

## West Sussex County Council

### Proposed Executive Decision for **7 February 2020** call-in deadline **5 p.m. on 18 February 2020**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Procurement of Agency Worker Recruitment Contract ECR03 19-20
<b>Cabinet Member responsible for Decision</b>	Mr Lanzer - Cabinet Member for Economy and Corporate Resources
<b>West Sussex Plan priority</b>	A Council that works for the Community
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	<p>Pursuant to the Council's Support Services Outsourcing Contract, Capita provide the Council's temporary agency workers, via a contract with Manpower. The current contract with Manpower is due to expire on 19 September 2020.</p> <p>The contract provides temporary agency workers to all departments of the Council, except for schools. The Council proposes that the new contract model is a vendor neutral managed service whereby the supplier will procure and manage a chain of agencies without submitting their own candidates as a preferred supplier. The Council requires a contract for the supply of agency workers to cover short term vacancies, absences and to provide additional capability, where there are skills shortages, to deliver responsive services.</p> <p>The Council currently spends approximately £15 million per annum on agency workers (on and off contract). Carrying out an open competitive procurement exercise will provide value for money for the Council whilst ensuring quality services on the best terms available in the market.</p>
<b>Decision</b>	<p><b>The Cabinet Member has approved</b></p> <ol style="list-style-type: none"><li>1. the commencement of a procurement exercise for a new contract for the provision of temporary agency worker recruitment services, as detailed in this report, to commence on 01 October 2020 for a period of three years with the option to extend for up to one further year at an estimated maximum contract value of £72m; and the</li><li>2. Delegation of authority to the Director of Finance and Support Services to award the contract to the</li></ol>

	provider who submits the most economically advantageous tender and can best meet the quality and performance standards required by the Council.
<b>Interest and nature of interest declared</b>	None
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<b>Background Papers</b>	See report for details