

**Tony Kershaw**  
Director of Law and Assurance

If calling please ask for:

Erica Keegan on 033 022 26050  
Email: [erica.keegan@westsussex.gov.uk](mailto:erica.keegan@westsussex.gov.uk)

[www.westsussex.gov.uk](http://www.westsussex.gov.uk)

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



---

30 September 2020

## **West Sussex Health and Wellbeing Board**

A virtual meeting of the Board will be held at **10.30 am** on **Thursday, 8 October 2020**.

In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

**Tony Kershaw**  
Director of Law and Assurance

### **Agenda**

10.30 am    1.    **Chairman's Welcome**

10.40 am    2.    **Declaration of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it; if in doubt contact Democratic Services before the meeting.

10.45 am    3.    **Urgent Matters**

Items not on the agenda that the Chairman of the Board is of the opinion should be considered as a matter of urgency by reason of special circumstances.

10.50 am    4.    **Minutes** (Pages 5 - 14)

The Board is asked to confirm the minutes of the meeting of the Health and Wellbeing Board held on 30 January 2020.

- 10.55 am 5. **Public Forum**
- The Board invites questions and comments from the public for consideration at the meeting. Please submit questions, at least **three days in advance** of the meeting in order to allow a substantive answer to be given. Contact Erica Keegan on Telephone: 0330 222 6050 (a local call) or via email: [erica.keegan@westsussex.gov.uk](mailto:erica.keegan@westsussex.gov.uk)
- The meeting will be available to watch live via the Internet at this address:  
<http://www.westsussex.public-i.tv/core/portal/home>
- 11.10 am 6. **Tackling Smoking in West Sussex Together during the Pandemic** (Pages 15 - 20)
- This report is a call to action for Health and Wellbeing Board members inviting them to get behind the efforts and actions of the Smoke Free West Sussex Partnership (SFWSP).
- The Health and Wellbeing Board is asked to;
- (1) endorse the actions of the Smoke Free West Sussex Partnership which tackle smoking and to recognise the increased priority this needs during pandemic;
  - (2) consider actions each member will take forward in their respective roles and organisations (these could be those proposed here or alternatives); and
  - (3) comment and agree on the proposed priority actions for the rest of 2020/21.
- 11.30 am 7. **Sussex Health and Care Partnership Winter Plan 2020-21** (Pages 21 - 38)
- The purpose of this paper is to provide the West Sussex Health and Wellbeing Board with an update on progress to date in relation to winter planning, outlining the next steps and timelines.
- The Health and Wellbeing Board is asked to review and comment on the Sussex Health and Care Partnership Winter Plan 2020-21 Update.
- 11.50 am 8. **West Sussex COVID-19 Local Outbreak Engagement Board** (Pages 39 - 42)
- This report provides an update on the establishment of the West Sussex COVID-19 Local Outbreak Engagement Board (LOEB) as part of the Government's requirements for the COVID-19 National Test and Trace Programme.
- The Board is accountable to the West Sussex Health and Wellbeing Board, as a sub-group of the Board, providing formal

updates at its quarterly public meetings.

The Health and Wellbeing Board is asked to acknowledge and provide feedback on the establishment of the West Sussex COVID-19 Local Outbreak Engagement Board (LOEB) and its important role within the NHS Test and Trace service and the Government's national COVID-19 recovery strategy.

12.15 pm 9. **Integrated Care System Development** (Pages 43 - 58)

This report and presentation will provide a progress update on the development of the Sussex Integrated Care System, including how the ICS is shaping new partnership working in West Sussex.

The Health and Wellbeing Board is asked to note the progress made, and the updates to partnership working in West Sussex.

12.35 pm 10. **Work Programme 20/21** (Pages 59 - 60)

To note the work programme for 20/21 as attached. Members of the Board are requested to mention any items which they believe to be of relevance to the business of the Health and Wellbeing Board. If any member puts forward an item the Board is asked to assess briefly whether to refer the matter to the Chairman to consider in detail for future inclusion.

12.45 pm 11. **Date of next Meeting**

The next meeting of the Board will be held at 10.30am on Thursday, 28 January 2021.

**To all members of the West Sussex Health and Wellbeing Board**