

**Tony Kershaw**  
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2 August 2018

Mr Barrett-Miles  
Chairman  
Environment, Communities & Fire  
Select Committee

Dear Mr Barrett-Miles,

**Highways & Infrastructure Portfolio – Highway Maintenance Term Contract**

I am writing to advise you of a proposed urgent action that I have sent to the Cabinet Member for Highways and Infrastructure and which is enclosed. As this is an Executive Decision, consultation with you as Chairman of the relevant Select Committee is necessary as the call-in procedure does not apply to urgent actions.

If you agree with the rationale for the use of urgent action to enable the decision to be taken, I should be grateful if you would kindly endorse this letter as Chairman of the Environment, Communities and Fire Select Committee under Standing Order 5.23 (b).

Yours sincerely,

A handwritten signature in black ink that reads "Tony Kershaw". The signature is written in a cursive style with a long horizontal stroke at the end.

Tony Kershaw  
Director of Law and Assurance

AGREED

A handwritten signature in black ink that reads "AS Barrett-Miles". The signature is written in a cursive style with a long horizontal stroke at the end.

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Chairman of Environment,  
Communities & Fire Select  
Committee