

Extract of the Forward Plan of Key Decisions – dated 15 September 2021

Cabinet Member for Environment and Climate Change

West Sussex Local Flood Risk Management Strategy	
<p>The West Sussex Local Flood Risk Management Strategy (the County Council's main policy on local flood risk from surface and ground water and a statutory document) is being reviewed and updated and will set out the County Council's strategic approach for the next 5 years (2021 to 2026).</p> <p>Adoption of a Local Flood Risk Management Strategy (LFRMS) is a requirement under the Flood & Water Management Act 2010 and associated Flood Risk Management Regulations 2009.</p> <p>This is the second iteration of the LFRMS and sets out how the County Council will undertake its flood risk management responsibilities to meet the statutory requirements.</p> <p>Public consultation on the draft strategy will run for six weeks from mid-August to the end of September 2021.</p> <p>The Cabinet Member for Highways and Transport will be asked to approve the West Sussex Local Flood Risk Management Strategy.</p>	
Decision by	Cllr Urquhart - Cabinet Member for Environment and Climate Change
Date added	13 August 2021
Month	October 2021
Consultation/Representations	<p>Public consultation Communities, Highways and Environment Scrutiny Committee – 30 September 2021</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Environment and Climate Change, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents	None
Author	Kevin Macknay Tel: 033 022 26429
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Environment and Climate Change

Household Waste Recycling Sites - consultation about future of Booking System
<p>The County Council implemented a pilot booking system at the Household Waste Recycling Sites from March 2021 in order to help manage demand for the service which, at certain times, had caused disruption to nearly residents, businesses and the road network. There was considered to be a risk around peak demand for the sites coinciding with the need for social distancing measures.</p>

During the summer of 2021 the scheme met its principal objectives and has been largely popular with users. It was agreed the pilot system would be reviewed after six months of operation.

The Cabinet Member for Environment and Climate Change will be asked to authorise a public consultation exercise on the future of the booking system currently being piloted at six of the HWRSSs.

Decision by	Cllr Urquhart - Cabinet Member for Environment and Climate Change
Date added	13 August 2021
Month	October 2021
Consultation/ Representations	Public consultation Communities, Highways and Environment Select Committee – 30 September 2021 Representations concerning this proposed decision can be made to the Cabinet Member for Environment and Climate Change, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Gareth Rollings Tel: 033 022 24161
Contact	Judith Shore Tel: 033 022 26052

Director of Environment and Public Protection

Award of design and build contract at the Halewick Lane battery storage site	
<p>The Halewick Lane Battery Storage project proposes the re-development of the previously derelict North Sompting Waste Management Site into an income generating battery storage project.</p> <p>The Cabinet Member for Environment delegated authority to the Director of Environment and Public Protection to approve the design and build contract award.</p> <p>When the procurement process has concluded, the Director of Environment and Public Protection will be asked to award the design and build contract.</p>	
Decision by	Steve Read - Director of Environment and Public Protection
Date added	19 August 2021
Month	October 2021
Consultation/ Representations	Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Director of Environment and Public Protection, via the

	officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	David Robinson Tel: 033 022 26995
Contact	Judith Shore Tel: 033 022 26052

Director of Environment and Public Protection

Award of contract for performance monitoring, operation and maintenance of rooftop solar PV systems owned by West Sussex County Council	
<p>Since 2015, West Sussex County Council has installed over 300 rooftop solar power systems on domestic properties, schools, corporate and commercial buildings with a total capacity of 5.4MW.</p> <p>The performance of these systems will be optimised through operational monitoring alongside planned and reactive maintenance in order to –</p> <ul style="list-style-type: none"> • maximise renewable energy generated to substitute for carbon emitting sources • derive energy savings for social housing residents, schools and the County Council estate • protect the County Council's investment in these systems <p>A tender process was started in July 2021 with a view to securing best value for the provision of the services.</p> <p>The Director for Environment and Public Protection will be asked to award the contract for the monitoring, operation and maintenance of rooftop solar PV systems owned by West Sussex County Council, in accordance with the Council's Standing Orders on Procurement and Contracts.</p>	
Decision by	Steve Read - Director of Environment and Public Protection
Date added	1 September 2021
Month	October 2021
Consultation/Representations	<p>Director of Law and Assurance Director of Finance and Support Services</p> <p>Representations concerning this proposed decision can be made to the Director of Environment and Public Protection, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents	None
Author	Andrew Tolfts Tel: 033 022 28563
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

Delivery of the Ash Dieback Action Plan - Procurement	
<p>Ash Dieback is a disease that is likely to kill 95% of the county's ash trees over the next 10–20 years. This will have a major impact on the county's landscape, the wildlife it supports, other ecosystems that trees provide and climate change.</p> <p>It will also have a high impact on the county and the County Council, posing a significant risk to people, property (including schools) and the delivery of services (including highways). Therefore, a corporate Ash Dieback Action Plan has been prepared to manage the impact of the disease.</p> <p>The aim of the Plan is to effectively address the risks presented by the impact of ash dieback (which will require a programme of reactive and proactive tree removal and replanting), conserve the ecosystems in which ash trees are found across the county, and prepare for a positive regeneration phase with a net biodiversity gain.</p> <p>A specialist contractor needs to be procured to deliver the tree removal and replanting programme. Additional officer resources are required to support programme delivery.</p>	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	26 August 2021
Month	September 2021
Consultation/ Representations	<p>Director of Law and Assurance Director of Finance and Support Services</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents	None
Author	Michele Hulme Tel: 033 022 23880
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex Bus Service Improvement Plan
<p>In Bus Back Better – National Bus Strategy for England the Government required Local Transport Authorities to commit to establishing Enhanced Partnerships across their entire areas under the Bus Services Act 2017 to deliver 'Bus Service Improvement Plans' (BSIP) from April 2022.</p> <p>In June 2021, the Cabinet Member for Highways and Transport committed to establishing an Enhanced Partnership across West Sussex and invited all local bus operators to confirm their intention to participate.</p> <p>The County Council is currently consulting local bus operators and, by the end of October 2021, the Government expects all Local Transport Authorities to publish a local BSIP,</p>

detailing proposals to improve bus services. The BSIP will be reflected in the West Sussex Transport Plan.

The Cabinet Member for Highways & Transport will be asked to approve a Bus Service Improvement Plan for West Sussex.

Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	26 August 2021
Month	October 2021
Consultation/ Representations	Local bus operators District, borough and town councils Public consultation Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Bill Leath Tel: 033 022 25438
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

On-Street Parking Management in West Sussex	
<p>The strategic management of on-street parking remains important for the County Council as the level of development and number of vehicles in West Sussex continues to increase.</p> <p>A revised policy framework and parking management programme to replace the County Council's Road Space Audit Programme and associated decision-making process is being developed.</p> <p>A framework will include rules for the consideration, implementation, review and removal of Controlled Parking Zones (CPZ); the governance process relating to individual proposals; and incorporate an initial three-year programme for CPZ development.</p> <p>The Cabinet Member for Highways and Transport will be asked to consider a revised policy for the management of on-street parking in West Sussex and consider a three-year parking management programme to implement on-street parking controls in various locations across the county.</p> <p>If approved, appropriate authority will be delegated to the Director of Highways, Transport and Planning to make amendments to the parking management programme, in consultation with the Cabinet Member for Highways and Transport, and to authorise statutory advertisements and scheme implementation.</p>	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	19 August 2021

Month	December 2021
Consultation/ Representations	Communities, Highways and Environment Scrutiny Committee – 30 September 2021 District and Borough Councils in West Sussex Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Director of Highways, Transport and Planning

Award of Contract for Highways Client Support Services	
<p>The supply of professional design services and client support is critical to ensuring the County Council can meet its statutory duty to maintain the highways and to ensure that, in constructing new roads, the authority takes such measures as appropriate to reduce the possibilities of accidents. The contracts awarded for these services in 2016 are due to end in 2022 and new contracts are required.</p> <p>A competitive procurement process will be undertaken and, when concluded, the Director of Highways, Transport and Planning will be asked to award the contract for Highways Client Support Services in accordance with the County Council's Standing Orders on Procurement and Contracts.</p>	
Decision by	Matt Davey - Director of Highways, Transport and Planning
Date added	15 September 2021
Month	December 2021
Consultation/ Representations	Executive Director for Place Services Director of Finance and Support Services Director of Law and Assurance Representations concerning this proposed decision can be made to the Director of Highways, Transport and Planning, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

Director of Highways, Transport and Planning

Award of Highway Improvement Contracts - phase 1 (Lots 4, 5 & 6)

West Sussex County Council is a designated Highways Authority under the Highways Act 1980 and has a duty to maintain highways maintainable at public expense.

In [January 2019](#), the Cabinet Member for Highways and Infrastructure approved the commencement of a procurement process for a new Highways Maintenance Term Contract or set of contracts and delegated authority to the Director of Highways and Transport to finalise the terms of and award the Highway Maintenance Term Contract, or set of contracts at the conclusion of the procurement process.

In November 2019, the Director of Highways, Transport and Planning [appointed contractors](#) to a four-year Framework Agreement to commence 1 April 2020 for capital works for highways.

Lots 4, 5 and 6 (carriageways, footways and infrastructure works) are procured annually and a formal procurement process will be undertaken in the autumn for the delivery of highway works in 2022-23.

At the conclusion of the procurement process, the Director of Highways, Transport and Planning will be asked to award the highway improvement contracts - phase 1.

Decision by	Matt Davey - Director of Highways, Transport and Planning
Date added	15 September 2021
Month	December 2021
Consultation/ Representations	Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Director of Highways, Transport and Planning, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

Highways and Transport Delivery Programmes 2022/2023

The Highway and Transport Delivery Programmes identify capital highways infrastructure maintenance and transport improvement schemes for delivery during 2022/23 and beyond. Capital funding for the Delivery Programmes is predominantly received from the Government for roads maintenance (the Local Highway Maintenance Block), and transport improvements (the Integrated Transport Block) supported by additional funding from developer agreements and contributions.

The indicative forward programmes for Highway Infrastructure Maintenance, Local Transport Improvements (LTIP) and Community Highway Schemes (CHS), have

informed the 2022/23 Highways and Transport Delivery Programmes. These provide transparency of the maintenance and improvement investment needs and the funding priorities prepared and selected for review and approval in this decision.

The Cabinet Member for Highways and Transport will be asked to -

1. Approve the Highway and Transport Delivery Programmes 2022-23; and
2. delegate authority to the Director of Highways, Transport and Planning to adjust the 2022/23 Delivery Programmes to take account of budgetary pressures and any changes in priority arising as a result of network availability, emergencies, or other operational circumstances, in consultation with the Cabinet Member.

It should be noted that the above will be subject to confirmation of funding at a Full Council meeting. Also, that the timetable for confirmation of central government funding is not currently known.

Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	15 September 2021
Month	January 2022
Consultation/ Representations	Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052

Director of Highways, Transport and Planning

Award of Highway Improvement Contracts - phase 2 (Lots 4, 5 & 6)

West Sussex County Council is a designated Highways Authority under the Highways Act 1980 and has a duty to maintain highways maintainable at public expense.

In [January 2019](#), the Cabinet Member for Highways and Infrastructure approved the commencement of a procurement process for a new Highways Maintenance Term Contract or set of contracts and delegated authority to the Director of Highways and Transport to finalise the terms of and award the Highway Maintenance Term Contract, or set of contracts at the conclusion of the procurement process.

In November 2019, the Director of Highways, Transport and Planning [appointed contractors](#) to a four-year Framework Agreement to commence 1 April 2020 for capital works for highways.

Lots 4, 5 and 6 (carriageways, footways and infrastructure works) are procured annually and a formal procurement process will be undertaken in the autumn for the delivery of highway works in 2022-23.

At the conclusion of the procurement process, the Director of Highways, Transport and Planning will be asked to award the highway improvement contracts - phase 2.

Decision by	Matt Davey - Director of Highways, Transport and Planning
Date added	15 September 2021
Month	January 2022
Consultation/ Representations	Director of Law and Assurance Director of Finance and Support Services Representations concerning this proposed decision can be made to the Director of Highways, Transport and Planning, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents	None
Author	Gary Rustell Tel: 033 022 26397
Contact	Judith Shore Tel: 033 022 26052