

## West Sussex County Council

### Proposed Executive Decision for **11 March 2021** call-in deadline **5 p.m. on 22 March 2021**

The following proposed key decision has been endorsed by an officer and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Contract Extension for the Provision of Primary Phase School Meals OKD67 (20/21)
<b>Officer responsible for Decision</b>	Paul Wagstaff - Director of Education and Skills
<b>West Sussex Plan priority</b>	Best Start in Life
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	<p>The Council's main contract for the provision of Primary Phase school meals is delivered by Chartwells, who currently provide a service to a total of 194 schools. The contract was let on a 5-year term, commencing 31 July 2016, with the option for a period of up to 5 years extension. The meals provided through the contract include Free School Meals (FSM), Universal Infant Free School Meals (UIFSM), and parent paid Key Stage two (KS2) meals.</p> <p>Following extensive recent stakeholder engagement, marketplace consultations and significant supplier negotiations the County Council proposes to extend the contract with Chartwells for the available full 5-year period.</p>
<b>Decision</b>	The Director of Education and Skills has approved the extension of the Primary Phase School Meals contract for a period of 5 years ending in July 2026.
<b>Interest and nature of interest declared</b>	None.
<b>Service Contact</b>	John Figgins, Head of Catering Services - Tel: 033 02222814
<b>Democratic Services/ Call-in Contact</b>	Wendy Saunders Tel: 033 022 22553
<b>Background Papers</b>	See report for details