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Director of Law and Assurance

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22 September 2020

## **Fire & Rescue Service Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Wednesday, 30 September 2020**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

- 10.30 am     1.     **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.32 am     2.     **Minutes of the last meeting of the Committee** (Pages 5 - 10)
- The Committee is asked to agree the minutes of the meeting held on 3 June 2020.
- 10.34 am     3.     **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.35 am     4.     **Forward Plan of Key Decisions**

There are currently no items within the Committee's portfolio in the Forward Plan of Key Decisions.

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting containing items relevant to the Committee's portfolio will be tabled at the meeting.

10.40 am 5. **Fire and Rescue Service Strategic Performance Report Quarter 1 2020** (Pages 11 - 22)

Report by the Chief Fire Officer.

The report provides a context to the Performance and Assurance Framework for the purpose of future scrutiny of the Executive's approach to performance.

11.20 am 6. **Priority Programme Update** (Pages 23 - 64)

Report by the Chief Fire Officer.

The report provides an overview of the priority programmes of work during Quarter 1 of 2020/2021 including progress against the People Action Plan, the Improvement Plan and the Integrated Risk Management Plan Action Plan.

12.05 pm 7. **Statement of Assurance and Annual Report** (Pages 65 - 118)

Report by the Chief Fire Officer.

The Statement of Assurance details how the service delivers its vision, supporting plans and how it reports on the progress made in the last year.

12.35 pm 8. **Work Programme Planning** (Pages 119 - 122)

The Committee to review its draft work programme for the year ahead taking into consideration the checklist at Appendix A.

12.45 pm 9. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess whether to consider the item in detail at a future meeting.

12.47 pm 10. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny

Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.48 pm 11. **Date of Next Meeting**

The next meeting of the Committee will be held on 27 November 2020 at 10.30 am. Probable agenda items include:

- Performance & Assurance Framework Core Indicators
- Priority programmes: IRMP update, Improvement update
- Inspection preparedness report
- HMICFRS Covid Inspection Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 12 November 2020.

**To all members of the Fire & Rescue Service Scrutiny Committee**