

# Extract of the Forward Plan of Key Decisions – 13 October 2021

## Cabinet

<b>Gatwick Northern Runway - approval of consultation response</b>	
<p>Gatwick Airport Limited (GAL) proposes alterations to bring the existing Northern Runway at Gatwick Airport into routine use alongside the main runway, enabling the dual operation of both runways. The proposal, the Northern Runway Project, is a Nationally Significant Infrastructure Project requiring a Development Consent Order (DCO) from the Secretary of State (rather than planning permission from the local planning authority). The County Council is a statutory consultee in the DCO process.</p> <p>The proposal would increase Gatwick's passenger throughput to approximately 75.6 million passengers per annum (mppa) by 2038, an increase in capacity of approximately 13.2 mppa. The Northern Runway would be operational by summer 2029. The majority of the construction works associated with the project would be contained within the existing airport boundary.</p> <p>Formal consultation on the proposal is taking place from 9 September to 1 December 2021.</p> <p>The Cabinet will be asked to approve the County Council's response to the formal consultation.</p>	
<b>Decision by</b>	Cllr Waight, Cllr Marshall, Cllr J Dennis, Cllr Lanzer, Cllr Russell, Cllr A Jupp, Cllr Urquhart, Cllr Crow, Cllr N Jupp, Cllr Hunt - Cabinet
<b>Date added</b>	23 September 2021
<b>Month</b>	November 2021
<b>Consultation/ Representations</b>	<p>All Member briefing by Gatwick Airport (30 September)</p> <p>Communities, Highways and Environment Scrutiny Committee, 30 September (Task and Finish Group)</p> <p>Internal consultation with County Council officers and officers in other affected authorities in West Sussex</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Environment and Climate Change, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
<b>Background Documents</b>	None
<b>Author</b>	Mike Elkington Tel: 033 022 26463
<b>Contact</b>	Judith Shore Tel: 033 022 26052

## Cabinet Member for Finance and Property

### Property Holdings (Rolling Entry)

The County Council's West Sussex Plan sets out its ambition to minimise the burden of local taxation, delivering the best outcomes for residents with the money it spends, whilst living within its means. In 2018 the County Council agreed to adopt an [Asset Management Policy and Strategy](#). An objective of the strategy is to acquire, manage, maintain and dispose of property effectively, efficiently and sustainably, together with optimising financial and commercial opportunities.

<b>Decision by</b>	Cllr Hunt - Cabinet Member for Finance and Property
<b>Date added</b>	7 September 2021
<b>Month</b>	Between April 2021 and March 2022
<b>Consultation/ Representations</b>	Local members.  Representation can be made via the officer contact.
<b>Background Documents</b>	None
<b>Author</b>	Elaine Sanders Tel: 033 022 25605
<b>Contact</b>	Suzannah Hill Tel. 033 022 22551

#### **Cabinet Member for Finance and Property, Leader, Cabinet**

<b>Performance and Resources Report (Rolling Entry)</b>	
The Performance and Resources Report (PRR) details the Council's performance in relation to revenue and capital spending, savings, workforce projections, performance and risk by portfolio against the Cabinet's key priorities. The Leader and Cabinet Member for Finance and Property will be recommended to approve the PRR and any items of financial and performance management within the PRR.	
<b>Decision by</b>	Cllr Hunt - Cabinet Member for Finance and Property, Leader, Cabinet
<b>Date added</b>	15 September 2021
<b>Month</b>	Between April 2021 and March 2022
<b>Consultation/ Representations</b>	Representation can be made via the officer contact
<b>Background Documents</b>	None
<b>Author</b>	Fiona Morris Tel: 033 022 23811
<b>Contact</b>	Natalie Jones-Punch 033 022 25098

#### **Director of Property and Assets**

<b>Procurement and Award of Contract Heating Plant Replacement at Parkside, Horsham</b>
Parkside is a commercial administrative office West Sussex County Council in Horsham

functioning 24 hours a day seven days a week. A procurement process is being undertaken for a fully designed heating and hot water scheme to replace the current system which is failing and now obsolete. It is anticipated that an award of contract will be proposed to the Director Property and Assets in October 2021 and a decision report will be published at that time.

<b>Decision by</b>	Andrew Edwards - Director of Property and Assets
<b>Date added</b>	2 June 2021
<b>Month</b>	October 2021
<b>Consultation/ Representations</b>	The project will be issued on the In-Tend procurement system, early engagement and qualifying questions with potential Contractors will commence shortly, with a shortlist being drawn up ready for the full tender to be issued.  Representation can be made via the officer contact in the month prior to that in which the decision is due to be taken.
<b>Background Documents</b>	None
<b>Author</b>	Jeremy Rigby Tel: 033 022 26460
<b>Contact</b>	Suzannah Hill Tel. 022 033 22551

#### **Director of Property and Assets**

<b>Award of Framework Agreements for Construction Framework</b>	
<p>The County Council carries out repair, maintenance and refurbishment work throughout the corporate estate. Following Cabinet Member decision <a href="#">ECR06 20 21</a> a construction framework arrangement is being procured which will enable the County Council to place work orders with a variety of qualified contractors to deliver works that fall outside of the current maintenance contract. The works can include repairs and refurbishment as well as new build requirements where needed.</p> <p>Authority was delegated to the Director of Property and Assets by the Cabinet Member decision, to award the Framework Agreements and any call-off contracts as a result of mini-competitions run under the Frameworks. The Director of Property and Assets will be asked to approve the award of Framework Agreements for the proposed Construction Framework.</p>	
<b>Decision by</b>	Andrew Edwards - Director of Property and Assets
<b>Date added</b>	19 August 2021
<b>Month</b>	December 2021
<b>Consultation/ Representations</b>	Cabinet Member for Finance and Property  Representation can be made via the officer contact.
<b>Background Documents</b>	None

<b>Author</b>	Jeremy Rigby Tel: 033 022 26460
<b>Contact</b>	Suzannah Hill Tel. 033 022 22551

### Director of Finance and Support Services

<b>Award of Contract(s) Information Technology Services</b>	
<p>In December 2020 the Cabinet Member for Economy &amp; Corporate Resources approved a proposal via decision ECR04_20-21, to insource and recommission, through new contracts, the services currently provided by Capita through the Information Technology outsource contract.</p> <p>The Cabinet Member delegated authority to the Director of Finance and Support Services to progress the programme and commence procurement of the Service Desk and End User Compute Services, Networks Management, Hybrid Data Centre and Cloud Hosting. In accordance with the decision procurement exercises are being undertaken.</p> <p>The Director of Finance and Support Services will be asked to award the contract(s) to the successful bidder(s) from June 2021 with initial service transitions to commence in July 2021 and further decisions on the remaining services to follow.</p>	
<b>Decision by</b>	Katharine Eberhart - Director of Finance and Support Services
<b>Date added</b>	14 April 2021
<b>Month</b>	October 2021
<b>Consultation/Representations</b>	<p>External Consultants SOCITM; Director Law and Assurance</p> <p>Representation can be made via the officer contact in the month prior to that in which the decision is to be taken.</p>
<b>Background Documents</b>	None
<b>Author</b>	Stewart Laird Tel: 033022 25310
<b>Contact</b>	Suzannah Hill Tel: 0330 222 2551

### Director of Finance and Support Services

<b>Award of Contract: Data Migration Service</b>	
<p>In March 2021, the then Cabinet Member for Economy &amp; Corporate Resources approved a proposal via decision ECR07 20-21 to procure a data migration service to support the implementation of a Business Management Solution. As part of the decision, the Cabinet Member delegated authority to the Director of Finance and Support Services to progress the procurements. The procurement is now underway, and the Director of Finance and Support Services will be asked to award the contract to the successful bidder during September 2021 with services due to start shortly after.</p>	
<b>Decision by</b>	Katharine Eberhart - Director of Finance and Support Services
<b>Date added</b>	30 July 2021

<b>Month</b>	October 2021
<b>Consultation/ Representations</b>	Representation can be made via the officer contact.  Consultees: Cabinet Member for Support Services and Economic Development
<b>Background Documents</b>	None
<b>Author</b>	Alistair Rush Tel: 033022 22002
<b>Contact</b>	Suzannah Hill 033 022 22551

### **Director of Finance and Support Services**

<b>Award of Contract: Design and Implementation Support Service</b>	
<p>In March 2021, the then Cabinet Member for Economy &amp; Corporate Resources approved a proposal via decision ECR07 20-21 to procure specialist resource to support the implementation of a Business Management Solution. As part of the decision, the Cabinet Member delegated authority to the Director of Finance and Support Services to progress the procurement. The proposed arrangement will be a capability and capacity contract, giving the Council flexibility to buy-in specialist resource to deliver specific outcomes in the programme when needed. The procurement process is now underway, and the Director of Finance and Support Services will be asked to award the contract to the successful bidder during September 2021 with services to start shortly after.</p>	
<b>Decision by</b>	- Director of Finance and Support Services
<b>Date added</b>	30 July 2021
<b>Month</b>	October 2021
<b>Consultation/ Representations</b>	Representation can be made via the officer contact.  Consultees: Cabinet Member for Support Services and Economic Development
<b>Background Documents</b>	None
<b>Author</b>	Alistair Rush Tel: 033022 22002
<b>Contact</b>	Suzannah Hill 033 022 22551