

## West Sussex County Council

### Proposed Executive Decision for **31 July 2019** call-in deadline **5 p.m. on 9 August 2019**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Recommissioning of Valuation, Rating and Estate Management Consultancy Services FR08 (19/20)
<b>Cabinet Member responsible for Decision</b>	Mr Hunt - Cabinet Member for Finance and Resources
<b>West Sussex Plan priority</b>	A Council that works for the Community
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	This report seeks approval to commence the procurement process for the recommissioning of three contracts for services to replace the current Agricultural Management Contract which expires on 31 March 2020 and the current Valuations and Ratings Contract which has been extended and now expires on 31 August 2020. The three new contracts will cover Agricultural Estate Management, Asset Valuations and Non-Domestic Rating Assessments.
<b>Decision</b>	<p><b>The Cabinet Member has endorsed:</b></p> <ol style="list-style-type: none"><li>1. The commencement of the procurement process for the re-commission of three contracts as follows:-  Contract 1: Agricultural Estates Management Contract 2 : Asset Valuations Contract 2: Non- Domestic Ratings Assessments and Appeals</li><li>2. Authority is delegated to Director Property and Assets to award the contract(s) to the bidder(s) submitting the most economically advantageous tender in terms of quality and price,</li><li>3. The Agricultural Contract will commence from 1 April 2020 and the Contracts for Valuations and Ratings from 1st September 2020. Each contract will be for a period of 5 years, with the County Council having the option to extend these contracts for a further period of up to 5 years (maximum contract period 10 years) and be subject to satisfactory contract performance, review of consultants' capacity, and/or a major review of the professional services needed,</li><li>4. In addition to West Sussex County Council,</li></ol>

	<p>Contract 2: Asset Valuations, shall be available for use by the following Public Bodies should they wish to be included in the tender process: West Sussex based District and Borough Councils, as well as the South East 7 Group (SE7) authorities, Hampshire County Council, Kent County Council, Surrey County Council, Brighton &amp; Hove City Council, Medway Council and East Sussex County Council. This option will enable increased alignment and resource management between public sector bodies.</p>
<b>Interest and nature of interest declared</b>	None
<b>Service Contact</b>	Elaine Sanders, Property Services Manager - Tel: 033 022 25605
<b>Democratic Services/ Call-in Contact</b>	Suzannah Hill Tel 033 022 22551
<b>Background Papers</b>	See report for details