

## West Sussex County Council – Annual Meeting

**21 May 2021**

At the Annual Meeting of the County Council held at 10.30 am on Friday, 21 May 2021, at County Hall, Chichester, PO19 1RQ, the members present being:

Cllr Bradbury (Chairman)

Cllr Albury	Cllr Kenyon
Cllr Ali	Cllr Lanzer
Cllr Atkins	Cllr Linehan
Cllr Baldwin	Cllr Lord
Cllr Baxter	Cllr Magill
Cllr Bence	Cllr Markwell
Cllr Bennett	Cllr Marshall
Cllr Boram	Cllr McDonald
Cllr Britton	Cllr McGregor
Cllr Burgess	Cllr Mercer
Cllr Charles	Cllr Milne
Cllr Cherry	Cllr Mitchell
Cllr Chowdhury	Cllr Montyn
Cllr Condie	Cllr Nagel
Cllr A Cooper	Cllr Oakley
Cllr B Cooper	Cllr O'Kelly
Cllr Cornell	Cllr Oppler
Cllr Crow	Cllr Oxlade
Cllr J Dennis	Cllr Patel
Cllr N Dennis	Cllr Payne
Cllr Duncton	Cllr Pendleton
Cllr Dunn	Cllr Pudaloff
Cllr Elkins	Cllr Quinn
Cllr Evans	Cllr Richardson
Cllr Forbes	Cllr Russell
Cllr Gibson	Cllr Sharp
Cllr Greenway	Cllr Smith
Cllr Hall	Cllr Sparkes
Cllr Hillier	Cllr Turley
Cllr Hunt	Cllr Urquhart
Cllr Johnson	Cllr Waight
Cllr Joy	Cllr Wall
Cllr A Jupp	Cllr Walsh
Cllr N Jupp	Cllr Wickremaratchi

### **1 Election of Chairman**

- 1.1 Cllr Patel, the outgoing Vice-Chairman of the Council, took the chair for the election of Chairman of the County Council.
- 1.2 The outgoing Vice-Chairman stated that he had one nomination for the office of Chairman of the Council, that of Cllr Pete Bradbury.

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Cllr Bradbury was elected Chairman of the Council for the ensuing year.

- 1.3 Cllr Bradbury made the prescribed declaration of acceptance of office and took the chair whereupon members conveyed to him the Council's congratulations on taking office.

## **2 Election of Vice-Chairman**

- 2.1 The Chairman stated that he had one nomination for the office of Vice-Chairman of the Council, that of Cllr Sujan Wickremaratchi. Cllr Wickremaratchi was elected Vice-Chairman of the Council for the ensuing year.
- 2.2 Cllr Wickremaratchi made the prescribed declaration of acceptance of office whereupon members conveyed to him the Council's congratulations on taking office.

## **3 Death of Mrs Catherine Morrish**

- 3.1 The Chairman reported the death of a former member of the County Council, Mrs Catherine Morrish, who had represented the Hotham division in Arun from 1989 to 2001.
- 3.2 Members held a minute's silence.

## **4 Attendance and Apologies for Absence**

- 4.1 In line with the contingency arrangements under Standing Orders 3.09a to 3.09d, the following members were present in the meeting. The other members participated virtually via video conferencing but were not entitled to vote on the business on the agenda.

Cllr Baxter  
Cllr Bence  
Cllr Bradbury  
Cllr A Cooper  
Cllr Forbes  
Cllr Gibson  
Cllr Hunt  
Cllr Johnson  
Cllr A Jupp  
Cllr Lanzer  
Cllr Linehan  
Cllr Lord  
Cllr Marshall  
Cllr Montyn  
Cllr O'Kelly  
Cllr Oxlade  
Cllr Patel  
Cllr Sharp  
Cllr Urquhart  
Cllr Wickremaratchi

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4.2 Apologies were received from Cllr Burrett.

## **5 Members' Interests**

5.1 No interests were declared.

## **6 County Returning Officer's Return**

6.1 The County Returning Officer's return of persons elected as county councillors at the ordinary election held on 6 May 2021 was received.

## **7 Minutes**

7.1 It was agreed that the minutes of the Ordinary Meeting of the County Council held on 19 March 2021 (pages 9 to 38) be approved as a correct record.

## **8 Review of Proportionality**

8.1 The County Council was reminded of its statutory duty to review the proportionality on its committees as a result of the election. A paper on the application of the proportionality rules (pages 39 to 40) together with a table showing the proposed allocations of seats among Committees (supplement page 3) had been circulated.

8.2 The review of proportionality was agreed.

## **9 Appointment of Leader**

9.1 The Council was reminded of its statutory duty to appoint the Leader for a four-year term. The Leader would then appoint members of the Cabinet and decide the portfolios for which they would be responsible.

9.2 The appointment of Cllr Paul Marshall as Leader of the Council for a four-year term was agreed.

## **10 Notification of Cabinet Members**

10.1 The Leader designate had given notice to the County Council of his intended appointments to the Cabinet, together with Cabinet portfolios (supplement pages 5 to 10).

10.2 The Leader confirmed the proposals set out in the supplement for the appointment of Cabinet Members and their portfolios for the ensuing year.

10.3 The Liberal Democrat Group Leader stated that the Group was not supportive of the addition of a Cabinet Member post without explanation.

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## **11 Appointments to Committees**

- 11.1 The Council considered a schedule setting out the nominations for the appointments in accordance with Standing Orders, proportionality and the wishes of groups (supplement pages 11 to 16).
- 11.2 The Chairman sought the Council's agreement to the waiver of Standing Order 2.15A which sets out that the chairmen and vice-chairmen of scrutiny committees will be appointed by the first meeting of each committee. Instead it was proposed that appointments to those positions should be made by the Council to run until the first meeting of each committee when the process set out in Standing Orders for appointments by the Committees will be followed. Making interim appointments would assist in preparations for the first meetings of the committees.
- 11.3 The waiver of Standing Orders was agreed.
- 11.4 More than one nomination had been received for a number of appointments as set out below.

### **Children and Young People's Scrutiny Committee**

Cllr Hillier and Cllr Smith were nominated as Chairman. Cllr Hillier was elected Chairman.

Cllr Cherry and Cllr Linehan were nominated as Vice-Chairman. Cllr Linehan was elected Vice-Chairman.

### **Environment and Communities Scrutiny Committee**

Cllr Britton and Cllr Oppler were nominated as Chairman. Cllr Britton was elected Chairman.

Cllr Baxter and Cllr Oakley were nominated as Vice-Chairman. Cllr Oakley was elected Vice-Chairman.

### **Fire and Rescue Service Scrutiny Committee**

Cllr Boram was nominated and elected as Chairman.

Cllr Pendleton was nominated and elected as Vice-Chairman

### **Health and Adult Social Care Scrutiny Committee**

Cllr Wall and Cllr Walsh were nominated as Chairman. Cllr Wall was elected Chairman.

Cllr Bence and Cllr B Cooper were nominated as Vice-Chairman. Cllr Bence was elected Vice-Chairman.

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### **Performance and Finance Scrutiny Committee**

Cllr Montyn and Cllr Turley were nominated as Chairman.  
Cllr Montyn was elected Chairman.

Cllr Burrett and Cllr Lord were nominated as Vice-Chairman.  
Cllr Burrett was elected Vice-Chairman.

### **Planning and Rights of Way Committee**

Cllr Burrett and Cllr Quinn were nominated as Chairman. Cllr Burrett was elected Chairman.

Cllr Atkins was nominated and elected as Vice-Chairman.

### **Regulation, Audit and Accounts Committee**

Cllr Nigel Dennis was nominated and elected as Chairman.

Cllr Boram and Cllr B Cooper were nominated as Vice-Chairman. Cllr Boram was elected as Vice-Chairman.

- 11.5 The full list of appointments, which took effect from the end of the meeting, is set out at Appendix 1.

Chairman

The Council rose at 11.10 am

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**Appointments to Committees – May 2021**  
(excluding non-Council members)

**Scrutiny Committees**

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Substitutes</b>
Children and Young People's Services	12	Cllr Baldwin Cllr Bennett Cllr Burgess Cllr Charles Cllr Cherry Cllr Cornell Cllr Hall Cllr Hillier (Chairman) Cllr Linehan (Vice-Chairman) Cllr Mercer Cllr Smith Cllr Sparkes	Cllr Chowdhury Cllr Lord 1 Con vacancy
Environment and Communities	12	Cllr Albury Cllr Baxter Cllr Britton (Chairman) Cllr Greenway Cllr Kenyon Cllr Markwell Cllr McDonald Cllr Milne Cllr Oakley (Vice-Chairman) Cllr Oppler Cllr Payne Cllr Quinn	Cllr Ali Cllr B Cooper Cllr O'Kelly
Fire & Rescue Service	7	Cllr Boram (Chairman) Cllr Charles Cllr Dunn	Cllr Oppler Cllr Oxlade 1 Con vacancy

Name	No. of members	Members	Substitutes
		Cllr Milne Cllr Pendleton (Vice-Chairman) Cllr Richardson Cllr Turley	
Health and Adult Social Care	12	Cllr Atkins Cllr Bence (Vice-Chairman) Cllr A Cooper Cllr B Cooper Cllr Forbes Cllr McGregor Cllr Nagel Cllr O'Kelly Cllr Patel Cllr Pudaloff Cllr Wall (Chairman) Cllr Walsh	Cllr Burgess Cllr Cornell Cllr Joy
Performance and Finance	15	Cllr Burrett (Vice-Chairman) Cllr Boram Cllr Britton Cllr B Cooper Cllr Condie Cllr Elkins Cllr Evans Cllr Hillier Cllr Lord Cllr Montyn (Chairman) Cllr Nagel Cllr Pendleton Cllr Sparkes Cllr Turley Cllr Wall	Cllr Baxter Cllr Walsh 1 Con vacancy

## Non-executive committees

Name	No. of members	Members	Other members
Governance Committee	9	Cllr Baxter Cllr Bradbury (Chairman) Cllr Burrett Cllr A Jupp Cllr Lord Cllr Marshall Cllr O'Kelly Cllr Waight Cllr Wickremaratchi (Vice-Chairman)	Not applicable
Pensions Committee	7	Cllr Baxter Cllr Condie Cllr J Dennis Cllr Elkins Cllr Hunt (Chairman) Cllr N Jupp Cllr Urquhart	Not applicable
Planning and Rights of Way Committee	13	Cllr Ali Cllr Atkins (Vice-Chairman) Cllr Burrett (Chairman) Cllr Duncton Cllr Gibson Cllr Hall Cllr Joy Cllr McDonald Cllr Montyn Cllr Oakley Cllr Patel Cllr Quinn Cllr Sharp	Substitutes: Cllr Boram Cllr Cherry Cllr Forbes Cllr Kenyon Cllr Magill Cllr Markwell Cllr Turley Cllr Wickremaratchi

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
Regulation, Audit and Accounts	7	Cllr Boram (Vice-Chairman) Cllr B Cooper Cllr N Dennis (Chairman) Cllr Greenway Cllr Magill Cllr Montyn Cllr Wall	Not applicable
Staff Appeals Panel	18	Cllr Bence Cllr Britton Cllr Bradbury Cllr Burrett Cllr A Cooper Cllr Duncton Cllr Johnson Cllr Linehan Cllr Lord Cllr Mercer Cllr Mitchell Cllr Patel Cllr Wall Cllr Walsh Cllr Wickremaratchi 3 vacancies	Not applicable
Standards Committee	9	Cllr Bradbury (Chairman) Cllr Burrett Cllr Cherry Cllr Gibson Cllr Johnson Cllr Kenyon Cllr A Jupp Cllr Sparkes Cllr Wickremaratchi (Vice-Chairman)	Not applicable

## Informal Panels and Groups

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
Corporate Parenting Panel	7	Cllr Bennett Cllr Burgess Cllr Linehan Cllr Lord Cllr Oxlade (Vice-Chairman) Cllr Russell (Chairman) Cllr Sparkes	Not applicable
Electoral Review Panel	10	Cllr Boram Cllr Bradbury Cllr Cherry Cllr Crow (Chairman) Cllr N Dennis Cllr Markwell Cllr Mitchell Cllr Oakley Cllr Waight 1 Lab vacancy	Not applicable
Foster Panel (North)	1	Cllr Linehan	Not applicable
Foster Panel (South East)	1	Cllr Chowdhury	Not applicable
Foster Panel (South West)	1	Cllr Oppler	Not applicable
Member Development Group	10	Cllr Cherry Cllr A Cooper Cllr McGregor Cllr Mercer Cllr Nagel	Not applicable

<b>Name</b>	<b>No. of members</b>	<b>Members</b>	<b>Other members</b>
		Cllr Oxlade Cllr Sparkes Cllr Waight Cllr Wickremaratchi 1 Con vacancy	
Safeguarding Adults Member Reference Group	3	Cllr Chowdhury Cllr A Jupp Cllr O'Kelly	Not applicable
Treasury Management Panel	5	Cllr Condie Cllr B Cooper Cllr Dunn Cllr J Dennis Cllr Hunt (Chairman)	Not applicable