	17 December 2020
Month	February 2021
Consultation/	Cabinet Member for Finance and Resources

Representations	Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	None
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Education and Skills

Admission Arrangements for Community and Voluntary Controlled Schools in West Sussex from September 2022	
<p>The County Council has a statutory duty to set the School admission arrangements for Community and Voluntary Controlled schools in West Sussex and to publish a National scheme of coordination for all schools. The scheme of coordination is in place to ensure that in instances where parents put schools located in two different local authority areas on the preference list of their admission application, appropriate arrangements between the authorities exist to ensure that parents receive only one offer of a school place.</p> <p>A number of changes are proposed to the current admission arrangements for schools in the Chichester, Horsham and Mid Sussex areas and a public consultation will be carried out during December 2020 and January 2021 to seek views on the proposed changes.</p> <p>Following assessment of the outcome of the consultation the Cabinet Member for Education and Skills will be asked to endorse the proposed admission arrangements for community and voluntary controlled schools in West Sussex and the changes on behalf of the academy trust for Portfield Academy, Chichester, for the academic year commencing September 2022 and approve the coordinated scheme of admissions.</p>	
Decision by	Cllr N Jupp - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added	4 December 2020
Month	February 2021
Consultation/ Representations	<p>Parents School staff and governors Own admission authority schools Diocesan Authorities Neighbouring Local Authorities. District and Borough Councils Parish Councils</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>

Background Documents (via website)	Consultation Document
Author	Ellie Evans Tel: 033022023582
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Children and Young People

Procurement of a Pseudo-Dynamic Purchasing System for Family and Community Support for Children and Young People with SEND	
<p>The Council has a statutory duty to provide a range of services which is sufficient to assist carers of disabled children and young people with complex needs, to continue to provide care or to do so more effectively. Where these needs impact significantly on daily life, it can be necessary to commission specialist support and care provision.</p> <p>The demand is such that a significant amount of provision has to be purchased from the external market and evaluation shows this is a trend expected to continue. In order to meet this demand, it is proposed to set up a Pseudo-Dynamic Purchasing System (P-DPS) to enable the efficient sourcing of specialist support services from qualified suppliers.</p> <p>The Cabinet Member for Children and Young People will be asked to approve the commencement of a procurement to set up a P-DPS to enable the purchase of family and community support services for children and young people with SEND.</p>	
Decision by	Cllr Russell - Cabinet Member for Children and Young People
West Sussex Plan priority	Best Start in Life
Date added	17 December 2020
Month	February 2021
Consultation/ Representations	<p>Consulting with the market – current and potential providers, Legal Finance Procurement</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Philip Slater Tel: 03302 223766
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet

Consultation on Early Help Service Redesign Proposals
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The County Council's Early Help service is part of its Children, Young People and Learning Directorate. It identifies and works with children and families in need of support, to help to promote the safe and healthy development of children and young people within stable families, and prevent social care intervention in the future.

Proposals for a redesign of the service are being prepared, with the intention of creating an improved, targeted early help offer directed to those most at need, while continuing to provide the existing statutory functions of the service. The overall objectives will be to create a service model that is more focused on supporting the needs of the most vulnerable children and families, for the Early Help service to be enabled to work more closely with the Children's Social Care service and its other delivery partners, and the strengthening of work with schools.

The proposed changes would mean service delivery being focused in areas of greatest need, and a review of the network of service outlets around the county will ensure that resources are deployed with the greatest efficiency and maximum benefit to vulnerable children and families.

Cabinet will be asked to agree the launch of a public consultation on the proposed changes to the Early Help service. This will enable all customers and stakeholders of the service, together with local communities to study and comment on the detailed proposals before any final decision on the future service is taken.

Decision by	Cllr Urquhart, Cllr Russell, Cllr Elkins, Cllr N Jupp, Cllr Marshall, Cllr Lanzer, Cllr A Jupp, Cllr Hunt, Cllr Crow - Cabinet
West Sussex Plan priority	Best Start in Life
Date added	23 December 2020
Month	February 2021
Consultation/ Representations	Children and Young People's Services Scrutiny Committee – 7 January 2021 Representations concerning this proposed decision can be made to the decision maker via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Claire Hayes Tel: 07702 442462
Contact	Wendy Saunders Tel: 033 022 22553

Executive Director Children, Young People and Learning

Modifications to the West Sussex County Council Foster Care Allowances

Since 2017 work has been ongoing to increase the number of in-house foster carers with significant improvements made in the recruitment process, bringing improved practice and efficiencies that have brought the service more in line with the external market, including reducing the time from assessments to approval. Despite significant changes and an increase in the approval of new foster carers in the last two years, it is

recognised that further work is required to improve the recruitment and retention of foster carers and to help ensure stability of local placements and quality of care for our children. The current scheme of allowances and wider support offer will therefore be reviewed in a phased approach.

Phase 1 - the initial proposal is to carry out some minor modifications to introduce a simplified and competitive scheme of fees and allowances for in-house foster carers, to go live in April 2021.

Phase 2 – across 2021 a full service review will be completed, this will include more detailed work to assess other potential adjustments to the fees and allowance scheme as well as the support package provided to our foster carers, the outcome of which will be the subject of a separate key decision process.

The Executive Director of Children’s, Young People and Learning will be asked to approve the phase 1 modifications to the existing foster care allowance scheme.

Decision by	Lucy Butler - Executive Director Children, Young People and Learning
West Sussex Plan priority	Best Start in Life
Date added	4 January 2021
Month	February 2021
Consultation/ Representations	United Foster Carers Association (West Sussex) Representations concerning this proposed decision can be made to the Executive Director Children, Young People and Learning via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Jo Collins Tel: 033 022 22153
Contact	Wendy Saunders Tel: 033 022 22553

Director of Property and Assets

Award of contract for the expansion of Palatine Primary School

Palatine Primary School in Worthing caters for a wide range of Special Educational Needs for children aged between 2 and 11 with moderate, severe or profound learning needs.

Following a review of existing and projected numbers on roll, the need for capital investment in the school has been identified to meet an increase in pupils from 153 to 177. As part of a separate key decision process the Cabinet Member for Education and Skills will be asked to approve the allocation of capital funding from the Basic Need Capital Programme to provide additional accommodation at Palatine Primary School. The Cabinet Member will also be asked to delegate authority to the Director of Property and Assets to award the contract for the expansion project.

Subject to this delegation of authority from the Cabinet Member, the Director of Property and Assets will then be asked to approve the award of contract for the expansion of Palatine Primary School.

Decision by	Andrew Edwards - Director of Property and Assets
West Sussex Plan priority	Best Start in Life
Date added	4 January 2021
Month	March 2021
Consultation/ Representations	Procurement Legal Finance Representations concerning this proposed decision can be made to the Director of Property and Assets, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Paul Hemming Tel: 033 022 23519
Contact	Wendy Saunders - Tel: 033 022 22553

A Prosperous Place

Cabinet Member for Finance

Endorsement: Broadbridge Heath Regeneration Scheme	
<p>In 2018 the Council declared the current Broadbridge Heath Highway Depot surplus to operational requirements (FR17 17/18). The County Council has now developed proposals to regenerate this asset to support the local economy by bringing forward the development of a retail park consisting of pre-let and 'built to specification' units, to be let to four tenants with strong covenants.</p> <p>The Cabinet Member will be asked to:</p> <ol style="list-style-type: none"> 1. Approve the funding arrangements for the development, 2. Delegate authority to enter into agreements to lease with the preferred retailers to Director of Property and Assets 3. Approve the commencement of a procurement process to secure a contract for detailed design and construction of the development and 4. To delegate to the Director Property and Assets the authority to award the contract subject to (2) above. 	
Decision by	Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Prosperous Place

Date added	1 December 2020
Month	January 2021
Consultation/ Representations	Market advice has been taken. The decision report will be available for scrutiny should that be requested. Representation can be made via the officer contact in the month prior to that in which the decision is to be made.
Background Documents (via website)	None
Author	Elaine Sanders Tel: 033 022 25605
Contact	Suzannah Hill Tel: 033 022 22551

Executive Director Place Services

Award of Contract: Crawley Growth Programme Eastern Gateway Scheme	
<p>In August 2017 the Leader approved the Crawley Growth Programme LDR04 17.18 and following approval of the business case by the Coast to Capital Local Enterprise Partnership, delegated authority to the (then entitled) Executive Director Economy, Infrastructure and Environment to progress the projects.</p> <p>The £8.35m Eastern Gateway scheme is a key project within the growth programme and seeks to improve connectivity between the town and key development sites in the vicinity of the proposals including the Town Hall, County Buildings, Crawley College and Telford Place. In February 2019, the Executive Director approved the commencement of the tender process to secure a design and build Contractor through the WSCC Highways Design and Build framework. The design contract (stage 1) was awarded to Volker Fitzpatrick.</p> <p>The Executive Place Services will now be asked to award the construction phase of the contract and endorse the final budget allocation not exceeding £8.35m. The budget is from within the Crawley Growth Programme total allocations.</p>	
Decision by	Lee Harris - Executive Director Place Services
West Sussex Plan priority	Prosperous Place
Date added	23 April 2020
Month	January 2021
Consultation/ Representations	Community engagement and online feedback opportunities were undertaken May to July 2018. The Crawley Growth Board will be consulted on final designs. Representation can be made via the officer contact prior to the month in which the decision is to be taken.
Background Documents (via website)	None

Author	Marie Ovenden Tel: 033 022 23854
Contact	Suzannah Hill Tel: 033 022 22551

Executive Director Place Services

Award of Contract: Crawley Growth Programme Manor Royal Scheme	
<p>In August 2017 the Leader approved the Crawley Growth Programme LDR04 17.18 and following approval of the business case by the Coast to Capital Local Enterprise Partnership, delegated authority to the (then entitled) Executive Director Economy, Infrastructure and Environment to progress the projects. The Manor Royal Highways improvement scheme is comprised of two parts: Part 1- Manor Royal County Oak one-way scheme and London road junction improvements; Part 2 – provision of a Bus lane in the Manor Royal road.</p> <p>The Executive Director Place Services will be asked to award the construction phase of the contract and endorse the final/total budget allocation to the highways improvement scheme. The total budget will not exceed £3.308m (bus lane, highways and bus lane extension). The budget is from within the Crawley Growth Programme total allocations.</p>	
Decision by	Lee Harris - Executive Director Place Services
West Sussex Plan priority	Prosperous Place
Date added	23 April 2020
Month	January 2021
Consultation/ Representations	<p>A public engagement exercise ran for four weeks from 5 February 2019 to 5 March 2019. The Crawley Growth Board will be consulted on final designs.</p> <p>Representation can be made via the officer contact prior to the month in which the decision is to be taken.</p>
Background Documents (via website)	None
Author	Marie Ovenden Tel: 033 022 23854
Contact	Suzannah Hill Tel: 033 022 22551

Cabinet Member for Highways and Infrastructure

Highways and Transport Delivery Programmes 2021/22
<p>The Highway and Transport Delivery Programmes identify capital highways infrastructure maintenance and transport improvement schemes for delivery during 2021/22 and beyond. Capital funding for the Delivery Programmes is predominantly received from the Government for roads maintenance (the Local Highway Maintenance Block), and transport improvements (the Integrated Transport Block) supported by additional funding from developer agreements and contributions.</p>

The indicative forward programmes for Highway Infrastructure Maintenance, Local Transport Improvements (LTIP) and Community Highway Schemes (CHS), have informed the 2021/22 Highways and Transport Delivery Programmes. These provide transparency of the maintenance and improvement investment needs and the funding priorities prepared and selected for review and approval in this decision.

The Cabinet Member for Highways and Infrastructure will be asked to approve –

1. The 2021/22 Local Highway Maintenance Block funded Delivery Programmes.
2. The 2021/22 Integrated Transport Block funded Delivery Programmes.
3. That the Highway and Transport Delivery Programme for 2021/22 is circulated to County Local Committee Members and other appropriate stakeholders and published on the West Sussex highways webpages for information.
4. That the Director of Highways, Transport and Planning has delegated authority to adjust the 2021/22 Highway and Transport Delivery Programme to take account of budgetary pressures and any changes in priority arising as a result of network availability, emergencies, or other operational circumstances, in consultation with the Cabinet Member.

It should be noted that the above will be subject to confirmation of funding at a Full Council meeting. Also, that the timetable for confirmation of central government funding is currently unknown.

Decision by	Cllr Elkins - Cabinet Member for Highways and Infrastructure
West Sussex Plan priority	A Prosperous Place
Date added	2 November 2020
Month	January 2021
Consultation/ Representations	County Local Committees Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Infrastructure

Active Travel Fund - phase 2
Updated on 23 December 2020 -

The [Department for Transport's Active Travel Fund](#) supports plans to reallocate road space to cyclists and pedestrians and create an environment that is safer for walking and cycling.

The second phase of funding will enable authorities to install more permanent measures to encourage walking and cycling and the County Council submitted a funding bid to the Department for Transport during the summer of 2020. During November 2020, the County Council received an award of £2.35m which includes £450k of revenue funding.

The Cabinet Member for Highways and Infrastructure has set up a cross party Executive Task and Finish Group which is reviewing potential projects for phase 2 and will make recommendations to the Cabinet Member.

Proposed schemes will involve full consultation with local residents and other stakeholders and details can be found on the [website](#).

The Cabinet Member for Highways and Infrastructure will be asked to approve the projects to be progressed and delegate authority to the Director of Highways, Transport and Planning to make any subsequent amendments to the projects.

Published on 22 July 2020 –

On 9 May 2020, the Transport Secretary announced a [£2 billion package to put cycling and walking at the heart of the Government's transport policy](#).

The first stage, worth £250 million, is for emergency interventions to make cycling and walking safer. The County Council received an allocation of £784k and submitted a bid, on 5 June 2020, to the Department for Transport (DfT) for seven initiatives in areas which, until the COVID-19 crisis, were heavily reliant on public transport. The bid was successful and the decision to approve the seven schemes can be found on the County Council's [website](#).

The second tranche of funding will enable authorities to install further, more permanent, measures to cement walking and cycling habits and, where applicable, enable the implementation of schemes identified in Local Cycling & Walking Infrastructure Plans.

The Cabinet Member for Highways and Infrastructure has set up a cross party Executive Task and Finish Group which will consider the bidding process and criteria, review those schemes that are suitable for submission for tranche 2, advise officers on an appropriate level of consultation and make recommendations for a tranche 2 bid to the Cabinet Member.

The Cabinet Member for Highways and Infrastructure will be asked to approve the schemes to be progressed and delegate authority to the Director of Highways, Transport and Planning to make any subsequent amendments to the schemes.

Note: due to the DfT's timescales for the works to be completed, 28 days' notice for this decision may not be achieved. In this case, the decision will be made using emergency powers.

Decision by	Cllr Elkins - Cabinet Member for Highways and Infrastructure
West Sussex Plan priority	A Prosperous Place
Date added	22 July 2020

Month	January 2021
Consultation/ Representations	<p>WSCC Members and key stakeholders including residents, District/Borough/Parish Councils, local businesses, neighbouring authorities, cycle forums, bus operators, emergency services and freight services</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Andy Ekinsmyth Tel: 033 022 26687
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Infrastructure

Review of the Integrated Parking Strategy	
<p>The County Council's Integrated Parking Strategy (IPS) was previously reviewed in 2014 and, in the context of recent changes in national, regional and local conditions, requires a further review.</p> <p>The revised IPS will cover the period to 2024 and will seek to ensure that the County Council's parking policies remain appropriate and effective at meeting the needs of local communities, its traffic management responsibilities and the wider policies and agenda.</p> <p>The IPS will sit within and contribute towards the County Council's wider transport, economic, community, environment, and health strategies.</p>	
Decision by	Cllr Elkins - Cabinet Member for Highways and Infrastructure
West Sussex Plan priority	A Prosperous Place
Date added	19 February 2020
Month	January 2021
Consultation/ Representations	<p>All County Councillors, District/Borough Councils, Sussex Police, Transport Operators and other stakeholders</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688

Contact	Judith Shore Tel: 033 022 26052
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Cabinet Member for Highways and Infrastructure

Delivery of the Ash Dieback Action Plan - Procurement	
<p>Ash Dieback (ADB) is a disease that is likely to kill 95% of the county's ash trees over the next 10–20 years. This will have a major impact on the county's landscape, the wildlife it supports, other ecosystems that trees provide and climate change.</p> <p>It will also have a high impact on the county and the County Council, posing a significant risk to people, property (including schools) and the delivery of services (including highways). Therefore, a corporate Ash Dieback Action Plan has been prepared to manage the impact of the disease.</p> <p>The aim of the Plan is to effectively address the risks presented by the impact of ash dieback (which will require a programme of reactive and proactive tree removal and replanting), conserve the ecosystems in which ash trees are found across the county, and prepare for a positive regeneration phase with a net biodiversity gain.</p> <p>A specialist contractor needs to be procured to deliver the tree removal and replanting programme. Additional officer resources are required to support programme delivery.</p> <p>The Cabinet Member for Highways and Infrastructure will be asked to:</p> <ol style="list-style-type: none"> 1. commence the procurement process and 2. delegate authority to the Director of Highways, Transport and Planning to enter into the contract and extend, if appropriate, in accordance with the County Council's Standing Orders on Procurement and Contracts. 	
Decision by	Cllr Elkins - Cabinet Member for Highways and Infrastructure
West Sussex Plan priority	A Prosperous Place
Date added	2 November 2020
Month	January 2021
Consultation/ Representations	<p>Director of Law and Assurance Director of Finance and Support Services</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Michele Hulme Tel: 033 022 23880
Contact	Judith Shore Tel: 033 022 26052

Director of Highways, Transport and Planning

Contract award: A24 Robin Hood Roundabout Improvement

The West of Horsham highway infrastructure package includes four significant highway junction projects to support the delivery of the major housing and employment allocations to the east and west of the A24 as follows -

- A24 Farthings Hill roundabout (completed 2020)
- A281 Newbridge roundabout (completed 2020)
- A24 Great Daux roundabout (on hold)
- A24 Robin Hood roundabout (see below)

In [July 2020](#), the Cabinet Member for Highways and Infrastructure approved the commencement of the procurement process to secure a build contractor for the A24 Robin Hood scheme and [delegated authority](#) to the Director of Highways, Transport and Planning to appoint the build contractor.

Following the conclusion of the procurement process the Director of Highways, Transport & Planning will be asked to approve the appointment of a contractor for the construction of the A24 Robin Hood Junction Improvement Works.

Decision by	Matt Davey - Director of Highways, Transport and Planning
West Sussex Plan priority	A Prosperous Place
Date added	22 October 2020
Month	January 2021
Consultation/ Representations	Local Members Horsham District Council Local Parish Councils (Warnham, Slinfold, Itchingford) Representations concerning this proposed decision can be made to the Director of Highways, Transport and Planning, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Stephen Reed Tel: 033 022 27328
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Infrastructure

West Sussex County Council Vehicle Removal Policy

As part of the implementation of Civil Parking Enforcement (CPE), the County Council has previously requested from the Department for Transport the powers to remove, store and dispose of vehicles in contravention of parking restrictions and, although granted, it was agreed that the use of these powers would be subject to further approval from the Cabinet Member for Highways and Infrastructure.

With CPE now more established and generally accepted in West Sussex, it is considered

that vehicle removal could be a more appropriate tool for vehicles parked in contravention. It is considered appropriate to enact those powers as well as seek DVLA approval to devolve powers to the County Council to take enforcement action against individuals with untaxed vehicles.

A Vehicle Removal Policy would concern vehicles parked in contravention in the following circumstances:

- Persistent evader vehicles found parked in contravention
- Fraudulent use of disabled persons parking blue badges or an article that purports to be a disabled blue badge
- Parked using a fraudulent on-street parking permit, voucher or pay and display parking ticket, inclusive of cashless parking sessions and virtual permits.
- Parked in a manner that causes serious obstruction to emergency services and other road users
- Abandoned and Untaxed Vehicles

The Cabinet Member for Highways and Infrastructure will be asked to approve a Vehicle Removal Policy for West Sussex and seek DVLA approval to take enforcement action against individuals with untaxed vehicles.

Decision by	Cllr Elkins - Cabinet Member for Highways and Infrastructure
West Sussex Plan priority	A Prosperous Place
Date added	1 December 2020
Month	February 2021
Consultation/ Representations	District and Borough Councils Sussex Police Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Executive Director Place Services

Award of Contract: Horsham Enterprise Park Delivery Partner

A public procurement process to secure a single delivery partner to develop out the Horsham Enterprise Park scheme was authorised by the County Council Cabinet ([Key Decision report CAB13 19/20](#)). The procurement procedure was conducted under the UK Concessions Contracts Regulations 2016 and commenced 03 July 2020 (OJEU Contract Notice 2020/S 129-317995). The Executive Director Place Services will be asked to endorse the award of the contract to the successful tenderer.

Decision by	- Executive Director Place Services
West Sussex Plan priority	A Prosperous Place
Date added	1 December 2020
Month	March 2021
Consultation/ Representations	Performance and Finance Scrutiny Committee. Representation can be made via the officer contact in the month prior to that in which the decision is to be taken.
Background Documents (via website)	None
Author	Gary Cox Tel: 07540 319069
Contact	Suzannah Hill Tel. 033022 22551

A Strong, Safe and Sustainable Place

Executive Director Adults and Health

Extension of contracts for the provision of Specialist Health Services for people with learning disabilities and autism in West Sussex

West Sussex County Council is the lead commissioner for the Learning Disability Pooled Budget and currently contracts for specialist health provisions for adults with LD and autism. The providers of the services are Sussex Partnership Foundation NHS Trust (SPFT) and Sussex Community Foundation Trust (SCFT).

The combined value of the two contracts is £3,805,017 per annum. The contracts were let on a 3 year term, commencing 1st July 2018. The original OJEU notice and contract contain the option to extend for a further period of up to 4 years.

A decision is required to invoke the provision under clause 2.4 of the contracts between WSCC and SPFT and SCFT, to apply an extension for a period of four years until 30.6.2025, following the expiry of the initial 3 years of the current contract on 30.6.2021. The total contract value over the recommended four year extension period is therefore £15, 220, 068.

Taking up the full four year extension will allow the County Council and its health partners to:

- Work to deliver the service developments and improvements as identified
- Maximise opportunities to share best practice and achieve scale and partnership efficiencies, by continuing to work with the current providers that deliver services across Sussex and who work strategically with key system partners such as Sussex CCG's, the Sussex Health and Care Partnership and NHSE.
- Make best use of resources, including WSCC staff resources (in particular commissioning and contracting staff) that are temporarily diverted to manage the additional pressures and challenges presented by Covid 19

Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	A Strong, Safe and Sustainable Place
Date added	22 October 2020
Month	January 2021
Consultation/ Representations	Representations concerning this decision should be made to the Executive Director Adults and Health (DASS) via the officer contact by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Alison Nuttall Tel: 033 022 25936
Contact	Erica Keegan Tel: 033 022 26050

Cabinet Member for Environment

Halewick Lane Battery Storage Project	
<p>A previous decision about Halewick Lane approved the capital allocation of £11.6M for the development of a 20MW battery storage system owned and operated by the County Council.</p> <p>It is now recommended that the project is revised and that a 12MW system is owned and operated by the County Council and a further 12MW leased to a third party.</p> <p>The Cabinet Member for Environment will be asked to -</p> <ul style="list-style-type: none"> • approve the changes to the Halewick Lane Battery Storage scheme and delegate authority to the Director of Environment and Public Protection to procure and let the grid connection cabling contract; and • agree the principle of leasing a 12MW site to a third party and delegate authority to the Director of Property and Assets to conclude all lease terms, in consultation with the Cabinet Member for Finance. 	
Decision by	Cllr Urquhart - Cabinet Member for Environment
West Sussex Plan priority	A Strong, Safe and Sustainable Place
Date added	23 December 2020
Month	January 2021
Consultation/ Representations	Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made

	to the Cabinet Member Environment, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Tom Coates Tel: 033 022 26458
Contact	Judith Shore Tel: 033 022 26052

Interim Director of Public Health

Contract Variation for Provision of a Health, Wellbeing and Recovery Service

A variation to the contract for the Provision of a Health and Wellbeing Recovery Service for Children, Young People and Adults who use Alcohol and /or Drugs is required to include the three services described below, for the period 1 April 2021 to 9 May 2023. The Total value of the current contract (5+2 years) is £35,998,201 and the contract variation is less than 10% of the total contract value, £630,000.

High level services improve support and outcomes for children of alcohol dependent parents and reduces parental conflict in these families. This group experiences greater likelihood of poor school attendance and engagement; physical and emotional difficulties in later life including greater risk of substance misuse and parental conflict. These services include;

1. Support for Children of alcohol and drug dependent parents; and
2. The 'Growing Families' Service; a team of front-line workers, working across the multi-agency early help system, to support children and families from pre-birth, early years and school age.

Misuse of alcohol and/or drugs often goes hand in hand with mental health issues. Local audits and service reports demonstrate that significant mental health difficulties are experienced by high level numbers on a substance misuse service caseload. This service includes;

3. Specialist support for adults with co-occurring substance misuse and mental health difficulties

The investment will increase capacity and the out-reach function to respond to the needs of people more effectively with co-occurring conditions.

The proposal for the variation is for a countywide model with a strong focus on outreach, assertive engagement and multiagency working. Interventions will be evidence based as specified in the National Institute for Healthcare and Excellence (NICE) guidelines.

The Interim Director of Public Health will be asked to approve the contract variation for provision of this Health, Wellbeing and Recovery Service.

Decision by	Tony Hill - Interim Director of Public Health
West Sussex Plan priority	A Strong, Safe and Sustainable Place

Date added	10 December 2020
Month	January 2021
Consultation/ Representations	Representations can be made, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Moira Jones Tel: 033 022 28694
Contact	Erica Keegan Tel: 033 022 26050

Executive Director Adults and Health

Housing Related Support	
<p>In December 2018 the decision was made (report ref: AH11 18/19) to reduce expenditure on Housing Related Support to £2.3million by 2020/21. The reduction was to be implemented over the financial year 2019/20, allowing time to remodel services and explore impact mitigation with providers, District & Borough Councils and other partner organisations, ensuring that services are still able to meet the needs of vulnerable people.</p> <p>In accordance with the Key Decision taken on 14 August 2020 (Report ref: OKD26 (20/21) a procurement exercise is being undertaken to replace the contracts for 3 Housing Related Support Services which expire on 31st March 2021 and contribute to the fulfilment of West Sussex County Council objectives for Best start in life, a Strong, Safe And Sustainable Place and Independence for Later Life.</p> <p>The Executive Director Adults and Health will be asked to award the contract(s) to the successful bidder in January 2021 to commence on 1 April 2021. The contract (s) will have an initial term of 2 years with the option to extend for up to a further 2 years.</p>	
Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	A Strong, Safe and Sustainable Place
Date added	23 December 2020
Month	January 2021
Consultation/ Representations	The Council has worked with its District and Borough Council partners as part of a task and finish group led by the Chief Executive of Crawley Borough Council and consisting of nominated officers across the partnerships. This task and finish group has worked to design the services in each area and agree the joint funding and contract management of these services. This is documented in a collaboration agreement drawn up between all parties (see Background Paper). West Sussex County Council's Finance and Legal Services teams have also

	<p>been consulted in the drafting of the collaborative agreement.</p> <p>Representations concerning this proposed decision can be made to the Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	Collaboration Agreement August 2020
Author	Sarah L Leppard Tel: 0330 022 23774
Contact	Erica Keegan Tel:033 22 26050

Independence in Later Life

Executive Director Adults and Health

Award of Extra Care Housing Contracts	
<p>Following the decision (Report Ref: AH03 20/21) to approve the commencement of a procurement for care provision for two new extra care schemes at Monaveen and Lingfield Lodge and to delegate authority for the award of contract and any subsequent awards within the agreed Dynamic Purchasing System (DPS) Framework to the Executive Director of Adults and Health, the Executive Director Adults and Health is requested to award the care contracts for Lingfield Lodge Extra Care Housing Scheme (anticipated start date April 2021) and Monaveen Extra Care Housing Scheme (anticipated start date March 2021). These contracts will have a fixed end date of 30 September 2025. The start dates are anticipated as these schemes are currently being built.</p>	
Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	22 October 2020
Month	January 2021
Consultation/ Representations	<p>Consultation with stakeholders across the council, Arun District Council, Mid Sussex District Council, Housing 21 and Eldon Housing association.</p> <p>Representations concerning this proposed decision can be made to the Executive Director Adults and Health, via the author or officer contact, by the beginning of the month in which the decision is due to be taken.</p>

Background Documents (via website)	None
Author	Carrie Anderson Tel: 0330 022 22996
Contact	Erica Keegan Tel: 033 022 26050

Executive Director Adults and Health

Health and Social Care Seasonal Pressures - Contract Award	
<p>The County Council along with its health partners, are jointly developing plans to respond to health and social care seasonal pressures for the period between October 2020 and March 2021. The seasonal pressure plan will potentially include the development and provision of both home care and residential based services as well as other services that support hospital discharge or services that enable people to remain independent.</p> <p>The health and social care system face increased pressures during this period, particularly in the winter months, that place increased demands on services. Seasonal pressure plans are designed to improve discharges from hospital, avoid admission to hospital or increase the flow across health and social care and access to services.</p> <p>As a separate key decision process the Cabinet Member for Adults and Health will be asked to approve the procurement of a number of services required for home and residential care. As part of the approval the Cabinet Member will be asked to delegate authority to the Executive Director Adults and Health to award the contracts.</p> <p>Following this delegation of authority the Executive Director Adults and Health will be asked to approve award of contracts for services to deliver the seasonal pressures plan.</p>	
Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	26 August 2020
Month	January 2021
Consultation/ Representations	<p>Cabinet Member for Adults and Health Director of Law and Assurance Director of Finance and Support Services</p> <p>Representations concerning this proposed decision can be made to the Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background Documents (via website)	None
Author	Juliette Garrett Tel: 033 022 223748
Contact	Erica Keegan Tel: 033 022 26050

Cabinet Member for Adults and Health

Residential Care and Support Services Block Contracts Procurement

The County Council commissions a range of services to provide care and support to people with assessed eligible social care needs on a residential basis. The majority of these arrangements are made on an individual spot purchase basis to a high number of providers. The Council is facing increasing challenges in securing adequate provision of suitable services across the county.

To provide an assurance of capacity, a number of block contracts shall be proposed to be developed to secure residential based care and support services in key locations across West Sussex to respond to local demand. The development of block contracts will also support service providers by providing an assurance of income whilst allowing the Council to seek financial best value.

The Cabinet Member for Adults and Health will be asked to approve the plan for residential based care and support services and the procurement of a number of services. The Cabinet Member will also be asked to delegate the authority for award of contracts to the Interim Executive Director Adults and Health.

Decision by	Cllr A Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	26 August 2020
Month	January 2021
Consultation/ Representations	Interim Executive Director Adults and Health Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Juliette Garrett Tel: 033 022 223748
Contact	Erica Keegan Tel: 033 022 26050

Executive Director Adults and Health

Discharge to Assess with Reablement

Discharge to Assess with Reablement services are designed for hospital patients who are medically fit for discharge, but unable to immediately return home; it is a model recognised by NHS England as facilitating earlier discharge and/or reducing the number and length of delays in discharge from hospital for older people. There is a focus on these services of reablement which supports people to relearn skills with the aim of supporting people to be able to return home and avoid long term admission to residential care.

The key objectives delivered through Discharge to Assess are:

- Reduction of delays and enablement of timely discharges from hospital;
- Reduced level of dependency for as many people as possible by reabling them to increase their independence;
- Ensuring that long-term decisions concerning people’s care needs are not made in an acute hospital setting.

Contracts for the provision of Discharge to Assess with Reablement services were awarded in 2018, for an initial fixed term of 2-years with options to extend to a maximum of 5-years, through an EU Procurement exercise conducted following approval of Cabinet Decision [AH0117-18](#). The initial extended contract term comes to an end on 31st March 2021. The Executive Director Adults and Health will be asked to approve the proposed plans for the future of these contracts.

Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	4 December 2020
Month	January 2021
Consultation/ Representations	Representations concerning this proposed decision can be made to the Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Juliette Garrett Tel: 033 022 223748
Contact	Erica Keegan Tel: 033 022 26050

Executive Director Adults and Health

Community Reablement Service capacity increase - contract variation
<p>West Sussex County Council has a contract with Essex Cares Limited (ECL) for the provision of Community Reablement Services. Reablement is the term to describe services, to support residents following a change in ability, most likely due to a medical condition or episode. A Community Reablement Service (CRS) is essential to prevent people requiring longer term support, enabling people to retain/regain independence and remain at home.</p> <p>The existing service expires on 30th November 2022. It is proposed that the capacity of the existing service is increased from April 2021 for the remainder of the contract period to enable more West Sussex residents to access the benefits provided by the service.</p> <p>The Executive Director Adults and Health will be asked to approve a contract variation to</p>

the existing contract in order to facilitate a change in Community Reablement Service capacity with the desired increase adhering to legal and procurement guidelines.

Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	4 December 2020
Month	January 2021
Consultation/ Representations	Representation can be made via the officer contact in the month prior to that in which the decision is to be made.
Background Documents (via website)	None
Author	Jane Walker Tel: 033 022 27927
Contact	Erica Keegan Tel: 033 022 25060

Executive Director Adults and Health

Award of Block Contracts for Residential Care and Support Services

The Council commissions a range of services to provide care and support to people with assessed eligible social care needs on a residential basis. The majority of these arrangements are made on an individual spot purchase basis to a high number of providers. The Council is facing increasing challenges in securing adequate provision of suitable services across the county.

To provide an assurance of capacity, a number of block contracts shall be proposed to be developed to secure residential based care and support services in key locations across West Sussex to respond to local demand. The development of block contracts will also support service providers by providing an assurance of income whilst allowing the Council to seek financial best value.

As a separate key decision process the Cabinet Member for Adults and Health will be asked to approve the commencement of a procurement of residential based care and support services. As part of the approval the Cabinet Member will be asked to delegate authority to the Interim Executive Director Adults and Health to award the contracts.

Following receipt of this approval from the Cabinet Member the Executive Director Adults and Health will be asked to approve the award of contracts for residential based care and support services.

Decision by	Keith Hinkley - Executive Director Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added	26 August 2020
Month	February 2021

Consultation/ Representations	Cabinet Member for Adults and Health Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Juliette Garrett Tel: 033 022 223748
Contact	Erica Keegan Tel: 033 022 26050

A Council that works for the Community

Cabinet Member for Finance, Leader

Performance Monitor (Rolling Entry)	
The Monitor details the Council's performance in relation to revenue and capital spending, savings, workforce projections, performance and risk by portfolio against the Cabinet's key priorities. The Leader and Cabinet Member for Finance will be recommended to approve the Performance Monitor and any items of financial and performance management within the Monitor.	
Decision by	Cllr Marshall - Leader Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Council that Works for the Community
Date added	1 April 2020
Month	Between April 2020 and March 2021
Consultation/ Representations	Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Fiona Morris Tel: 033 022 23811
Contact	Suzannah Hill Tel: 033 022 22551

Cabinet Member for Finance

Property Review (Rolling Entry)
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The County Council's Future West Sussex Plan set out its ambition to minimise the burden of local taxation, delivering the best outcomes for residents with the money it spends, whilst living within its means. In 2018 the County Council agreed to adopt an [Asset Management Policy and Strategy](#). An objective of the strategy is to acquire, manage, maintain and dispose of property effectively, efficiently and sustainably, together with optimising financial return and commercial opportunities.

Decision by	Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Council that Works for the Community
Date added	1 April 2020
Month	Between April 2020 and March 2021
Consultation/ Representations	Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Elaine Sanders Tel: 033 022 25605
Contact	Suzannah Hill Tel. 033 022 22551

Cabinet Member for Economy and Corporate Resources

Extension: Dynamic Purchasing System Contract for Learning and Development Service Training Providers

The County Council shares a Dynamic Purchasing System (DPS) for learning and development service training providers with East Sussex, Brighton & Hove and Surrey County Councils. The DPS was implemented in April 2017 following key decision CR05 16-17 in September 2016, with a validity period of 4 years which ends in April 2021

It is proposed that the Director of Human Resources and Organisational Development agrees to extend the validity period for 2 years with the option to extend further its validity for an additional 2 year period pending a performance review.

Decision by	- Cabinet Member for Economy and Corporate Resources
West Sussex Plan priority	A Council that works for the Community
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	<p>Consultation has been undertaken with other public bodies using the DPS: Brighton and Hove City Council, Surrey County Council and East Sussex Council</p> <p>Representation can be made via the officer contact in the month prior to that in which the decision is due to be taken.</p>

Background Documents (via website)	None
Author	Lindsey Hannant Tel: 033 022 22435
Contact	suzannah Hill Tel: 033022 22551

Cabinet Member for Finance

Review of Fees and Charges	
<p>The County Council reviews its fees and charges at least annually to ensure statutory fees meet current guidelines and discretionary fees reflect market conditions and achieve the required service outcomes. Any changes to fees and charges are proposed to be implemented from 01 April 2021 where possible. The Cabinet Member will be asked to endorse the report. Parking charges will be considered separately by the Cabinet Member for Highways and Infrastructure.</p>	
Decision by	Cllr Hunt - Cabinet Member for Finance
West Sussex Plan priority	A Council that Works for the Community
Date added	1 December 2020
Month	January 2021
Consultation/ Representations	Cabinet Members. Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Katharine Eberhart Tel: 033 022 22682
Contact	Suzannah Hill 033 022 22551

Cabinet, County Council

West Sussex Plan Reset
<p>In November 2020, Cabinet recommended the approval of the first draft of the new West Sussex Plan to County Council in December 2020. The Plan will reset the County Council's priorities and outcomes for the year from April 2021. Cabinet will be asked to recommend the approval of the final version of the Plan to County Council in February 2021.</p> <p>The Plan will build on the framework approved by the County Council in July 2020 which identified the main priorities around which the plan will be built and the principles which will drive its development. It will capture existing activities of the County Council and those delivered with its partners as well as identifying those ambitions and outcomes which will be new. It will map the</p>

timetable for delivering these activities and describe the measures on which to judge the County Council's performance in achieving them. It will show how the activities are to be funded and managed within budgetary requirements whilst striving to deliver outcomes that are ambitious, realistic and achievable, particularly within the context of continued uncertainty, challenges and pressures associated with the local and national impact of the global pandemic.

Decision by	- Cabinet, County Council
West Sussex Plan priority	A council that works for the community
Date added	4 December 2020
Month	January 2021
Consultation/ Representations	All Members at a member day All Partners All Staff through workshops All scrutiny committees will assist in the development of performance measures in the plan Representations concerning this proposed decision can be made to the Cabinet via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Becky Shaw
Contact	Natalie Jones-Punch Tel: 033 022 25098

County Council, Cabinet

Revenue Budget 2021/22 and Capital Programme 2021/22 - 2025/26	
<p>The Budget report details the County Council's revenue budget, the level of council tax proposed for 2021/22, the nature of its expenditure, income and savings for a balanced budget. It will also outline the County Council's Capital Programme to cover the period 2021/22 to 2025/26 which will update the programme previously agreed by County Council.</p> <p>Cabinet will be asked to endorse the Revenue Budget and Capital Programme for approval at County Council on 12 February 2021.</p>	
Decision by	- County Council, Cabinet
West Sussex Plan priority	A council that works for the community
Date added	17 December 2020
Month	January 2021

Consultation/ Representations	Performance and Finance Scrutiny Committee All Member Sessions Representations concerning this proposed decision can be made to the Cabinet, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Katharine Eberhart Tel: 033 022 22682
Contact	Natalie Jones-Punch Tel: 033 022 25098

Chief Fire Officer

Extension to Fuel Card Contract	
<p>Fuel cards are used in County Council vehicles to allow staff to draw fuel from most fuel stations whilst on Council business.</p> <p>The initial period of the current contract for the provision of fuel cards will expire on 22 March 2021. This formed part of Decision OKD05 19/20 . The terms of the current agreement allow for the contract to be extended for a period of up to 24 months, until 22 March 2023.</p> <p>It is proposed that the Council takes the 2-year extension in order to:</p> <ol style="list-style-type: none"> 1. Maintain business continuity and; 2. Ensure the contract arrangement with the provider remains co-terminus with partners with whom the Council has aggregated its requirement to ensure best value. <p>The total value of the proposed contract extension is approximately £840,000.</p>	
Decision by	Sabrina Cohen-Hatton - Chief Fire Officer
West Sussex Plan priority	A Council that Works for the Community
Date added	10 December 2020
Month	January 2021
Consultation/ Representations	Representations can be made to the Chief Fire Officer by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Paul Mace Tel: 033 022 25443

Contact	Erica Keegan Tel: 033 022 26050
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Cabinet Member for Economy and Corporate Resources

Procurement: Construction Framework Arrangement
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The County Council carries out repair, maintenance and refurbishment work throughout the corporate estate, a construction framework arrangement is required to deliver work around and within the County Council buildings. This will include repairs and refurbishment as well as new build requirements where needed. It will enable the County Council to place works orders with a variety of qualified contractors to deliver works that fall outside of the current maintenance contract.

The anticipated spend through the new Framework is approximately £48m over a maximum term of 4 years. The value of the Framework is greater than £4,733,252 ex VAT so, in order to comply with the requirements of EU/UK law (the Public Contract Regulations 2015) and the County Council's Standing Orders on Procurement and Contracts, an OJEU procurement must be run to establish a new Framework Agreement.

The Cabinet Member will be asked to agree to the commencement of a procurement process to begin in September 2020, contract to be awarded in January 2021 and commence on 1 February 2021 and to delegate to the Director of Property and Assets, the authority to award contract/contracts. Further forward plan entries and decision reports will be published as appropriate.

Decision by	Cllr Lanzer - Cabinet Member for Economy and Corporate Resources
West Sussex Plan priority	A Council that works for the Community
Date added	24 January 2020
Month	February 2021
Consultation/ Representations	Internal and external stakeholders, the incumbent supplier and market suppliers. Representation concerning this proposed decision can be made via the officer contact prior to the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Stephen Allan Tel: 033 022 25192
Contact	Suzannah Hill Tel: 033 022 22551