

**Tony Kershaw**  
Director of Law and Assurance

If calling please ask for:

Lisa Sampson on 033 022 28193  
Email: [lisa.sampson@westsussex.gov.uk](mailto:lisa.sampson@westsussex.gov.uk)

[www.westsussex.gov.uk](http://www.westsussex.gov.uk)

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



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2 September 2020

## **Performance and Finance Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Thursday, 10 September 2020**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

- 10.30 am     1.     **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.30 am     2.     **Minutes of the last meeting of the Committee** (Pages 5 - 14)
- The Committee is asked to agree the minutes of the meeting held on 9 July 2020 (cream paper).
- 10.35 am     3.     **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference which have emerged since the publication of the agenda.

- 10.35 am 4. **Responses to Recommendations** (Pages 15 - 16)
- The Committee is asked to note the response from the Cabinet Member for Finance to recommendations made by the reconvened Contracts Management TFG.
- 10.40 am 5. **Q1 Total Performance Monitor** (Pages 17 - 108)
- A report by the Director of Finance and Support Services setting out the finance, performance, Improvement Plan, workforce, and risk positions of the authority as at the end of June 2020.
- The Committee is asked to examine the data and supporting commentary for the Quarter 1 TPM and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee. The Committee should particularly focus on the impact of the COVID-19 pandemic affecting the financial, performance and risk to the Council, and the suggested changes to performance measures and targets.
- The Chairmen of the service scrutiny committees will be invited to inform the Committee of any financial, performance or risk issues identified within their portfolio areas over the past quarter.
- 11.55 am 6. **Q1 Capital Programme Performance Monitor Report** (Pages 109 - 126)
- A report by the Director of Property and Assets setting out the Capital Programme performance as at the end of June 2020.
- The Committee is asked to review the report and comment on any areas of concern. If appropriate the committee to make any relevant recommendations for action to the Cabinet Member in relation to the Capital Programme Quarter 1 Performance Monitor Report.
- Break for lunch - 45 minutes**
- 1.15 pm 7. **West Sussex: Reset and Reboot** (Pages 127 - 178)
- A report by the Leader giving an overview of the planned reset and reboot of the West Sussex Plan priorities post COVID-19, as presented to Council in July. Chief Executive to provide a verbal update to the report.
- The Committee is asked to scrutinise the report and make any relevant recommendations to the Cabinet and Chief Executive. The Committee should have a particular focus on the underlying values and principles, change in service priorities, and the involvement and input of the wider Membership in the reset and reboot before it is finalised.

- 2.00 pm 8. **Economic Recovery Plan** (Pages 179 - 214)
- A report by the Executive Director for Place Services detailing the Council's Economic Recovery Plan post COVID-19 and reset of plans and priorities.
- The Committee is asked to review the Economic Recovery Plan post COVID-19 in relation to the Council's reset of plans and priorities, and make any relevant recommendations to the Cabinet Member and Executive Director. The Committee should have a particular focus on the impact of COVID-19 on the West Sussex economy, the longer-term framework and the priorities identified for the year ahead, the resources required to achieve the plan, how the Council is working with partners, and how achievements will be measured and monitored.
- 3.00 pm 9. **Requests for Call-in**
- There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda.
- 3.05 pm 10. **Forward Plan of Key Decisions** (Pages 215 - 254)
- Copy of the Forward Plan dated 1 September 2020.
- An extract of any Forward Plan entries published between the agenda dispatch and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its constitutional remit.
- 3.10 pm 11. **Possible Items for Future Scrutiny**
- Members to raise any items which they believe to be of relevance to the business of the Scrutiny Committee and suitable for scrutiny, for example those raised with them by constituents or arising from central government initiatives etc.
- If any member puts forward such an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.
- 3.15 pm 12. **Date of Next Meeting**
- The next meeting of the Committee will be held on 3 December 2020 at 10.30am. Probable agenda items include:
- Quarter 2 Total Performance Monitor
  - Quarter 2 Capital Programme Performance Monitor
  - Review of the draft West Sussex People Framework
  - Review of the final West Sussex: Reset and Reboot

Any Member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 23 November 2020.

**To all members of the Performance and Finance Scrutiny Committee**