

West Sussex County Council

Proposed Executive Decision for **9 January 2025** call-in deadline **5 p.m. on 20 January 2025**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

Decision Title & Ref No:	Procurement and Award of Contract: Corporate Grounds Maintenance FP12 (24/25)
Cabinet Member responsible for decision	Cabinet Member for Finance and Property (Cllr Jeremy Hunt)
Electoral Divisions	All Divisions
Key Decision	Yes
Purpose	<p>The County Council provides grounds maintenance services at various sites across the County including libraries, fire stations, storage depots, administrative hubs, Gypsy and Traveller sites, and family and youth centres.</p> <p>The Council will undertake a procurement process in order to award the corporate grounds maintenance contract to a suitable supplier.</p>
Decision	The Cabinet Member for Finance and Property has approved the award by the Assistant Director (Property and Assets) of the contract for the provision of corporate grounds maintenance at the conclusion of the procurement process in accordance with the evaluation and tender requirements described and within the financial parameters as set out in sections 2 and 5 of the report. The initial contract period will end on 30 September 2027 and will provide for an optional two-year extension. The initial contract term has an estimated value of £0.75m rising to £1.35m should the extension be given.
Interest and nature of interest declared	None declared
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Background papers	See report for details