

**Tony Kershaw**  
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23 February 2021

## **Environment and Communities Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Wednesday, 3 March 2021**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 12)

The Committee is asked to agree the minutes of the meeting held on 11 January 2021 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Responses to Recommendations** (Pages 13 - 16)

The Committee is asked to note the responses to recommendations made at the 11 January 2021 meeting from the Cabinet Member for Environment.

10.45 am 5. **Household Waste Recycling Site (HWRS) Booking System**  
(Pages 17 - 28)

Report by Director of Environment and Public Protection.

The Committee is invited to consider:

1. Whether the proposals will adequately and proportionately address the issues identified.
2. The adequacy of the consultation arrangements.

The Chairman will summarise the output of the debate for consideration by the Committee.

11.45 am 6. **Forward Plan of Key Decisions** (Pages 29 - 36)

Extract from the Forward Plan dated 18 February – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

7. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

8. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

9. **Date of Next Meeting**

The next meeting of the Committee will be held on 9 June 2021 at 10.30am.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 27 May 2021.

**To all members of the Environment and Communities Scrutiny Committee**