

## **Fire and Rescue Service Scrutiny Committee Task and Finish Group**

### **The Retained Duty System (RDS)**

#### **Draft Terms of Reference**

- 1.** A Task and Finish Group (TFG) made up of Members of the Fire and Rescue Service Scrutiny Committee and the wider membership, will be held to scrutinise policies/issues concerning retained firefighters. The TFG will undertake its work at a series/single meetings held in public as appropriate commencing in April 2022 and report any findings directly to the main committee. A follow up meeting will be arranged if necessary and any recommendations directed to the relevant Cabinet Member.
- 2.** Ahead of the TFG meeting an informal session with a presentation will be held with members of the TFG to learn about the background and wider issues with the retained duty system, in order for members to have the opportunity to gather evidence to aid the scrutiny session.
- 3.** The **role** of the TFG is to consider and form conclusions and recommendations on:
  - i. The strengths, weaknesses, opportunities and threats of the current WSRS RDS structure;
  - ii. Review the current performance measures;
  - iii. Review the current recruitment, induction and retention procedures for RDS
  - iv. Consider the relationship between a flexible and resilient RDS model and the WSFRS emergency response standards
- 4. Membership** of the TFG is drawn from Members of the Fire and Rescue Service Scrutiny Committees and the wider group as follows:TBC
- 5. Support** for the TFG is as follows:
  - **Service Lead officers:** Peter Rickard, Assistant Chief Fire Officer.
  - **Democratic Services officer support t** Rachel Allan, Senior Advisor and Rob Castle, Assistant Democratic Services Officer
- 6.** The TFG will report its findings directly to the next meeting of the Fire and Rescue Service Scrutiny Committee.