

To all Members of the County Council

An ordinary meeting of the County Council will be held at **10.30 am** on **Friday, 17 December 2021** at **County Hall, Chichester PO19 1RQ**.

Note: Any members unable to attend the meeting due to public health concerns can participate remotely but not in any item of business leading to a vote.

There will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

1. **Appointment of Vice-Chairman for the meeting**

To appoint a vice-chairman for the meeting.

2. **Apologies for Absence**

3. **Members' Interests**

Members are asked to disclose any pecuniary or personal interests in matters appearing on the agenda.

4. **Minutes** (Pages 5 - 26)

The Council is asked to confirm the minutes of the ordinary meeting of the County Council held on 22 October 2021.

5. **Result of By-election** (Pages 27 - 28)

To receive the County Returning Officer's return of the by-election held on 4 November 2021 for the county councillor for the Bourne electoral division.

6. **Review of Proportionality** (Pages 29 - 30)

The County Council has a statutory duty, following a by-election, to review the proportionality on its committees.

A brief explanation of the proportionality rules and how they are applied is set out in the attached report together with a table showing the number of seats on committees.

7. **Appointments**

Following the by-election, to consider proposed changes to appointments. Proposals will be circulated. Changes will take effect from the end of the meeting.

8. **Address by a Cabinet Member**

At the discretion of the Chairman, to receive an address by a Cabinet Member on a matter of urgency and/or significant interest to the County Council and which relates to the powers and responsibilities of the County Council or which affects the Council.

9. **Governance Committee: Changes to Council Procedures**
(Pages 31 - 42)

The Council is asked to consider changes to Council procedures, in the light of a report by the Governance Committee.

10. **Governance Committee: Minor changes to the Constitution, including Regulation, Audit and Accounts Committee Terms of Reference** (Pages 43 - 50)

The Council is asked to consider minor changes to the Constitution including changes to the terms of reference of the Regulation, Audit and Accounts Committee, in the light of a report by the Governance Committee.

11. **Regulation, Audit and Accounts Committee: Arrangements for appointment of an External Auditor** (Pages 51 - 54)

The Council is asked to consider the appointment of an external auditor for both West Sussex County Council and West Sussex Pension Fund, in the light of a report by the Regulation, Audit and Accounts Committee.

12. **Question Time** (Pages 55 - 60)

Questions to the Leader and Cabinet Members on matters contained within the Cabinet report, written questions and any other questions relevant to their portfolios. Members may also ask questions of the Leader on anything that is currently relevant to the County Council. The report covers relevant Council business or developments in respect of portfolios arising since the meeting of the Council on 22 October 2021. A supplementary report may be published.

(2 hours is allocated for Question Time)

Lunch (In the event that the morning business is finished before lunch the afternoon business will be brought forward as appropriate.)

13. Notices of Motion

(a) Motion on Food Waste Collection

To debate the following motion, submitted by Cllr McGregor, notice of which was given on 30 November 2021.

'This Council welcomes the new duty in the Environment Act 2021 for local authorities to collect and process food waste separately from other waste. This mandate, if implemented within an appropriate overall collection and disposal system, will reduce overall emissions and is crucial in our fight to keep within the Climate Change 1.5 degree target.

This measure also benefits household budgets. Evidence from areas that already have separate food waste collections shows that many residents change their purchasing and cooking habits when they see how much they throw away. This saves them money as well as avoiding the carbon and water resource impacts of producing and transporting food which would have previously been wasted.

We acknowledge the good partnership working arrangements with our district and boroughs with Arun District Council already running a '123' trial and Mid Sussex District Council considering a similar trial in the spring.

As such, this council calls on the Cabinet Member for Environment and Climate Change to:

- (1) Urge the Government to clarify the 'implement by' date as soon as possible and to fully fund the transition costs for both the collection and disposal authorities, as well as additional on-going costs due to these new burdens; and
- (2) Ask the Government to ensure that councils who wish to introduce the measures ahead of the mandated timeframe do not lose out on funding so that the county can see these emission reductions and household benefits without unnecessary delay.'

(b) Motion on 20mph Speed Limits (Pages 61 - 62)

To debate the following motion, submitted by Cllr O'Kelly, which was referred to the Cabinet Member for Highways and Transport at the meeting of the Council on 16 July 2021.

Note: Following the meeting between Cllr O'Kelly and the Cabinet Member, the Chairman has agreed that a revised version of the motion can be debated as set out below.

'This Council believes that promoting active travel and improved road safety is a priority.

This Council therefore calls upon the Cabinet Member for Highways and Transport to introduce a more flexible policy on speed reduction including the 20mph limit and other measures such as quiet lanes all of which have the potential to improve road safety, air quality, and to encourage active travel.'

and the report of the Cabinet Member for Highways and Transport.

14. **Report of Urgent Action** (Pages 63 - 64)

To note urgent action taken under regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

County Council concludes

Items not commenced by 4.15 p.m. will be deferred to the following meeting.

Director of Law and Assurance
8 December 2021

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.