

## West Sussex County Council

### Proposed Executive Decision for **15 January 2021** call-in deadline **5 p.m. on 26 January 2021**

The following proposed key decision has been endorsed by an officer and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Extension to Fuel Card Contract OKD55 (20/21)
<b>Officer responsible for Decision</b>	Sabrina Cohen-Hatton - Chief Fire Officer
<b>West Sussex Plan priority</b>	A Council that Works for the Community
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	<p>Fuel cards are used in County Council vehicles to allow staff to draw fuel from most fuel stations whilst on Council business.</p> <p>The initial period of the current contract for the provision of fuel cards will expire on 22 March 2021. This formed part of Decision <a href="#">OKD05 19/20</a> . The terms of the current agreement allow for the contract to be extended for a period of up to 24 months, until 22 March 2023.</p> <p>It is proposed that the Council takes the 2-year extension in order to:</p> <ol style="list-style-type: none"><li>1. Maintain business continuity and;</li><li>2. Ensure the contract arrangement with the provider remains co-terminus with partners with whom the Council has aggregated its requirement to ensure best value.</li></ol> <p>The total value of the proposed contract extension is approximately £840,000.</p>
<b>Decision</b>	The Chief Fire Officer has approved the contract extension for fuel cards for a period of 24-months with a proposed expiry date as 22 March 2023, in accordance with the Council's Standing Orders on Procurement and Contracts.
<b>Interest and nature of interest declared</b>	None.
<b>Service Contact</b>	Paul Mace, County Fleet Officer - Tel: 033 022 25443
<b>Democratic Services/ Call-in Contact</b>	Erica Keegan Tel: 033 022 26050
<b>Background Papers</b>	See report for details