

Scrutiny Work Programmes September 2020 – September 2021

Topic (including focus for scrutiny & focus)	Priorities		
	Corporate or Service Priority	Performance, Outcome or Budget	Timing
1. Cross-cutting Scrutiny (involving more than one Committee)			
Horsham Fire Station and Training Facility <ul style="list-style-type: none"> FRSSC and PFSC: Task and Finish Group to carry out pre-decision scrutiny of the plans for a new station and fire training facility. 	Service Improvement Plan	IRMP and Inspection preparation	Sept 20
Children First Strategic Approach <ul style="list-style-type: none"> CYPSSC and PFSC: Pre-decision scrutiny of the proposed Children First Strategic Approach. Scrutiny approach to be determined. 	Service and Corporate	Service Improvement Plan	Sept/Oct 20
Children's Trust establishment <ul style="list-style-type: none"> CYPSSC: Pre-decision scrutiny of proposals for the establishment of a Children's Trust to deliver Children's Services. Scrutiny approach to be determined. 	Corporate	Ofsted and Commissioner report	Sept/Oct 20
Home to School Transport <ul style="list-style-type: none"> PFSC and CYPSSC: Cross-cutting Task and Finish Group to explore budget pressures. To review service policy and operations, contract arrangements, value for money. 	Service pressures	Budget	TBC
Mental Health <ul style="list-style-type: none"> CYPSSC and HASC: Special meeting with the West Sussex Youth Cabinet, to review emotional health and wellbeing support for children and young people. 	-	Performance and outcomes	Mar 21
Support Service Out-sourcing (SSO) Contract <ul style="list-style-type: none"> All Committees: planning for the delivery of the Council's back-office functions (currently via Capita contract). A Task and Finish Group to include all Scrutiny Chairmen and minority party representation. 	-	Performance	TBC
2. Children and Young People's Services Scrutiny Committee (CYPSSC)			
Children First Improvement Programme <ul style="list-style-type: none"> Performance monitoring: To seek assurance and evidence of progress. Areas of focus include preparation for and outcomes of OFSTED monitoring visits, workforce stability and outcomes for children and families. 	Service	Performance	Ongoing
Early Help Proposals <ul style="list-style-type: none"> Pre-decision scrutiny: Assessing the draft proposals for the Early Help re-design. 	Service	Budget	Sept 20
Education and Skills Annual Report <ul style="list-style-type: none"> Performance monitoring: To review output of the Task and Finish Group of July 2020 to monitor educational attainment. 	Corporate	Performance	Sept 20
Impact of Covid-19 on Educational Outcomes for Children and Young People			

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<ul style="list-style-type: none"> Assessing the impact of school/college closures on children and young people; measures to support the return to education; preparedness for any future emergencies. External evidence required. 	Corporate	Outcomes	Nov 20
SEND (Special Educational Needs and Disability) and Inclusion Strategy <ul style="list-style-type: none"> Performance monitoring: To review the effectiveness of the Strategy and identify areas for improvement. 	Corporate	Performance	Jan 21
Support for School Governors <ul style="list-style-type: none"> To identify any areas of improvement for the support, training and guidance provided to school governors and to consider recruitment and retention issues. 	-	-	Jan 21
Mental Health <ul style="list-style-type: none"> Performance monitoring: To review emotional health and wellbeing support for children and young people, jointly with the Health & Adult Social Care Scrutiny Committee and the West Sussex Youth Cabinet. 	-	Performance	Mar 21
Fostering and Adoption <ul style="list-style-type: none"> To assess the impact of the new Regional Adoption Agency and input into proposals arising from the Fostering Service Review. 	-	-	TBC
High Cost Residential Placements and Residential Homes <ul style="list-style-type: none"> Service improvement: To review plans for post-16 residential placements and the re-opening of some children's residential homes. 	Service improvement	Outcomes	TBC
3. Environment and Communities Scrutiny Committee (ECSC)			
Highways and Transport Delivery Programme 2020/21 <ul style="list-style-type: none"> To scrutinise progress in delivering the programme. 	Service	Outcomes	Mar 21
Serious Violence <ul style="list-style-type: none"> scrutiny of crime and disorder prevention. To be informed by witnesses from districts and boroughs, and Sussex Police 	-	Outcomes	Sept 20
Waste Strategy <ul style="list-style-type: none"> Pre-decision scrutiny: A Task and Finish group, to input into the development of the Strategy and help shape the strategic options, prior to Cabinet Member decision in September 2020. 	Service	Outcomes	TBC
Review of Road Safety Strategy <ul style="list-style-type: none"> Policy development: For the Committee to influence development of the Strategy at an early stage in its preparation, in the context of 	Corporate	Outcomes and Performance	Nov 20

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recent performance.			
Trading Standards - Proposed Priorities and Workplan 2021/22 <ul style="list-style-type: none"> Cabinet Member Referral: The Committee is asked to input into plans for service development and review. 	Operational	Outcomes	Nov 20
Worthing Community Hub <ul style="list-style-type: none"> To review progress in delivering the Community Hub at Worthing Library and assess implications/plans for similar initiatives. 	Corporate	Outcomes	Jan 21
Local Flood Risk Management Strategy <ul style="list-style-type: none"> Pre-decision scrutiny: to scrutinise the decision and make any recommendations to the Cabinet Member prior to implementation. 	-	-	Jan 21
Highways and Transport Improvement Schemes <ul style="list-style-type: none"> to review progress in coordination of different types of highways schemes and how prioritised, and to contribute to development of prioritisation criteria and processes. 	Service	Outcomes	Jan 21
Community Delivery of Highways Services <ul style="list-style-type: none"> to review the new approach to using community groups to deliver Highways Services one year on. 	-	Performance	Mar 21
Electric Vehicle Strategy Progress <ul style="list-style-type: none"> To monitor progress in delivering the Strategy. 	-	Outcomes	Mar 21
4. Fire and Rescue Service Scrutiny Committee (FRSSC)			
Performance & Assurance Framework <ul style="list-style-type: none"> each meeting will assess a suite of performance indicators: fires and fatalities, prevention, protection and response rates. 	Service	Performance	ongoing
Fire & Rescue Service Improvement Programme <ul style="list-style-type: none"> To monitor progress after inspection report ahead of reinspection in February 2021. To assess inspection preparedness and ensure the Service is on track with its priorities. 	Service	Performance	ongoing
Statement of Assurance <ul style="list-style-type: none"> To input into the annual Statement of Assurance for the Fire & Rescue Service and to assess how well it is meeting its obligations. 	Service	Performance	Sept
Risk Assessment <ul style="list-style-type: none"> to monitor how risks relating to the Fire and Rescue Service are being addressed and to identify any specific issues/areas of concern 	Service	-	TBC
Impact of COVID-19 on service delivery <ul style="list-style-type: none"> Focus to be determined – possibly lessons learned and preparedness for future pressures. 	-	-	TBC

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Joint Call Centre <ul style="list-style-type: none"> A Task and Finish Group to scrutinise the effectiveness of the joint call centre with Surrey County Council. 	-	Performance	TBC
5. Health and Adult Social Care Scrutiny Committee (HASC)			
Covid-19 - Preparedness and Restoration / Recovery Planning in West Sussex <ul style="list-style-type: none"> Task and Finish Group (including representation from Healthwatch) to assess lessons learned and to inform preparedness for future. To review NHS local restoration and recovery plans, the Local Outbreak Plan and plans for ongoing monitoring/assurance through Health and Wellbeing Board. 	Corporate	Outcomes	July - Sept 20
Improved Better Care Fund (iBCF) <ul style="list-style-type: none"> annual review of the improved Better Care Fund Plan (iBCF) for the financial year 2019/20. To monitor outcome, scheme suitability and priority. To seek assurance that outcomes have been achieved in line with funding conditions. 	-	Budget and outcomes	Sept 20
West Sussex response to the NHS Long Term Plan (Sussex Health and Care Partnership) <ul style="list-style-type: none"> Health Scrutiny: the focus for service provision and development as part of the development of the NHS Long Term Plan. To consider the place-based plans and the confirmation of the Integrated Care System (ICS). 	Corporate	Outcomes	Sept 20
Winter Planning <ul style="list-style-type: none"> Service assurance: To consider health and social care plans prior to the winter period 2020/21. Assessing preparation for potential increase in demand for NHS services and impact of Covid-19. 	Corporate	Outcomes	Sept 20
Proposals to Improve Mental Health Services in West Sussex <ul style="list-style-type: none"> Health scrutiny (NHS service change proposal): To consider the outcome of public consultation on proposals by CCGs and the Sussex Partnership NHS Foundation Trust. 	-	Outcomes	Sept/ Nov 20
Primary Care (Inquiry Day) <ul style="list-style-type: none"> A themed meeting to input into the emerging primary care strategy as developed by the CCGs - GP surgery provision across the county, the development of Local Community Networks and learning from Covid-19 regarding virtual working practices. To include input from Healthwatch. 	-	Outcomes	Nov 20

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Adults Services Improvement (Inquiry Day) <ul style="list-style-type: none"> A themed meeting to assess improvement plans for adult social care, to include progress on prevention and relationships with the care and domiciliary care markets in light of Covid-19. 	Service	Outcomes	Jan 21
Shaw Healthcare Contract <ul style="list-style-type: none"> To review performance against planned outcomes for main contract for the provision of residential care and consider the impact of the contract variation one year on. 	Service	Performance	Jun 21
Social Isolation / Contract arrangements for Social Support Services <ul style="list-style-type: none"> Pre-decision scrutiny: To examine the County Council's work around preventing social isolation and the provision of social support service contracts funded by Public Health. 	Service	Outcomes	TBC
Supported Living <ul style="list-style-type: none"> Pre-decision scrutiny: To examine service plans for supported living services when developed for re-procurement, if likely to alter provision and to ensure best outcomes. 	Service	Outcomes	TBC