

West Sussex County Council

Proposed Executive Decision for **22 March 2021** call-in deadline 5 p.m. on **31 March 2021**

The following proposed key decision has been endorsed by an officer and will come into effect at the end of the call-in period unless the call-in procedure is activated.

Decision Title & Ref No:	Contract Extension for the Provision of Primary Phase School Meals to seven schools in the Horsham area - OKD70 (20/21)
Officer responsible for Decision	Paul Wagstaff - Director of Education and Skills
West Sussex Plan priority	Best Start in Life
Electoral Divisions	Billingshurst; Bramber Castle; Broadbridge; Horsham Hurst; Horsham Riverside; Southwater & Nuthurst
Key Decision	Yes
Purpose	<p>Following a competitive procurement process in 2017 a contract for the supply of primary phase school meals supplying 7 schools in the Horsham area was awarded to Easy Lunch. The initial award was for a period of 4 years, with the option to extend for up to a further 5 years. The initial 4-year term of the contract is due to expire in July 2021.</p> <p>Following extensive recent stakeholder engagement, the County Council proposes to extend the contract with Easy Lunch for the full 5-year period.</p>
Decision	The Director of Education and Skills has approved the extension of the Primary Phase School Meals Contract for seven Horsham Schools for a period of 5 years ending in July 2026.
Interest and nature of interest declared	None
Service Contact	John Figgins, Head of Caterins Services - Tel: 033 02222814
Democratic Services/ Call-in Contact	Wendy Saunders Tel: 033 022 22553
Background Papers	See report for details