

Tony Kershaw
Director of Law and Assurance

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10 January 2020

Governance Committee

A meeting of the Committee will be held at **2.15 pm on Monday, 20 January 2020 at County Hall, Chichester.**

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Director of Law and Assurance

Agenda

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 14)

The Committee is asked to agree the minutes of the meeting held on 2 December 2019 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Planning and Rights of Way Committees - options for cost savings**

(Pages 15 - 18)

Report by the Director of Law and Assurance.

As requested at the last meeting, to consider possible options for the future of the Planning and Rights of Way Committees, to find ways of offsetting some of the costs of establishing the Fire & Rescue Service Scrutiny Committee agreed by Council in December 2019.

5. **Proposed Minor Changes to Council Procedures** (Pages 19 - 22)

Report by the Director of Law and Assurance.

The Committee is asked to consider two minor changes to Council procedures, namely the method by which a Cabinet Member provides his or her response to

a motion to the public and the deadline for the submission of written questions for reply at County Council meetings.

6. **Pensions Delegations** (Pages 23 - 26)

Report by Director of Finance and Support Services and Director of Law and Assurance.

Following a minor technical review of the Constitution around the County Council's pensions responsibilities, the Committee is asked to consider proposed changes for recommendation to the County Council. Minor changes to the terms of reference of two committees and the Pensions Panel are proposed to help clarify their roles and responsibilities on pensions matters.

7. **Pay Policy Statement 2020/21** (Pages 27 - 40)

Report by the Director of Human Resources and Organisational Change.

The Committee is invited to consider proposed revisions to the Pay Policy Statement, as set out in the report, for recommendation to the County Council.

8. **Constitutional changes arising from withdrawal from the EU - authority to effect changes** (Pages 41 - 42)

Report by the Director of Law and Assurance.

To consider a recommendation to the County Council that the authority be delegated to the Director of Law and Assurance to update the constitution to take account of the provisions of primary legislation connected with the UK's withdrawal from the EU.

9. **Officer Delegations - Constitutional Provisions** (Pages 43 - 48)

Report by Director of Law and Assurance.

A request has been made to set out the arrangements within the Constitution for the delegation of functions to officers and more specifically the recent change made to the allocation of responsibilities in connection with staff disciplinary matters. The report summarises the position and members are asked to indicate whether a more thorough review of the arrangements is required.

10. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 9 March 2020 at County Hall, Chichester.

To all members of the Governance Committee