

## West Sussex County Council

### Proposed Executive Decision for **26 November 2020** call-in deadline 5 p.m. on **7 December 2020**

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

<b>Decision Title &amp; Ref No:</b>	Procurement of an Occupational Health Service Contract ECR03 20-21
<b>Cabinet Member Responsible for Decision</b>	Cabinet Member for Economy and Corporate Resources
<b>Electoral Divisions</b>	All Divisions
<b>Key Decision</b>	Yes
<b>Purpose</b>	<p>An occupational health service forms part of the Councils' overall people strategy ensuring that there are systems in place so that employees' health and wellbeing is well supported and managers can make informed decisions on the fitness of employees to work.</p> <p>The current contract for the provision of occupational health services, which started in October 2016, covers the corporate requirement and is also accessed by some schools and District and Borough councils in West Sussex. This contract will expire on 30 September 2021.</p>
<b>Decision</b>	<p>The Cabinet Member for Economy and Corporate Resources has endorsed:</p> <p>(1) The commencement of a procurement process for an occupational health service contract to start on or before 01 October 2021 for 3yrs + 1yr + 1yr (total 5 years) with a total value of approximately £1.500m; and</p> <p>(2) Delegates authority to the Interim Director of Human Resources and Organisational Development to award the contract to the provider best able to meet the needs of the Council on a price/quality basis.</p>
<b>Interest and nature of interest declared</b>	None
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<b>Background Papers</b>	See report for details