

## West Sussex County Council

### Proposed Executive Decision for **13 January 2020** call-in deadline **5 p.m. on 22 January 2020**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Procurement "Soft" Facilities Management Services Contract ECR02 19-20
<b>Cabinet Member responsible for Decision</b>	Mr Lanzer - Cabinet Member for Economy and Corporate Resources
<b>West Sussex Plan priority</b>	A Council that Works for the Community
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	<p>The County Council provides soft Facilities Management services throughout the corporate estate. It also makes these contracts accessible to schools to buy in to at their discretion. The current contracts for cleaning, security and grounds maintenance will expire in October 2020.</p> <p>The scope of the new contracts, in addition to the core services listed above will include the provision of washroom consumables and associated services relating to cleaning, hygiene and confidential waste disposal in the Council's office buildings.</p>
<b>Decision</b>	<p>The Cabinet Member has endorsed:</p> <ol style="list-style-type: none"><li><b>1.</b> The commencement of an OJEU compliant procurement process to appoint contractor(s) under a new contract (or suite of contracts) for the provision of Cleaning, Security and Grounds maintenance (Soft Services) in County Council Buildings is approved.</li><li><b>2.</b> The contract (or contracts) will incorporate clauses to allow the opportunity of schools and other public bodies to utilise the contract(s) in accordance with the County Council's Corporate Procurement Strategy.</li><li><b>3.</b> That the contract(s) commence on 01 October 2020 for a period of 4 years ("initial period") with options to extend the contract with 3 x 1 year extensions, subject to satisfactory performance, therefore a maximum contract term of 7 years; and that</li><li><b>4.</b> Authority is delegated to the Director for Property and Assets to award the contracts to the bidder or</li></ol>

	bidders submitting the most economically advantageous tenders. A further decision report will be published as appropriate.
<b>Interest and nature of interest declared</b>	None
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<b>Background Papers</b>	See report for details